

**CHAPTER 2: BOARD OF TRUSTEES
ADMINISTRATIVE PROCEDURE NO.: 5130**

COLLEGE OF THE SISKIYOU

Procedure Manual

Title: Financial Aid

Adoption Date:

Review Date:

Revision Date: November, 2009; December 10, 2013; November 10, 2015;
December 4, 2019

Responsible Area: Vice President, Student Services

Responsible Office: Financial Aid

Policy Reference: BP 5130; Education Code Section 66021.6, 66025.9 and 76300; Title 5, Sections 55031, 58600 et seq.; 20 U.S.C. Sections 1070 et seq.; 34 CFR Section 668 (U. S. Department of Education regulations on the Integrity of Federal Student Financial Aid Programs under Title IV of the Higher Education Act of 1965, as amended); ACCJC Accreditation Standard III.D.15

Financial aid programs offered at College of the Siskiyous:

- California College Promise Grant (formerly known as the BOG Fee Waiver)
- Cal Grants
- Cal WORKS
- Chafee Grant
- Federal Direct Parent Plus Loan Program
- Federal Direct Student Loan Program
- Federal Pell Grant
- Federal Supplemental Educational Opportunity Grant
- Federal Work Study

Written policies and procedures are documented in the *Financial Aid Policies and Procedures (available online)*. The webpage provides comprehensive procedural information in the following subject areas:

- Application procedures

- Student eligibility
- Deadlines
- Payment procedures
- Overpayment recovery
- Accounting requirements
- Satisfactory academic progress

Misrepresentation

Misrepresentation is defined as any false, erroneous, or misleading statement that the District, a representative of the District, or a service provider with which the District has contracted to provide educational programs, marketing, advertising, recruiting, or admissions services, makes directly or indirectly to a student, prospective student, a member of the public, an accrediting agency, a state agency, or the United States Department of Education.

A misleading statement includes any statement that has the likelihood or tendency to deceive or confuse. If a person to whom the misrepresentation was made could reasonably be expected to rely, or has reasonably relied, on the misrepresentation, the misrepresentation would be substantial.

This procedure does not apply to statements by students through social media outlets or by vendors that are not providing covered services, as reflected herein.

Loss of Eligibility for California College Promise Grant (formerly known as the BOG Fee Waiver)

A student shall become ineligible for a California College Promise Grant if the student is placed on academic or progress probation, or any combination thereof, for two consecutive primary terms. Loss of eligibility shall become effective at the first registration opportunity after such determination is made.

The District shall notify students of their placement on academic or progress probation no later than thirty days following the end of the term that resulted in the student's placement on probation. The notification must clearly state that two consecutive primary terms of probation will lead to a loss of the California College Promise Grant until the student is no longer on probation. The notification must also advise students about the available student support services to assist them in maintaining eligibility.

The District shall adopt, prominently display, and disseminate policies ensuring that students are advised about the student services available to assist them in maintaining and reestablishing eligibility California College Promise Grant eligibility. Dissemination includes, but is not limited to, information provided in college catalogs and class schedules.

The District shall establish written procedures by which a student may appeal the loss of a California College Promise Grant due to extenuating circumstances, or when a student with a disability applied for, but did not receive, a reasonable accommodation in a timely manner. Extenuating circumstances are verified cases of accidents, illnesses, or other circumstances that might include documented changes in the student's economic situation or evidence that the

student was unable to obtain essential student support services. Extenuating circumstances also includes special consideration of the specific factors associated with Veterans, CalWORKs, EOPS, and DSPS student status.

Foster Youth shall not be subject to loss of California College Promise Grant due to placement on academic or progress probation. This exemption for Foster Youth is effective until the date specified in Education Code section 66025.9(c).