

**College of the Siskiyous Foundation Board Meeting  
Minutes of July 13, 2010**

**Present:**

Sue Boston	Margaret Dean	Randy Lawrence	Bob Rice
Rennie Cleland	Rich Dixon	Connie Marmet	Sharon Stromsness
Jack Cook	Ronda Gubetta	Greg Messer	

**Staff Present:**

Dawna Cozzalio  
Dawnie Slabaugh  
Renata Funke (ASM Rep.)

**Excused / Absent:**

Bob Davis	Brian Favero	Jack Runnels	Terry Taforo
Morris Eagleman	Rand Roselli	Kathy Suvia	Cheri Young

**Date of Upcoming Foundation Board Meeting**

The next regular Foundation Board meeting will be held Saturday, October 30. This meeting will be the regular meeting and the annual Retreat.

Item 1:           **Call to Order and Attendance**  
President Jack Cook called the meeting to order at 7:40 a.m. Mr. Lawrence introduced Dr. Robert Frost to the Board. Dr. Frost is the new Vice President of Student Learning.

**Consent Agenda:**

Item 2:           **Reading of the Minutes – April 27, 2010**  
The minutes of the April 27, 2010 meeting were approved.

Item 3:           **Summary of Accounts / Statement of Assets – July 1 2009 to May 31, 2010**  
The Foundation Summary of Accounts / Statement of Assets report showing detail from July 1, 2009 to May 31, 2010 was approved.

Item 4:           **Eagle’s Nest Summary of Accounts – July 1, 2009 to May 31, 2010**  
The Eagle’s Nest Summary of Accounts report showing detail from July 1, 2009 to May 31, 2010 was approved.

Item 5:           **Approval of 2010/2011 Foundation, Eagle’s Nest and Performing Arts Series Budgets**  
The 2010/2011 Foundation, Eagle’s Nest and Performing Arts Series budgets were approved.

Item 6:           **Approval of 2010/2011 Foundation Scholarship Recipients**  
The 2010/2011 Foundation Scholarship recipients were approved.

Item 7: **Approval of Consent Agenda Format for Monthly Executive Committee Meetings**  
The Board approved the consent agenda format for monthly Executive Committee meetings.

Item 8: **Date of Upcoming Foundation Board Meetings**

- October 30, 2010 – Regular Meeting and Annual Retreat
- PAS: The Nutcracker – November 20, 2010 (COS Theater)
- Holiday Craft Fair – December 3 and 4, 2010 (COS Gym)
- PAS: Kenya Safari Acrobats – March 6, 2011 (COS Theater)

*Motion was made (Boston / Dixon) to approve the consent agenda. Motion passed.*

### **Regular Agenda:**

Item 9: **Nominating Committee Report**  
President Cook announced Ms. Suvia sent a letter of resignation from the Foundation Board which was effective immediately. He also told the Board Mr. Taforo resigned due to medical reasons.

- a) Board members were asked to recommend individuals for Foundation Board membership to the Nominating Committee.
- b) Mr. Cook announced nominations for 2011 officers is open. Any Board member interested in serving as an Officer should contact the Foundation Office.

Item 10: **Fund Development**

- a) Short Term – The Foundation reviewed the RHSI summary for Year 4 which details funds received October 1, 2009 through July 7, 2010. President Cook reminded the Board there are still upcoming events which will bring additional revenue to the RHSI endowment prior to the year-end deadline of September 30, 2010.
- b) Long Term / Business Development – Mr. Messer showed a PowerPoint presentation with an overview of the Business Development Task Force and the Community Education Plan. (Mr. Messer's presentation is attached.)

Ms. Marmet recommended Mr. Messer meet with Mr. Lawrence and Dr. Frost to define "Community Education." Several months ago Mr. Lawrence made the decision to move the oversight and management of the Community Education Program to the Foundation. State funding is being reduced for this program and eventually will no longer be available. Renata Funke, Director of the Yreka Campus and Community Education Coordinator, has been reassigned and will work under the umbrella of the Foundation for the next two years solely on the development, implementation, and running of the Community Education Program. She is now co-located with the Foundation Office. Although this Program will eventually be managed by the Foundation, during the interim Ms. Funke will report to Dr. Frost. Dr. Frost said the ability to bring new resources into the community through the Foundation is a great opportunity and this option is also good for the College.

Mr. Messer said there are still a lot of questions to be addressed and he is working with Mr. Crow, Vice President of Administrative Services and the College Legal Council to make sure this Program is handled in a professional and legal manner.

- Item 11: **Report from the Office of the College President**  
Mr. Lawrence said he plans to open the position of Director of Institutional Advancement in the fall with a tentative hire date to occur before January 2011. He also reported the College received its report on Accreditation which identifies strengths and weaknesses as well as recommendations to be addressed. COS received a "Warning" sanction which Mr. Lawrence said he feels is a "bit wrong." Mr. Lawrence said the College has until March 2011 to correct the deficiencies.
- Item 12: **Report from the Foundation President**  
Mr. Cook reported he has met some great perspective new Foundation members and looks forward to the coming months and activities. He thanked the Board for all their hard work and commitment to the Foundation and the College.
- Item 13: **Report from the Foundation Executive Director**
- Foundation members and friends of the Foundation have been working all summer to cut and split firewood in anticipation of the fall wood sale.
  - The Golf Tournament was held June 6 with 28 teams of four on the green at the Lake Shastina Golf Resort. Total net profit from the tournament was approximately \$9,600 and will be used to support the RHSI endowment.
- Item 14: **Eagle's Nest Quarterly Report**  
The Eagle's Nest staff hosted the annual Customer Appreciation Day on June 5. Customers were invited to enjoy refreshments, a huge furniture sale, special discounts on household items and clothing, and free activities for children.
- Item 15: **Report on the Rural Health Sciences Institute Endowment Campaign**  
The Foundation Board reviewed the RHSI summary for year-to-date (October 1, 2009 – July 8, 2010).
- Item 16: **Report of the Investment Due Diligence Committee**  
No Report.
- Item 17: **Report of the Performing Arts Series Committee**  
The next meeting will be held on July 27 and will be a mini-Retreat. The main topic to be discussed will be the future of the Series.
- Item 18: **Adjournment**  
Meeting was adjourned at 9:30 a.m.

Respectfully Submitted:

Dawna Cozzalio, Interim Executive Director  
COS Foundation

Dawnie Slabaugh, Recording Secretary  
COS Public Relations / Foundation