



**ACADEMIC SENATE EXECUTIVE COUNCIL MINUTES**  
**Friday, March 10, 2023**  
**11:00 a.m. – 12:00 p.m.**  
**DLC 04**

Convened at 11 am

Attendance: Jayne Turk, Andrea Craddock, Ann Womack, Tyler Knudsen, Patrice Thatcher-Stephens, Ron Slabbinck, Alison Varty, Kirk Thomsen

**1. OPEN SESSION**

**2. OPPORTUNITY FOR PUBLIC COMMENT**

Regarding RHSI safety and usability – JT Tarantino and Mark Klever are helping to track how the city of Yreka is approaching safety measures in the area near the campus and housing policies and initiatives. We need to be aware of how this impacts our scheduling and enrollment. There is one evening class scheduled there in fall. Hiring a private security person for the Yreka campus has been proposed.

**3. APPROVAL OF MINUTES**

Ron Slabbinck moved to approve the February 24, 2023 minutes. Patrice Thatcher-Stephens seconded. Unanimously approved.

**4. DISCUSSION AND ACTION ITEMS**

- a) Injury and Illness Prevention Plan (IIPP) – Veronica Rivera  
Ronnie was not available to attend the meeting. Changes to the IIPP are minor. Andrea will ask her to come to Academic Senate meeting.
- b) Faculty Diversity Internship Program (FDIP) handbook – Alison Varty
  - The handbook is meant to be instruction manual for people involved (interns, mentors, coordinator, etc.)
  - We have funding for two faculty mentors, two interns, and one program coordinator who will be appointed by the Senate.
  - Where will interns come from? – Alison will serve as coordinator this spring as part of her sabbatical. First mentors will be identified, then work will shift to recruiting interns based on discipline (interns must be in degree program that will

allow them to teach in CCC system). The training is focused on online teaching, although the intention is to work with local and regional colleges.

- Overall program timeline – recruit in spring, training/onboarding in the following fall, work as EIA in course in spring, capstone project as culmination of work (would be a weekly module for instructional faculty, different for non-instructional)
- The handbook has resources for non-instructional faculty as well.

c) College Diversity Statement – Ron Slabbinck

- The intention of the SJEDI committee was to create statement that is honest, forward-looking, embodies what we aspire to, and can live in multiple places (website, HR documents, etc.). The committee worked hard to make it honest and hopeful.
- SJEDI members had a two-day retreat with a consultant in January with the goal of developing the statement. In total, the statement is the culmination after two years of SJEDI committee work.
- The Diversity Statement also includes portions of the land acknowledgement statement that is currently being developed.
- The statement was shared with Karuk leaders, and the content reflects their input.
- The SJEDI committee will present the statement at the April Board of Trustees meeting. A favorable vote by the Board would make the statement official.
- The statement will go on all job postings along with the description of the college.

d) AP 4105 (Distance Education) was updated with Title V language – Maria Fernandez  
Do minor updates to APs need to be voted on? The updated AP will go to instructional council, so it is important to make sure comments from Academic Senate end up there.

e) Baccalaureate program in Paramedicine - Kirk Thomsen

- Kirk is still gathering formation and recently attended a conference on bachelor's programs at community colleges. Accreditation officials were there. They can approve 30 bachelor's programs/years.
- There are currently no Baccalaureate programs in Paramedicine in CA and only about 15 in the US.
- The initial application to launch a program goes to the Chancellor's office. The CSUs and UCs also must approve the application to ensure there's no overlap. We could also need approval from federal financial aid, accreditation, and other groups.
- An associate degree must be offered first, so we meet this criterion.
- A career study is needed to better outline the potential benefits to students. Only a certificate is required to work in the field, but promotions may be easier with a bachelor's degree.
- There will likely be a need for a Senate taskforce to help guide the application and program launching process.
- The program will include upper division classes which require someone with master's to teach them.

- This would likely be a mostly online program with hybrid classes.
  - The College receives an extra \$84/unit for upper division classes.
  - Students would complete an associate degree and then transfer into our bachelor's program.
  - We would need upper division human anatomy and physiology, but the curriculum can't overlap with similar courses at the CSUs and UCs. We would also need to offer technical writing classes. Full time teaching load for upper division is 12 LHE per semester, not 15. Look at information from LVN-RN Step-up program for reference.
  - Bakersfield College has 3 bachelor's programs, all of which are less expensive to complete compared to a bachelor's at a UC or CSU.
  - Curriculum committee and student services will need to have documented training.
  - The goal is to apply in January 2024, with A start date of Fall 2024. There is a second application period later in the year, but we want to be in first pool since there may be fewer slots available later.
  - This will be presented by Kirk during the next Academic Senate as an informational item and to assess interest in forming a task force. Forming a task force couple be an action item during the April meeting.
  - There were only 27 faculty at the conference. It was mostly deans and directors in attendance. It was suggested that it would be beneficial for Mark Fields and Mark Klever to attend in the future.
- f) ILO/General Education Learning Outcome (GELO) Assessment Calendar – JT Tarantino [see updated document based on Senate Exec feedback]
- g) Credit for Prior Learning Applications / AP 4235 / Discipline Verification Form – Andrea Craddock [see updated documents based on Senate Exec feedback]
- h) Senate Exec nominations deadline is the 3<sup>rd</sup> Tuesday in April (April 18<sup>th</sup>) – Tyler will also stay on.
- a) Assign Members to Committees and Taskforces
- i) Enrollment Management Committee – Leigh Moore
  - ii) SLO Committee Chair(s) – meeting with Ann Womack and Liz Carlyle next week
  - iii) Marketing Committee – The committee doesn't meet, and we have two faculty (Sherice and Ed) assigned. Perhaps an LAS member should be added.

## 2. OFFICER REPORTS

- a) President
  - i) Academic Senate agenda
  - ii) Reminder that Board of Trustees will announce Emeritus faculty at March Board Meeting
- b) Vice-President
- c) Secretary
- d) At-Large

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