



**Academic Senate**  
College of the Siskiyous  
800 College Avenue  
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[www.siskiyous.edu/academicsenate/](http://www.siskiyous.edu/academicsenate/)

## Academic Senate Executive Meeting Minutes

Dec 6th, 2021 (convened at 3:01 pm) in Zoom

**Attendees:** Ron Slabbinck (President), Neil Carpentier-Alting (Vice-President), Liz Carlyle (Secretary), Ann Klein (At-Large), Patrice Thatcher-Stephens (At-large), Shirley Louie (At-large) and Monica Harle (Part-time faculty rep). Dean Val Roberts, Registrar Megan Witherell, and Michelle Knudsen also attended the meeting.

**1) Public Comment**—none given.

**2) Approval of Minutes**

- Academic Senate Executive meeting, November 19th 2021; Neil Carpentier Alting moved to approve; Shirley Louie seconded. Neil Carpentier Alting followed up that the Senate Constitution is inaccurate regarding sabbaticals. The CBA will trump the Constitution regarding who chairs this committee. Minutes were approved unanimously.

**3) Discussion and Action Items**

- a) Academic Standards Committee. Currently these processes happen on a case to case basis. Registrar Megan Witherell would like to see these decisions made by committees rather than one or two individuals. The committee proposal includes employees from Fiscal Services, Student Support Services, and three faculty representatives. Many of the decisions are within the purview of 10+1 (Academic Renewal, Course Repetition, Extension of Incompletes). The committee may only need to meet 1-2 times a semester. Ron Slabbinck asked if this could be an ad-hoc committee, as faculty are already over-stretched with committee work. Neil Carpentier Alting asked if we could make this fit into the purview of another committee or council; for example, Instruction Council. Monica Harle asked if we could have people on hand as resources if we use an existing council or recommending body. The representation on Instruction Council does not include Fiscal Services. Patrice Thatcher is in support of a committee as it brings transparency and standardizes our processes. An ad-hoc committee might be the best

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*At Large: Ann Klein*

*P/T faculty rep: Sarah Kirby*

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*At-Large: Shirley Louie*

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option as they will meet as needed. Ron Slabbinck requested that the charge and time commitment be solidified before we bring it to Academic Senate.

- b) Emeritus Faculty nominations. Two nominations have been received: Jim Gilmore and Bill Hurt. As per AP 7217, Ron will draft up a one-page summary to bring to the next meeting of the Senate Exec. We will present it at Academic Senate in the first meeting of the Spring semester, so it can go to the Board for approval at the meeting in March.
- c) Academic Honesty Policy. Academic Senate requested that we create an approved/standard Academic Honesty Policy with language oriented toward honesty and integrity, rather than being punitive. We will establish a taskforce to collaborate and generate language around Academic Honesty at the next Senate meeting. Liz Carlyle requested that Students Services also clarify processes on the Student Code of Conduct and Plagiarism. Ron Slabbinck reported that Student Services Council are currently working on the revisions to the AP 5520 and VPSS Patrick Walton is meeting with Director of Student Housing Doug Haugen regarding BIT.
- d) Mentorship at COS. Ron Slabbinck sent out a document from ASCCC regarding mentorship. It would be good to distill this information down to a bulleted list on the roles and expectations for both mentor and mentee. Ann Klein suggested tying this information to dates (Census, final grades etc). Liz Carlyle asked about part-time faculty and whether there is a point person for new faculty members. Patrice Thatcher Stephens noted the benefit of a department chair in this regard. Part-time faculty Senate reps commit 4.5 hours a month to meetings, and it is also important to make sure they are compensated.
- e) Updates regarding the Local Decision-Making Handbook. Ron Slabbinck has received feedback from Nathan Rexford and Darlene Melby. He will present this information to Academic Senate on Friday.
- f) Board Docs in Academic Senate meetings. Ron Slabbinck reported that VPAA Mark Klever and Dean Val Roberts were in favor of administrative support for Senate meetings regarding Board docs. We need support to run Board docs and make sure everyone can vote etc. Liz Carlyle can continue to take the meeting notes.
- g) Academic Senate Agenda. We need to declare an emergency at the next meeting to continue meeting on Zoom. The emergency mandate ends on January 31, 2022. We will need to extend it for 30 days at each Senate meeting unless there are changes at the state level. We can declare the emergency for our standing committees of the Senate.

**4) Good of the Order.** None.

**5) Adjourned 4:33 pm**

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