



**Academic Senate**  
College of the Siskiyous  
800 College Avenue  
Weed, CA 96094  
[www.siskiyous.edu/academicsenate/](http://www.siskiyous.edu/academicsenate/)

## Academic Senate Executive Meeting Minutes

Dec 13th, 2021 (convened at 3:01 pm) in Zoom

**Attendees:** Ron Slabbinck (President), Neil Carpentier-Alting (Vice-President), Liz Carlyle (Secretary), Ann Klein (At-Large), Shirley Louie (At-large), Sarah Kirby (Part-time faculty rep) and Monica Harle (Part-time faculty rep). VPAA Mark Klever also attended the meeting.

**1) Public Comment**—none given.

**2) Approval of Minutes**

- Academic Senate Executive meeting, December 6th 2021; Neil Carpentier Alting moved to approve; Shirley Louie seconded. Minutes were approved unanimously.

**3) Discussion and Action Items**

a) Faculty Hiring Prioritization Taskforce. Ron Slabbinck and VPAA Mark Klever are non-voting members and each area is represented in the taskforce. Members came up with criteria based on rubrics from Ventura College and decided to prioritize requests as High/Medium/Low Priority. All requests at this point are considered high priority. Mark will take this information forward and request funding. There are fourteen faculty positions they recommended for hiring, including replacements. The ADJ position is currently posted but not yet filled.

- Replacement positions: BUS (Abbot), BIO (Clarke), POLS/History (Gale), Counselor (DeMetrio), SAS Director (Bradley)
- New positions: ETHN/Soc, DE Coordinator, COMMS, 3 Health/PE/KINE, ADHS, FIRE, Counselor
- Rationale for new positions:
  - Andrea has approved the ETHN/Soc and the MQ for ETHN are tight. This broadens our pool for the candidates;
  - COMMS-- the adjunct pool is limited and there is always a high need for these classes;

Academic Senate Officers:

*President: Ron Slabbinck*

*Secretary: Liz Carlyle*

*At Large: Ann Klein*

*P/T faculty rep: Sarah Kirby*

*Vice-President: Neil Carpentier-Alting*

*At-Large: Shirley Louie*

*At-Large: Patrice Thatcher-Stephens*

*P/T faculty rep: Monica Harle*

- Dr Perlas submitted the position for DE Coordinator—all colleges have this position.
- HEALTH/KINE/PE—currently down 4 instructors and it’s a challenge to keep to the 67% load for PT instructors.
- FIRE used to have two instructors; they have enough students and Mike Wilson is currently the only instructor and the coordinator for the program.
- New counselor position: AB 925 will require all students to have a written Ed Plan to streamline the process for transfer.
- ADHS

If we can’t get all new positions budgeted, then the taskforce will reconvene to prioritize; the replacements will not need to go through prioritization. Although it was not the purview of the taskforce to set a deadline, the goal is to recruit early so we have time to post the search. In particular, some positions may need to be sped up (non-instructional). Neil Carpentier-Alting commented on the well-vetted process. Mark Klever noted that a lot of decisions are based on the 50% rule but a lot of support needs can’t be addressed. Hiring more faculty will help and hopefully allow us to increase FTEs. The taskforce also discussed the needs in English as the current Interim DE Coordinator is an English faculty member who is no longer teaching.

b) Review discussions from Academic Senate meeting, December 10<sup>th</sup>

- Academic Honesty Statement—Liz Carlyle will set up the meeting with Alison Varty and Carly Zeller to craft the language for a statement. It can come to the first or second meeting in the Spring for vetting by the Senate.
- Credit for Prior Learning (CPL)-- The list is the biggest issue. Faculty will need to collaborate on which courses they don’t want to offer CPL. Liz Carlyle asked about the timelines and whether we need to establish dates to give time to collaborate. Ron Slabbinck would like to take AP 4235 out of sequence and clean up the language, future-proof it so we don’t need to keep revising the AP, and develop requirements for the list. We only have a few students currently requesting CPL but this may change if the process is more accessible for students. Faculty will be paid for their time if they agree to develop and administer an assessment for a student.

c) Program Approval Process—Neil Carpentier Alting would like a sense of the Senate Exec on the direction for the program approval and revision process and who has oversight. Programs need to be correct in eLumen before they go to the Chancellor’s Office for approval. We can’t revise programs until they are submitted. There are four processes:

Academic Senate Officers:

*President: Ron Slabbinck*

*Secretary: Liz Carlyle*

*At Large: Ann Klein*

*P/T faculty rep: Sarah Kirby*

*Vice-President: Neil Carpentier-Alting*

*At-Large: Shirley Louie*

*At-Large: Patrice Thatcher-Stephens*

*P/T faculty rep: Monica Harle*

Discontinuance, New, Revision- minor and substantial. Curriculum Committee should have oversight of this process as it is within the 10+1 purview. Liz Carlyle suggested that Curriculum Committee be the initial reviewing body, and then Academic Senate. Instruction Council can review as an informational item but they should not be a recommending body. Neil noted that we have 80 programs in COCI with over 800 courses on the books. About 25% should be archived. Liz asked when the archived courses will go to the Chancellor's Office. She also requested that the programs that have been worked on be submitted rather than wait for all programs to be input into eLumen. It would be good to get those programs through where faculty have done the work. Neil noted that there is also no policy or guidance on cross-listing of courses. Basically, it's a hot mess.

- d) Emeritus Faculty nominations. Two nominations have been received: Jim Gilmore and Bill Hurt. As per AP 7217, both letters recommending nomination were presented to the Senate Exec. The Senate Exec approved moving the nominations forward to the Academic Senate in the first meeting of the Spring semester.
- e) Revisions of the Senate Constitution— Senate Constitution is inaccurate regarding sabbaticals. The team will revise the language (change VP of the Senate to VPAA) for at the first Senate Exec meeting in Spring to bring to Academic Senate.
- f) Pathways. Liz Carlyle reported discussions over Pathways in her Pillar 3 meeting. There is a need to get the pathways in place so Pillars can continue the work. It was suggested that the pathways developed by Pillar 1 be brought to the Senate for recommendation and then moved on to the board for final approval. This item will be on the agenda for the first meeting in the Spring
- g) DEI Rubrics. Ron presented the categories for the rubrics he's developed so far. He would like to request that Curriculum, Distance Learning, Senate Exec, and SAS review the language before bringing the rubrics to the Academic Senate for approval.

**4) Good of the Order.** None.

**5) Adjourned 4:36 pm**

Academic Senate Officers:

President: Ron Slabbinck

Secretary: Liz Carlyle

At Large: Ann Klein

P/T faculty rep: Sarah Kirby

Vice-President: Neil Carpentier-Alting

At-Large: Shirley Louie

At-Large: Patrice Thatcher-Stephens

P/T faculty rep: Monica Harle