



**Academic Senate**  
College of the Siskiyous  
800 College Avenue  
Weed, CA 96094  
[www.siskiyous.edu/academicsenate/](http://www.siskiyous.edu/academicsenate/)

## Academic Senate Executive Meeting Minutes

September 24, 2020 (convened at 11:04 am) in Zoom

**Attendees:** Ron Slabbinck (President), Neil Carpentier-Alting (Vice-President), Liz Carlyle (Secretary), Ann Klein (At-Large), Shirley Louie (At-Large), Patrice Thatcher-Stephens (At-large), Sarah Kirby (P/T faculty representative), Sherry Ackerman (P/T faculty representative).

### 1) *Public Comment*

- No public comment

### 2) *Approval of Minutes*

- Academic Senate Executive Meeting, September 1, 2020: Neil Carpentier-Alting moved. Ann Klein seconded. Motion approved.

### 3) *Discussion and Action Items*

- a) Follow-up on AP 4235—Patrice noted the AP hasn't been followed and clarified that we need to submit courses to be challenged by May 1<sup>st</sup> to the Instruction Office. CPL will replace this AP. It is yet unclear on the process over who will receive training.
- b) Purchase of Vital Source by the bookstore—Ryan Galbraith, the bookstore manager, needs an answer from faculty soon. We should draft a motion approving moving forward with purchasing Vital Source through a pilot with a small group of instructors in Spring and bring it to the Senate at the next meeting. We won't need a special meeting to meet the deadline. Maria Fernandez has recommended the Opt-in model so students aren't charged without realizing it (they would need to opt in to purchase it). Ann Klein has tried out the Vital Source platform. She likes the interface and has had a good experience with it so far. Ron will forward Jude's email to the Senate asking faculty to review the information before the next Senate meeting.
- c) Spring schedule 2021—Dr Schoonmaker will send out an email shortly on Spring semester. He realizes we will be in flu season and with no vaccine there may be a lot of students in quarantine. The schedule will likely look the same as Fall semester with most classes online.
- d) Taskforce to finish Faculty Orientation Handbook-- This should be a collaborative effort with Dean Val Roberts. How do we handle new faculty orientations? What is the process for updating the handbook? The taskforce should establish a good process for both P/T

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and F/T faculty. Sherry noted that equity is a priority of the senate yet within our system we have inequities. We need to give P/T faculty the tools they need and broaden our scope of inclusivity at the college. Ron noted that equity needs to be the lens through which we look at everything we do on campus. It's what we do after the workshops that become important, critical, and relevant. Sherry noted that we have incredible resources in our P/T faculty. We need to be mindful of asking P/T faculty to do work without pay. Patrice reported there are professional development funds in Flex. Ron will reach to Dr Char Perlas to also see if there are funds we can use to pay P/T faculty on the taskforce.

- e) Patrice on the Senate Exec webpage and email list—Ron will add Patrice to both and remove Rhonda Brown.

**4) Good of the Order—**

- Accreditation—SLO Assessment is a complicated issue; it is also tied to shared governance (AP 2510). Dr Char Perlas is working on a handbook for Accreditation that will be presented to us. Administration has asked us to look at AP 2510 and come up with a revision of our own.
- Senate Exec meeting schedule—they meetings will be reset around the Academic Senate meetings (week before and following)
- Nov 5-7 ASCCC Fall Plenary. Ron extended the invitation to anyone who is interested. Deadline to register is Oct 4<sup>th</sup>.
- Acronym list—College Council was excited because it will benefit the whole college. It is important to frame this in terms of equity: those who don't know what it means aren't on the same level. Where will this list finally live?
- Brown Act—Ron emailed ASCCC about whether Senate Exec needs to be Brown-acted. A lot of information has come in since the Agenda was sent out, and we want to be timely so we can bring items forward for discussion at the Senate. For now, we're being as transparent as we can. Maybe we need a new business item on the agenda?
- Last Senate meeting—Ann thought it was the most effective meeting yet and we moved through the agenda well. Shirley felt it was more friendly and trusting of each other. Communication with Administration—we should find ways to use different language and to lead by example and demonstrate what healthy communication and collaboration looks like. We would rather that Administration come to Senate Exec first so we can allocate time after the reports in the Senate meetings. Ron will draft up a process that shows our processes are open to the public and how Administration can participate in our meetings. Neil noted that we want to create a culture of openness and allow other voices to speak.

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- In the interests of communication and equity, Liz Carlyle will email a draft of the Meeting Minutes to F/T and P/T faculty soon after our Senate meetings so those who can't attend will be able to read the minutes earlier. We will still formally approve the Minutes at the following Senate meeting.

**Adjourned 12:30 pm**

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