



ACADEMIC SENATE EXECUTIVE COUNCIL MINUTES
Friday, April 14, 2023
11:00 a.m. – 12:00 p.m.
DLC 04

Convened at 11:00 am

Attendance: Jayne Turk, Andrea Craddock, Ann Womack, Tyler Knudsen, JT Tarantino

- 1. OPEN SESSION**
- 2. OPPORTUNITY FOR PUBLIC COMMENT**
- 3. APPROVAL OF MINUTES**

Minutes were lacking attendance. Minutes were unanimously approved pending addition of the attendance.

4. DISCUSSION AND ACTION ITEMS

- a) Program Review and Annual Update Process – JT Tarantino
 - Responses to the Program Review (PR) survey indicated that faculty are supportive of the process outlined in the manual and would like to see the process adhered to by all groups involved. Availability of data and lack of support through the process were identified as areas in need of improvement.
 - Faculty need review the PR schedule to verify accuracy.
 - JT has developed a tracking system for the PR process using Microsoft Lists to delegate tasks and automatically send notifications. It is public facing via the PR Teams/Sharepoint site so everyone will be able to see progress throughout the year.
 - Sharepoint/Teams Site
 - Feedback on Teams site and Sharepoint site was positive.
 - The Zogotech PR dashboard is linked to on the site for data access to those who have licenses (all Deans have access).
 - There is a link to book an appointment with JT who is available to help with PR, data analysis ideas, data coaching. The link uses the Microsoft Booking app.
 - Invites to the site were sent to all FT and PT faculty.

- b) Approve the updated ILO/General Education Learning Outcome (GELO) Assessment Calendar – JT Tarantino
The taskforce reviewed the ILOs and made minor edits and language changes.
- c) Revisit DL Online and Hybrid Teaching Requirements
There is concern that if we don't change requirements, the Faculty Association may have to file for a unilateral change in working practices since Deans are requiring work that hasn't been negotiated. Also of concern is that we don't have access to record of changes to the handbook, and the Senate may not have voted on this condition if this was added after the handbook was initially approved. Under current requirements, most professional development time is spent on something that may be minor part of our load. This will be a discussion item at the next full Senate meeting.
- d) AP 4101 (Special Studies)
No modifications were suggested. It will be brought to the Senate for a vote at the next meeting.
- e) Diversity Statement and Rubric for Faculty – Ron Slabbinck
No modifications were to the Diversity Statement suggested. The rubric was not available for review. Senate Exec will review it at our next meeting.
- f) Meet & Greet with Board Members (Sometime 23 – 24 AY)
This will be rescheduled for a Friday in Fall.
- g) Senate Exec nominations deadline is the 3rd Tuesday in April (April 18th)
 - i) Set up Election Committee
Exec is working on recruiting PT representatives.
- h) AP 5140 (DSPS) – Providing substitute courses (that have critical/analytical thinking components) as alternative for Math courses.
There used to be substitute courses for English but there is now less need for options due to use of adaptive technologies. Math is still an issue. We will examine lists from other colleges to help develop our list of courses with critical/analytical thinking components that could be used as substitutes for math for approved students.
- i) Baccalaureate program in Paramedicine - Kirk Thomsen
- j) Revising Plagiarism policy to address AI – Leigh Moore
- k) Credit for Prior Learning Applications / AP 4235 – Andrea Craddock
 - i) Identify which courses will accept documentation / assessment for Revisions were made based on feedback from the previous meeting.

1. OFFICER REPORTS

- a) President
The meeting on April 28th may need to be moved to May 5.

Jennifer Reynolds would like to be added to FLEX committee.

- i) Academic Senate agenda
- b) Vice-President
- c) Secretary
- d) At-Large

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