



Book	Siskiyou Joint Community College District Board Policies
Section	Chapter 6: Business and Fiscal Affairs
Title	Naming of District Property
Code	BP 6620
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Cross References	AP 6620
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Origin	Superintendent/President
Office	Administrative Services

All recommendations for naming, removing of names from, and renaming buildings, facilities, grounds, or District property shall be submitted to the Board by the Superintendent/President for action.

All recommendations shall comply with the following criteria:

1. To designate the function of the building or facility.
2. To reflect the natural or geographic features.
3. To reflect a traditional theme of the District.
4. To recognize a living or deceased person(s), business or corporation, who has contributed to the District in an exceptional way through service or monetary contributions.
  - a. If no major gift is involved, it must honor a person who has made an extraordinary contribution to the District or community;
  - b. If a monetary gift is involved, the Board will take into consideration the significance and amount of the proposed gift in relation to the development of completion of a facility or to the enhancement of the facility's usefulness to the District. For an amount to be considered significant, it shall either cover the total cost of the facility to be named or provide funding for that portion of the total cost which would not have been available from any other source (such as state or federal appropriations, bond issues, or loans);
  - c. No gift shall be considered or accepted by the Board which contains conditions related to District operations, the curriculum, faculty, or District program. However, the Board may consider accepting a gift that enables the District to establish a program, if the program is deemed appropriate and useful.

Naming of District property may be granted by the Board as either permanent or for a defined period of time.