



Book	Siskiyou Joint Community College District Board Policies
Section	Chapter 5: Student Services
Title	Admissions and Concurrent Enrollment
Code	BP 5010
Status	Active
Legal	US Department of Education Regulations on the Integrity of Federal Student Financial Aid Programs under Title IV of the Higher Education Act of 1965, as amended 34 Code of Federal Regulations Section 668.16 Labor Code 3077 CA Education Code Sections 76000, 76001, 76002, and 76038
Cross References	Administrative Procedures 5010, 5011, 5012, and 5013 ACCJC Accreditation Standard II.C.6
Adopted	March 7, 1968
Last Revised	December 19, 2023
Prior Revised Dates	1/11/1994, 04/13/1999, 03/02/2004, 08/05/2008, 10/01/2013, 06/03/2014, 11/03/2015
Origin	Vice President of Student Services
Office	Admissions and Records

It is the policy of the Siskiyou Joint Community College District to admit students who meet one of the following requirements and who are capable of profiting from the instruction offered:

1. Any person over the age of 18 and possessing a high school diploma or its equivalent.
2. Other persons who are over the age of 18 years and who, in the judgment of the Superintendent/President or their designee are capable of profiting from the instruction offered. Such persons shall be admitted as provisional students, and thereafter shall be required to comply with the District's rules and regulations regarding scholastic achievement and other standards to be met by provisional or probationary students as a condition to being readmitted in any succeeding semester.
3. Persons who are apprentices as defined in Section 3077 of the Labor Code.

The District may deny or place conditions on a student's enrollment upon a finding by the Board or designee that the applicant has been expelled within the preceding five years or is undergoing expulsion procedures in another California community college district, and that the applicant continues to present a danger to the physical safety of the students and employees of the District.

The District shall in its discretion, or as otherwise federally mandated, evaluate the validity of a student's high school completion. The Superintendent/President shall establish procedures for evaluating the validity of a student's high school completion.

### **Open Admission**

Admission is open to residents of Siskiyou Joint Community College District, other community college districts in California, non-district territories in California, other states and possessions of the United States.

### **Students Under Age 18**

Any student under age 18 and is still registered in the K-12 system is eligible to attend as a special part-time student for advanced scholastic or technical courses. Any student under age 18 who has graduated with a high school diploma or equivalent can attend as a regular admit.

Any student under age 18 and is still registered in the K-12 system may attend summer session based on college procedures.

The Superintendent/President shall establish procedures regarding ability to benefit and admission of high school and younger students.

### **International Students**

International students may be admitted if they meet the requirements outlined in the Administrative Procedures 5012.

If admitted, international students will be issued a Form I-20 Certificate of Eligibility for use in securing a student (F-1) Visa.

### **Out-of-State Exchange Programs**

Dual Enrolled (Special Admit) students are not eligible for Interstate Exchange and Western Undergraduate Exchange (WUE) programs.

### **Denial for Requests for Special Admission**

If the Board denies a request for special full-time or part-time enrollment by a pupil who is identified as highly gifted, the Board will record its findings and the reason for denying the request in writing within 60 days.

The written recommendation and denial shall be issued at the next regularly scheduled Board meeting that occurs at least 30 days after the pupil submits the request to the District.

The Superintendent/President shall establish procedures regarding evaluation of requests for special full-time or part-time enrollment by a pupil who is identified as highly gifted.

### **Claims for State Apportionment for Concurrent Enrollment**

Claims for state apportionment submitted by the District based on enrollment of high school pupils shall satisfy the criteria established by statute and any applicable regulations of the Board of Governors.

The Superintendent/President shall establish procedures regarding compliance with statutory and regulatory criteria for concurrent enrollment.