

**College of the Siskiyous
Foundation Board Meeting
Minutes of October 20, 2015**

Foundation Board:

Greg Messer
Sue Boston
Nancy Funk
Dawna Cozzalio

Rennie Cleland
Dawnie Slabaugh
Ron Slabbinck
Margaret Dean

Ronda Gubetta
Amy Lanier
Karen Copsey
Denise Mannion

Karen Tedsen
Staff: Angel Fisher

Excused Absence:

Bob Winston
Denny Sbarbaro

Carol Cupp
Scotty Thomason

Mark Healy

ACTION ITEMS

Item 1: **Call to Order and Attendance**

President Dawna Cozzalio called the meeting to order at 8:04 a.m. New members Karen Copsey and Ron Slabbinck were welcomed and introduced to the Board.

Regular Agenda:

Item 2: **Committee Reports**

a) ***Enterprise Operations:***

- i. **Eagle's Nest and Vintage Nest Shops** - Ms. Fisher reported sales have seen a steady growth over the past three month period and gross sales are \$9,000 above the same period in 2014. She also reported she has resumed holding Brown Bag Lunch meetings with the volunteers. These meetings are designed to talk about upcoming events, store happenings, opportunities for improvement, and anything else the volunteers may have concerns about or any suggestions. It is also a good opportunity to get to know one another and create team unity. The meetings are held the third Wednesday of each month at 1 p.m.

Future Events/Happenings

October 31 – Shop Closed (reset for Christmas Extravaganza)

November 2 – Christmas Extravaganza Opens

November 26 and 27 – Closed for Thanksgiving

December 4 and 5 – Craft Fair / Staff Concession Stand

December 9 – Volunteer Staff Christmas Party

December 19 thru 23 – Christmas Clearance Sale

December 23 – Close at 12 p.m.

December 24 thru January 3 – Closed for Winter Break

- ii. **Community Education** - Ms. Slabaugh gave an update on community education classes. She said the Theater Department had originally proposed offering a Winter Production of "Oliver" through the community education program. However, they have now decided to offer the production as a credit course. Ms. Slabaugh also reported she is working

with Ron Slabbinck, COS Music Director to plan a summer 2016 Vocal Jazz Music Camp and the new Soccer Coach to plan a summer 2016 Soccer Clinic.

- b) **Investments & Finance:** Ms. Slabaugh reported she received an email from Barry Ohlund, member of the Foundation Investment Committee and COS Board of Trustees, which discussed his concerns regarding the Foundations investment accounts and the current state of the stock market. In his email, Mr. Ohlund shared he believes it may be prudent to consider interviewing new financial advisors for the Foundation Investment accounts. The next Foundation Investment Committee meeting will be held December 8, 2015
- c) **Gift Acceptance:** Ms. Slabaugh reported the piano donation under consideration by the COS Music Department has been declined. It was determined not to be of value to the department in the long term.
- d) **Board Governance:**
- i. **New Foundation Board Members** – Motion was made (Boston / Messer) to approve Karen Copsey and Mark Healy as new members of the COS Foundation Board of Directors. Motion passed.
 - ii. **2016 Officer Nominations** – Motion was made (Messer / Boston) to extend term of office for Dawna Cozzalio, Foundation President and Rennie Cleland, Vice President for one year (2016). Motion passed.
 - iii. **Renewal of Foundation Board Membership** – Motion was made (Messer / Cleland) to approval renewal of Foundation Board membership for Ronda Gubetta and Margaret Dean. Motion passed.
 - iv. **Foundation Board Retreat** - The Foundation Board Retreat will be held Saturday, November 14. Work continues to develop the agenda for the day.
- e) **Scholarship:** No report.
- f) **Fundraising:**
- i. **Events: Friend / Fund Raising for 2015/2016**
 - **Scholarship Dinner** - The Scholarship Dinner was held Saturday, September 19. By far, this years' event was the **BEST** attended dinner we have had in many years. Everyone had a lot of fun, the food was delicious, the COS Vocal Jazz group was excellent, and everyone's favorite part of the evening was the Coat Auction! Chris Vancil did an amazing job as our MC/Auctioneer. Two student scholarship recipients (John Michael Patterson and Immanuel Blanchard-Kabat) gave incredible speeches. The highlight of the evening is always the auction of the Coat of Many Colors and Mongolian Fur Hat. The 2015 lucky recipient who will wear the coat to EVERY BOARD OF TRUSTEE MEETING as well as EVERY ACADEMIC SENATE MEETING for the next year is COS's brand-new Vice President of Instruction, **Dr. Todd Scott!** This year's event raised \$9,000 to support our scholarship program. Mr. Cleland requested Ms. Slabaugh send a formal letter of thanks to the BVHS FFA

Club for their catering at the event and to also send a copy of the letter to the school principal.

- **Craft Fair** – The annual Craft Fair is scheduled for Friday, December 4 and Saturday, December 5.
- **Donor’s Club Recognition Banquet** – Ms. Slabaugh said the annual event will be held during the spring. She will check the calendar for possible dates.
- **Golf Tournament** – The 2016 Golf Tournament will be held July 9 at the Lake Shastina Golf Resort.

Item 3: **New and/or Unfinished Business**

Mr. Messer reported Foundation Mini Grants for 2015/2016 were presented to recipients October 9 during the Annual Planning Day event. Thirteen requests were received and all were approved for funding at a total cost of \$11,685. (See descriptions last page).

Consent Agenda:

Item 4: **Approval of Meeting Minutes – July 21, 2015**

The Board reviewed the Foundation meeting minutes of July 21, 2015.

Item 5: **Treasurers Report – Review of Foundation Fiscal Report**

The Board reviewed the Foundation fiscal report for the period of July 1, 2014 through September 30, 2015.

Item 6: **Date of Upcoming Foundation Board Meetings**

- January 19, 2016 at 8AM (Yreka Campus)
- April 19, 2016 at 8AM (Weed Campus)
- July 19, 2016 at 8AM (Yreka Campus)

Item 10: **Upcoming Meeting / Event Dates:**

- Board Governance Meeting – November 2 at 1PM (President’s Conference Room)
- Foundation Executive Committee Meeting – November 10 at 8AM (Board Room)
- Campus Closed for Veteran’s Day Holiday – November 11
- 2016 Spring Registration Opens- November 16
- No Evening Classes – November 25
- Campus Closed for Thanksgiving Holiday – November 26 and 27
- FDN Board Governance Meeting – December 7 at 1PM (President’s Conference Room)
- Foundation Executive Committee Meeting – December 8 at 8AM (Board Room)
- Foundation Investment Committee Meeting – December 8 at 10AM (Board Room)
- COS Christmas Party – December 11 at 3:30pM (Science Building)
- Campus Closed for Holidays/Winter Break – December 24 – January 3.

*Motion was made (Boston / Cleland) to approve the Consent Agenda as presented.
Motion passed.*

Non Action Items / Reports:

Item 11: **College / Campus Update**

Item 12: **Adjournment**

Meeting was adjourned at 8:55 a.m. Immediately following the meeting, members had the opportunity to tour the Eagle's Nest Shop and learn more about the processes of the Shop.

Respectfully Submitted:



Dawnie Slabaugh, Recording Secretary
Director - COS Community Relations / Foundation

2015 Mini-Grant Applications – 13 requests for total of \$11,685.28

| Requesting Individual | Department | Project Name | Amount |
|------------------------------|-------------------------|--|---------------|
| Cheryl Rosen | Yreka Campus RHSI | Beautification of the Yreka Campus RHSI Lobby | 1000.00 |
| Jon Cox | Athletics | Renovation of the Batting Cage Area used by COS Softball and Baseball | 1,000.00 |
| Jenny Heath | Chemistry | Ice Machine for the Chemistry Lab | 850.00 |
| David Fleet | Technology Services | New videoconferencing camera and speaker/microphone for the COS Weed Campus Board Room | 795.18 |
| Todd Scott | Instruction | Funds for the establishment of an Honors Program at COS | 975.00 |
| Marcia Eblen | Library | Two promotional pop-up banners for the COS Library | 610.00 |
| Neil Carpentier-Alting | Theatre Arts | Replacement of lighting fixtures in the COS Theater | 1000.00 |
| Captain Mike Wilson | Fire Technology | Challenge Coins for the COS Fire Academy graduates | 1,000.00 |
| Jo Ann Kiefer | Yreka Maintenance | Walk Being String Trimmer 22" | 675.10 |
| Tom Powers | HPER | Replacement Sideline Chairs for Volleyball and Basketball Games | 1,000.00 |
| Denise Mannion | Academic Success Center | Three new promotion banners for Weed Campus Lodges and Yreka Campus | 780.00 |
| Charlie Roche | Athletics – Football | Wireless headsets and communication box for the COS Football Program | 1,000.00 |
| Jayne Turk | Academic Senate | Food for Hungry Students | 1,000.00 |