



Academic Senate
College of the Siskiyous
800 College Avenue
Weed, CA 96094
www.siskiyous.edu/academicsenate/

ACADEMIC SENATE EXECUTIVE COUNCIL AGENDA
Wednesday, May 03, 2017
12:30 p.m. – 1:30 p.m.
DLC 01

1. APPROVAL OF MINUTES

2. Officer Reports

- a) President
- b) Vice-President
- c) Secretary
- d) At-Large

3. Discussion Items / Action Items

- a) Interdisciplinary Lists / EQ Update from Bill H.
- b) eLumen Implementation
- c) Ad Hoc Committee – Credit by Exam AP Draft (attached)
- d) Constitutional Amendments (attached)
- e) Participatory Governance Documents Update
- f) End of Year Report
- g) Campus Safety (resolution attached)
- h) Dual Enrollment (resolution attached)

4. New Business

5. ADJOURNMENT

Academic Senate Officers:
President: Chris Vancil
Secretary: Andrea Craddock
At Large: Sean Kenny

Vice-President: Bill Hirt
Past President: Jayne Turk
At Large: Mike Graves

**CHAPTER 4: ACADEMIC AFFAIRS
ADMINISTRATIVE PROCEDURE NO. 4235**

COLLEGE OF THE SISKIYOU

Procedure Manual

TITLE: CREDIT BY EXAMINATION

Revision Date: 12/08, 3/2/10; May 14, 2013; XX 2017

Responsible Office: Vice President, Student Learning Office

Policy References: Title 5 Section 55050

Credit by exam can only be earned by a student who is registered at the college and in good standing and only for a course listed in the catalog of the community college.

Credit by examination may be awarded when students, through available examinations, prove mastery of the course content as set forth in the outline of record.

Credit may be awarded for prior experience or prior learning only in terms of individually identified courses for which examinations are conducted pursuant to this section.

Whether or not credit by examination may be earned in any given course will be determined by a majority of the faculty in the discipline. Only disciplines with full-time faculty may be available for credit by exam. Not later than June 1 of any calendar year, the discipline faculty shall inform the Office of Instruction which courses, if any, will be available for credit by examination in the subsequent academic year and the methods that will be used to determine credit, which may include the following:

- **Advanced Placement Examinations (AP)**
Credit is awarded to students who achieve a score of 3 or higher on an Advanced Placement Examination. The credit earned and transcript notations are made by the Director of Enrollment Services. All transcript notations are marked as "AP Credit". Contact Counseling Services for details.
- **College Level Examination Program (CLEP)**
Credit is awarded for passing selected CLEP exams. Contact Counseling Services for details.
- **International Baccalaureate (IB) Program**
Credit is awarded for passing designated IB exams. Contact Counseling Services for details.
- **Other examinations determined appropriate by a majority of the full-time faculty.**
- **Other examinations created by the full-time faculty.**

The student will be allowed to take the exam only once. The student will receive a letter grade (A-F), which will be noted on the academic transcript in the additional college credit section, not in a specific semester, and will be identified as "Credit by Exam". Students may choose the Pass/No Pass grading option.

Applications for credit by examinations are available in Enrollment Services or Counseling Services.

Credits acquired by examination are not applicable to meeting unit load requirements such as Selective Service deferment, Financial Aid, Veteran's or Social Security benefits, or total semester units.

Credits acquired by examination shall not be counted in determining the 12 semester units of credit in residence required for an Associate degree.

A student may earn no more than 12 units through credit by examination.

DRAFT

BYLAW II - TERMS OF OFFICE AND ELECTION PROCEDURES

Section 1 - Elective Offices and Terms of Office

- A. The electorate of the Senate shall be composed of all contract and regular faculty, including counselors and librarians, who directly serve registered College of the Siskiyous students, and up to five representatives of the part-time faculty.
- B. The Immediate Past President shall be the person who has most recently been the President, and shall serve until a new Immediate Past President is available to fill the position. In the event the immediate past president does not serve as an Executive Committee member, the seat will be filled by an additional at-large representative.
- C. All other positions shall be elected for terms of one year. There shall be no term limits on any of the elected positions. All members of the Senate are eligible for the Executive Committee.
- D. Terms of office commence on June 1 of each year.

PROPOSED CHANGES

BYLAW II - TERMS OF OFFICE AND ELECTION PROCEDURES

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- C. There shall be no term limits on any of the elected positions. All members of the Senate are eligible for the Executive Committee. The Terms of Office Shall Be:

- President – Two Years
- Vice-President – One Year
- Secretary – One Year
- At-Large – One Year

Any officer occupying the Presidency upon the adoption of these by-laws shall continue to be elected to one year terms and the two-year term shall not take effect until newly elected persons occupy the position.

- D. Terms of office commence on June 1.

Academic Senate Resolution 2017-2

Whereas providing a safe learning environment for students, employees and the public should be a top priority for College of the Siskiyous

Whereas student learn more effectively in an environment that is secure and free of violence or the threat of violence

Be it resolved that the Academic Senate of the College of the Siskiyous requests that the College of the Siskiyous Board of Trustees act immediate to secure the safety of all persons while on campus by:

- employing security personnel at all times when classes are in session or when employees are normally present on campus;
- training all faculty and staff in the security procedures of the college;
- affecting changes to the physical structures of the college to ensure that students, employees and the public are working within a safe environment.

Approved by the College of the Siskiyous Academic Senate on May ____, 2017 and signed by

Chris Vancil
Academic Senate President

College of the Siskiyous Academic Senate Resolution 2017-3

Whereas the College of the Siskiyous intends to offer dual enrollment in Siskiyou County through Instructional Service Agreements whereby courses will be taught by K-12 instructors who are not employees of the College of the Siskiyous;

Whereas the quality of instruction at College of the Siskiyous is a priority for the College of the Siskiyous Academic Senate;

Whereas in matters of curriculum, as a component of California Title V, is an area that the College of the Siskiyous Board of Trustees relies primary on the advice the College of the Siskiyous Academic Senate in its decision making;

Whereas Title V and the Academic Senate of California Community Colleges require that only fully qualified faculty should offer courses for California Community Colleges;

Whereas the College of the Siskiyous Academic Senate maintains that qualifications of faculty, and the quality of courses they teach, are best maintained when faculty work directly under the supervision of College of the Siskiyous and within the guidelines of College of the Siskiyous policies, including its curriculum guidelines; .

Whereas the College of the Siskiyous Academic Senate believes that dual-enrollment in community colleges classes should be offered in a targeted way that meets the needs of students who are college ready;

Be it resolved that dual enrollment programs should only be offered at College of the Siskiyous under the following conditions:

- dual enrollment classes, when offered at a high school, should only be offered by faculty who meet minimum qualifications;
- dual enrollment classes, whenever possible, should be offered on the campuses of College of the Siskiyous so that students get immersed in the college experience;
- all faculty who teach dual enrollment classes should be employees of College of the Siskiyous and therefore subject to the same selection and evaluation process as all other full or part-time faculty;
- a process should be implemented by College of the Siskiyous to ensure that students who enroll in dual-enrollment classes are college ready and have the same services provided to all College of the Siskiyous' students;
- a process should be implemented by College of the Siskiyous to ensure that courses taught at local high schools have the same requirements and rigor as all other college courses;
- a dual enrollment plan, including purpose, process and goals should be approved through the College of the Siskiyous' participatory governance structure including a mechanism for continually evaluating the effectiveness of the dual enrollment program.

Approved by the College of the Siskiyous Academic Senate on May ____, 2017 and signed by

Chris Vancil
Academic Senate President

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