



Academic Senate
College of the Siskiyous
800 College Avenue
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www.siskiyous.edu/academicsenate/

Academic Senate Executive Meeting Minutes

April 18, 2018 (Convened at 8:00am) in DLC Rm #4

Attendees: Chris Vancil (President), Bill Hirt (Vice President), Andrea Craddock (Secretary), Ed Kephart (At Large), and Mike Graves (At Large)

A. Opportunity for Public Comment

- ❖ No public comment.

B. Approval of Minutes

- ❖ No minutes were presented.

C. Discussion Items

- ❖ **Academic Senate meeting this Friday (4/20)** – Bill Hirt will run the Academic Senate meeting because Chris will be at a CCA meeting.
- ❖ **Senate Exec will consider appointments to Senate and Non-Senate Committees**
 - Guided Pathways – The Dean is asking for five faculty members on this 30 member committee. Thus far, Shirley Louie, Michele Korkowski, and Elizabeth Carlyle have volunteered to serve on this committee. Andrea Craddock and Ed Kephart also volunteered to be a part of this committee.
 - Nurse Hiring Committee – HR has posted a position for a Nursing faculty member to replace Susan Zuver. Senate Exec approved Rhonda Brown, Hallie Coppi, Kim Parham, and Jenny Heath to serve on this hiring committee.
- ❖ **Senate Exec will consider changes to finals week** – Chris will try to put this issue on the agenda for the Academic Senate meeting for May. Dr. Scott and Dave Clarke are interested in having a discussion in the Academic Senate of changing the finals week to a regular class period week instead of the finals week schedule we currently have.
- ❖ **Senate Exec will consider hiring prioritization** – The Instruction Council (IC) briefly discussed prioritizing the hiring of four faculty members. IC decided to delay prioritizing faculty hiring until we have set criteria for the hiring prioritization process. Some criteria to consider when discussing a full-time faculty hire
 - How many FTEs will be generated as a result of this faculty hire?
 - How hard/easy is it to find qualified part-time faculty in the Siskiyou area to teach a particular discipline?
 1. Dr. Zweigle will be encouraged to come to the Academic Senate meeting to discuss this last point.

- Academic Senate will discuss the criteria for the hiring prioritization process. The Academic Senate will also prioritize faculty hiring if time permits.
 1. Chris stressed that Dr. Scott needs this faculty prioritization hiring list by the end of this month.
 2. Mike Graves will search for the previous documents IC used to prioritize faculty hiring in the past.
- ❖ **Senate Exec will consider the Interstate Passport Initiative** – Chris and Mike Tischler attended a meeting on the Interstate Passport Initiative. Basically, those colleges that are a part of the Interstate Passport Initiative have an agreement on GE courses. In essence, if a student completes their GE courses at a community college in California and the student transfers to a four-year institution in Kansas, the GE courses will be accepted if both colleges are a part of the Interstate Passport Initiative. Chris stated that there is no cost for the first five years that college is a part of this agreement and after that it is only \$2500 a year. In addition, we will have access to our student data in the National Student Clearinghouse to determine how our students performed when they left COS.
 - Chris also indicated that the Interstate Passport Initiative is offering a \$10,000 grant for those colleges to set up their process to be a part of this agreement.
 - Mike Tischler will do a quick presentation at the Academic Senate to convey what he learned at this Interstate Passport Initiative meeting.
- ❖ **Senate Exec will consider the latest draft of the Shared Governance model from the President / College Council** – Dr. Schoonmaker has asked for written feedback by the faculty on the updated Shared Governance model by Monday (4/23). Chris has already emailed faculty the updated Shared Governance model. He will email faculty to ask that they submit their written responses to him on their thoughts on the model. He will then share this information with Dr. Schoonmaker.
- ❖ **Senate Exec will consider recommendations from the DE Committee** – Maria Fernandez will bring up three DE recommendations
 - Recommendation 1 – Adopt OEI Course Design Rubric to guide development of College of the Siskiyous online and hybrid course standards and evaluations.
 - Recommendation 2 – After implementation of full proctoring services at College of the Siskiyous, all fully online courses will have a proctored event to ensure academic integrity and to verify identification. The timeline for this is Spring 2019.
 - Recommendation 3 – Third Party Content Policy. This policy will prohibit having a third party (i.e., external publishing site) to house grades and do the grading for instructors. The implementation of this policy will be Fall 2018.

- ❖ **Update on New COSGE Pattern** – Mike Graves said the updated COSGE pattern will be presented to the Academic Senate for approval. If faculty do not approve this updated version, then they will have to implement the old COSGE version next academic year.
- ❖ **Senate Exec will consider an evaluation of the compressed calendar and its time blocks** – Mike Graves would like to put forth a proposal at Academic Senate that a “college hour” be established from 12pm to 1pm Monday through Friday.
 - Chris stated that Dr. Scott would prefer to put a college hour later in the afternoon (i.e., 4pm to 5pm) because course enrollment is much lower.

❖ ***Adjournment*** at 8:55am

