



**Academic Senate**  
College of the Siskiyous  
800 College Avenue  
Weed, CA 96094  
[www.siskiyous.edu/academicsenate/](http://www.siskiyous.edu/academicsenate/)

## Academic Senate Executive Meeting Minutes

March 5, 2019 (Convened at 8:00 am) in DLC Rm #4

**Attendees:** Jayne Turk (President), Neil Carpentier-Alting (Vice President), Andrea Craddock (Secretary), Katie Gale (At Large), Ed Kephart (At Large), and Ron Slabbinck (At Large)

### A. *Opportunity for Public Comment*

- ❖ No public comment.

### B. *Approval of Minutes*

- ❖ Minutes were approved.

### C. *Discussion Items*

- ❖ **Special Academic Senate meeting agenda** – Jayne indicated that we may have to call a special Academic Senate meeting to address certain issues that can not wait until April’s meeting.
  - One issue mentioned is the procedure currently in place where counselors sign off on classes for students who are under 16 years old.
    1. Ron suggested that we have parents of minors who are taking our classes to sign the instructor’s syllabus saying they understand the content of the course, as well as the form we give them currently.
    2. Starting next semester, there will be a star next to the student’s name who are identified as a minor (i.e., under 18 years old) on our roster sheets.
- ❖ **Committee Appointments** – Mark Beaulieu has agreed to serve on the Web committee.
  - Ron has asked that another faculty member be in charge of PTK (COS honor society). Jayne will ask the new faculty members, Ann Klein and Marcy Demetro, to co-chair this committee.
- ❖ **Planning needed for OER training** – The ASC Loft has been reserved, as well as the laptops for faculty/staff to use during training. We have also secured funds from the Flex committee and other resources to provide stipends for five part-time faculty members and purchase food for the event.
  - Andrea will send out a reminder of the event to encourage faculty/staff to RSVP to the event if they haven’t done so. We need a “headcount” to give to OER by this Friday.

- Regarding food, Ed will talk to Jake, the new owner of Ellie's, to see if they can provide wraps and coffee for the event
- Andrea volunteered to go to Costco to purchase chips, cookies, soda, half & half, and creamer

**D. Adjourned 8:55 am**

