



Academic Senate
College of the Siskiyous
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www.siskiyous.edu/academicsenate/

Academic Senate Executive Meeting Minutes

February 7, 2018 (Convened at 8:05am) in DLC Rm #4

Attendees: Chris Vancil (President), Bill Hirt (Vice President), Andrea Craddock (Secretary), Sean Kenny (At Large), and Mike Graves (At Large)

A. Opportunity for Public Comment

- ❖ No public comment.

B. Approval of Minutes

- ❖ No minutes were presented.

C. Office Reports

- ❖ President – Chris will meet with the President today. One issue he will discuss is the counseling office not administering Accuplacer to incoming students. The English Department tried to get the data from Accuplacer and was told that the counseling office has opted to use several measures to determine placement in English courses and not rely on Accuplacer. Another topic he'll bring up is the status of our FTEs. At the board meeting, Melissa Green has indicated that FTEs are up compared to last year. However, he's hearing from other people that we are down 450 – 500 FTEs. He'll try to get clarification on this issue from the Dr. Schoonmaker.
 - Chris will not run again for Academic Senate President. He also will not hold the Past President position next year. He wants to hold elections in March so that the upcoming President can attend meetings the last few months to help with the transition.
- ❖ Vice-President – Bill was going to report to Chris and the Academic Senate about the meeting he and others attended on Institutional Effectiveness (i.e., a precursor to CQI). However, it appears that the "Creative Sparks" committee introduced by the President at the planning committee will take over the CQI role. As he understands it, 13 faculty volunteered to be on this community, but only 9 faculty will serve on it.
- ❖ At-Large – Sean attended the last Board Meeting. He said it went smoothly, although more individuals are attending the meeting because ASM and CSEA are starting a Senate. Sean was pleased that the trustees were attending meetings and conferences to be more effective in their positions.

D. Other Reports

- ❖ PR Team – A final draft of the PR manual has been emailed to faculty members for review
- ❖ E-Lumen implementation update – Mike reported that a decision has been made that Vickie, Jodi, and Elaine will update all 800 courses in the e-Lumen system. Dr. Scott will shut down the Instruction Office next week, so they can focus on updating these courses by Friday (2/16).

E. Discussion Items

- ❖ **Senate Exec will consider faculty relations** - Chris will discuss at the next Academic Senate meeting the need of faculty to treat each other with respect. He will stress the point that we can disagree professionally, but personal attacks are never warranted.
- ❖ **Senate Exec will consider changes to finals week** – Dr. Scott is considering getting rid of “finals” week because of scheduling issues. He would like to make it just a regular week. Chris is against this idea because finals week prepares students who transfer to a four-year institution.

F. Miscellaneous Items – At the first Academic Senate meeting, Chris will have faculty members list the committees they are currently serving on.

- ❖ In addition, at the next week’s Academic Senate meeting, Chris needs to reauthorize the members on the Flex committee and the Equivalency committee.

❖ **Adjournment** at 9:00am

