

TO: Foundation Board, Siskiyou Joint Community College District
FROM: Greg Messer, Foundation Board President
SUBJECT: Notice of Regular Meeting and Suggested Agenda



NOTICE OF REGULAR MEETING

The regular Foundation Board meeting will be held **Tuesday, May 14, 2013, 8 a.m. at the Weed Campus, in the Board Room.**

ACTION ITEMS

Item 1: **Call to Order and Attendance**

Regular Agenda:

Item 2: **New and/or Unfinished Business**

The Board will discuss any new and/or unfinished business and take action as appropriate.

Item 3: **Committee Reports**

The Board will hear a report on the work of the following committees and take action as appropriate.

- a) Investments and Finance (Jack Cook)
- b) Board Governance (Deborra Brannon)
 - i. Renewal of Foundation Board Membership – Greg Messer, Margaret Dean, Rennie Cleland.
 - ii. Approval of New Foundation Board Member – Robert Winston
- c) Scholarship (Deborra Brannon)
- d) Enterprise Operations (Greg Messer)
- e) Gift Acceptance (Greg Messer)
- f) Events (PAS)

Item 4: **Board Retreat Follow up**

- a) Assignment from retreat:
 1. Make a gift.
 2. Identify & own one major prospect per year.
 3. Build the pipeline.
- b) Discussion by board members on opportunities list (to be provided)

Consent Agenda: *The following items will be passed by a single motion. Should a member wish to remove an item for discussion, a motion is needed to do so.*

Item 5: **Approval of Meeting Minutes – January 22, 2013**

Item 6: **Approval of the 2010/2011 Foundation Form 990 and 199**

The Board will consider approval of 2010/2011 tax forms 990 and 199.

Item 7: **Approval of Revisions to Foundation and Scholarship Investment Policy**

The Board will consider approval of revisions to Foundation and Scholarship Investment Policy.

Item 8: **Treasurers Report – Review of Foundation Fiscal Report**

The Board will review the Foundation Fiscal Report for the period of July 1, 2012 through February 28, 2013:

- Executive Summary
- Statement of Assets
- Summary of Accounts
- Eagles Nest Summary of Accounts

The COS Foundation supports the mission and values of the College of the Siskiyous by fostering community relationships and raising funds to enhance exceptional learning environments.

Foundation Board

Greg Messer – President
Deborra Brannon – VP
Vacant - Secretary
Jack Cook – Treasurer

Sue Boston
Rennie Cleland
Margaret Dean
Ronda Gubetta
Connie Marmet
Randy Lawrence
Bob Rice
Denny Sbarbaro
Robin Styers
Sharon Stromsness
Chris Vancil

Constituent Representatives

Karen Tedsen-ASM
Elaine Schaefer-Faculty
Denise Mannion-Classified

Institutional Advancement Staff

Sonia R. Wright, CFRE
Dawnie Slabaugh
Angel Fisher
Karen Tedsen
Denise Broomfield

800 COLLEGE AVENUE
WEED, CA 96094
530-938-5373
FAX: 530-938-5570
info@siskiyous.edu

Item 9: **Date of Upcoming Foundation Board Meetings**

- July 23, 2013
- October 22, 2013

Item 10: **Upcoming Meetings / Event Dates:**

- Performing Arts Series Committee Meeting – April 23 at 10 a.m. (Board Room)
- COS Senior Theater Performance – April 26 and 27 at 7PM, April 28 at 3PM (COS Blackbox Theater)
- Foundation Board Governance Meeting – April 30 at 2 p.m. (IAO Conference Room)
- Volunteers Appreciation Dinner – May 3 at 5:30PM (Location TBA)
- Vocal Jazz Ensemble & Jazz Band Concert – May 3 at 7 p.m. (COS Theater)
- Concert Band & Serenaders Concert – May 10 at 7 p.m. (COS Theater)
- FDN Executive Committee Meeting – May 14 at 8AM (Board Room)
- COS Graduation – May 17 at 8 p.m. (Gym)
- Concert Choir & Ladies Chamber Singers – May 18 at 7 p.m. and May 19 at 3 p.m. (COS Theater)

NON ACTION ITEMS / REPORTS

Item 11: **Report from the College**

A report on the activity of the College

Item 12: **Report from the Director of Institutional Advancement**

A report on the activity of Institutional Advancement

Item 13: **Adjournment**