



**Academic Senate**  
College of the Siskiyous  
800 College Avenue  
Weed, CA 96094  
[www.siskiyous.edu/academicsenate/](http://www.siskiyous.edu/academicsenate/)

## Academic Senate Executive Meeting Minutes

March 9th, 2021 (convened at 11:30 am) in Zoom

**Attendees:** Ron Slabbinck (President), Neil Carpentier-Alting (Vice-President), Liz Carlyle (Secretary), Ann Klein (At-Large), Shirley Louie (At-Large), Patrice Thatcher-Stephens (At-large), and Sarah Kirby (P/T faculty representative). Ty Speck, Doug Haugen, Carie Shaffer, Suzie Clark, Debbie Dutcher, Josh Collins, Gabbi Aston, Veronica Riviera, Chris Wehman, Stephanie Wroten, and Katie Elwood also attended.

### 1) *Public Comment*

- None given.

### 2) *Approval of Minutes*

- Academic Senate Executive Meeting, February 19th, 2021. VP Neil Carpentier Alting moved, Patrice Thatcher Stephens seconded. Motion approved.

### 3) *Discussion and Action Items*

- a) Discussion with combined Senate Exec teams: Academic, Classified and ASM—President Ron Slabbinck has been in conversation with the other Senate Presidents. This meeting came out of a desire to gather members from our constituency groups to create a space for dialogue and reflection on where we are at as a college. The Senate Exec teams discussed the perceived commonalities between the three groups and how we see our groups connecting. They also discussed potential barriers. The teams would like to continue to meet around shared goals and projects to continue this discussion further.
- b) Curriculum Handbook revisions regarding Academic Senate Policy—Chair Katie Elwood is seeking feedback from Senate Exec on the course revision process and the role of Academic Senate. The general feedback was to not be too prescriptive around course revisions to allow faculty options within the program review cycle. Processes that we are not following, such as forwarding the summary of curriculum recommendations to the Academic Senate, should be removed. Chair Elwood also requested feedback over the function and scope of the Curriculum Committee handbook. The team liked the idea

#### Academic Senate Officers:

*President: Ron Slabbinck*

*Secretary: Liz Carlyle*

*At Large: Ann Klein*

*P/T faculty rep: Sherry Ackerman*

*Vice-President: Neil Carpentier-Alting*

*At-Large: Shirley Louie*

*At-Large: Patrice Thatcher-Stephens*

*P/T faculty rep: Sarah Kirby*

of a Quick Start guide for faculty and an overarching longer document that specifies all the processes and how they function.

- c) Special election for Part-time Faculty Representative to the Academic Senate – This position is to replace Sherry Ackerman for the remainder of her term. Ron has received emails from one person who expressed interest and one person who has volunteered to count votes.
- d) Faculty representation on the hiring committee for Alternate Media Specialist—Ron is seeking clarification on whether non-instructional positions need to go through Senate to appoint faculty to the hiring committee.
- e) CQIP to hire FT Ethnic Studies faculty as directed by the Academic Senate in February’s meeting—Ron received feedback from Michelle Knudsen on the accurate representation of the GE area and from Mike Tischler, CTA president. Ron will send the CQIP on to Dean Val Roberts.
- f) Revised DSPS Lecture Recording Agreement for review by Academic Senate—This agreement took the comments from Academic Senate discussion on GLEAN, the note-taking software for DSPS students. In trials, this software didn’t work as well as hoped for students; we are currently using local recording devices until we can identify other options. This agreement is for DSPS students to record the lecture so they can listen to it later for learning purposes only.
- g) “Guidance for Remote Synchronous Classes at College of the Siskiyous”- This document was developed by the DL Committee and it is now ready for review by the Academic Senate. It has been reviewed by COS legal counsel. There are remaining questions around how to collect and store the FERPA waivers. The Instruction Office will likely be responsible for this process.
- h) Academic Senate website: archiving Minutes/Agenda and Senate Resources—this item was tabled to the next meeting due to time constraints.
- i) Agenda for the upcoming Academic Senate meeting on March 12<sup>th</sup>—the team reviewed the draft agenda

#### **4) Good of the Order**

**Adjourned 1:20 pm**

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