



**Academic Senate**  
College of the Siskiyous  
800 College Avenue  
Weed, CA 96094  
[www.siskiyous.edu/academicsenate/](http://www.siskiyous.edu/academicsenate/)

## Academic Senate Executive Meeting Minutes

April 13th, 2021 (convened at 11:39 am) in Zoom

**Attendees:** Ron Slabbinck (President), Neil Carpentier-Alting (Vice-President), Liz Carlyle (Secretary), Ann Klein (At-Large), Shirley Louie (At-Large), Patrice Thatcher-Stephens (At-large), Sarah Kirby (P/T faculty representative) and Monica Harle (P/T faculty representative).

### 1) *Public Comment*

- President Ron Slabbinck noted that the invitations for Flex in May came from VPAA Dr Char Perlas as we have no administrative support in the Office of Instruction.

### 2) *Approval of Minutes*

- Academic Senate Executive Meeting, March 19th, 2021. VP Neil Carpentier Alting moved, Patrice Thatcher Stephens seconded. Neil commented on the last item in our review of Senate work: Faculty Orientation. He wants to make sure we don't lose sight of this as we currently have new faculty and no orientation process in place. Ron has agreed to work with Dean of LASS, Val Roberts, over summer. Motion approved.

### 3) *Discussion and Action Items*

- a) SLO module in eLumen—Rachel Dwiggins-Beeler will attend our upcoming Senate meeting. The SLO Committee should convene and begin discussions on the work of assessment and how we will use eLumen to complete this work. Neil will send out an invite to all SLO committee members for the first meeting.
- b) Updates on Verto—Ron noted that the Verto ISA appears complicated from his discussions with Dr Char Perlas. COS doesn't offer all the classes to meet the criteria for the different sites. Verto is not registering students yet for the Fall so there will be little FTEs this year. There will be some partnership this year, but to what degree he is unsure. Neil pointed out that we should be considering these kinds of decisions based on our Institutional Master Plan.
- c) Butte County Office of Education—Teacher Education--Butte has an ISA with two other colleges (Feather river and Mendocino). The program has a sequence of courses. Several

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questions came up in the discussion: partnering with Siskiyou County Office of Ed, minimum qualification for instructors, the target student population, and coordination of the program. Ron will email Dr Perlas with our questions.

- d) Upcoming elections for Senate Officers, 2021-22—All members of the Senate Exec team are planning to run again for office, excluding the Senate President whose term is for two years. This year, the team took inventory and cleaned up processes. Ron asked, how can we best serve the institution and allow for transition of leadership? Neil asked, how do we meaningfully pass this information on? Do we amend the constitution? We need to solidify our processes so we can pass them on to the next Senate Exec team.
- e) Committees-- The marketing committee email sent out by COS Foundation director, Dawnie Slabaugh, elicited many faculty requests to be on that committee. Patrice Thatcher Stephens' name is being forwarded for the hiring committee for the Nursing Instructor position.
- f) Academic Honesty Policy--Maria Fernandez requested that Senate Exec look at MIT's Academic Integrity page. Many @One courses feature some adaptation of this statement in their own courses. She requested that Senate Exec review it and consider creating a workgroup to adopt a similar statement for our campus. It would be helpful for instructors, students, and staff. It would also be good to standardize our consequences for academic integrity issues. We have a BP and AP that contains information about Academic Integrity (5500), but it is buried and doesn't get seen by anyone. Neil noted that there is currently no one in charge of Student Conduct. Doug Haugen is meeting with VP of Student Services (Val Roberts) to clarify this issue soon. We will share the MIT page with Senators in the Academic Senate meeting in May and get input from faculty on a standardized process. This statement can also be included in the faculty handbook.
- g) Department Chairs—Administration is requesting faculty input on department chairs, specifically, how many and which areas. Neil was a department chair when he first came to COS. He was involved in budgeting and scheduling and found it effective. Shirley Louie was adjunct faculty when department chairs were in place and found it useful to have someone to go to with questions. There are overlapping areas with the Faculty Association and Academic Senate. Neil asked if we could solicit feedback through an email or survey monkey from faculty, sift through ideas and present findings to the Senate.

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- h) Emeritus Faculty—we missed the November deadline according to the [AP 7217](#). Ron sent out an email to Senators for nominations and we will get a sense of the Senate on whether to move forward at the next Senate meeting. Ron will present a name to the Board of Trustees in a week if so.
- i) Equity Resolution—tabled.
- j) Agenda for upcoming meeting. Ron will not be able to attend the next meeting as he is attending the ASCCC Spring Plenary.

**4) Good of the Order**

**Adjourned 1:06 pm**

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