



**Academic Senate**  
College of the Siskiyous  
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### **Academic Senate Meeting Minutes**

November 14, 2017 (Convened at 3:30am) in DLC Rm #3 (Weed Campus) and Building 4 Rm #5 (Yreka Campus)

**Attendees:** Jude Baldwin, Kevin Broussard, Rhonda Brown, Neil Carpentier-Alting, Wenli Change, Hallie Coppi, Andrea Craddock, Maria Fernandez, Katie Gale, Jim Gilmore, Sunny Greene, Jenny Heath, Sean Kenny, Ed Kephart, Michelle Korkowski, Shirley Louie, Kim Parham, Mike Read, Ron Slabbinck, Mike Tischler, and Chris Vancil. Dr. Zachary Zweigle, Mark Klever, and Kim Freeze were also in attendance.

#### **A. Public Comment**

- a. No public comment.

#### **B. Reading and Approval of Minutes**

- a. Kevin Broussard moved to approve minutes/ Katie Gales seconded / motion passed.

#### **C. Action Items**

- a. Presentation of the Behavioral Intervention Team – Dennis Hagarty
  - i. Dennis Hagarty was not at the meeting so this issue was tabled until the next Academic Senate meeting.
- b. The Senate will consider changing the Equivalency Committee status to Ad Hoc
  - i. Jim Gilmore motioned to begin discussion on this topic/ Jenny Heath seconded
  - ii. Chris indicated that because the Equivalency Committee is a standing committee it is subject to the Brown Act.
    1. To adhere to the Brown Act, all information submitted to the application process would have to be posted and accessible to the public (i.e., transcripts, application materials, etc.) because these individuals are not employees of the district
    2. It is even possible that a candidate being considered for equivalency could attend the meeting and make a public comment on his equivalency
  - iii. However, because the Equivalency Committee doesn't have a standing meeting time, it can switch to an ad hoc committee
    1. As an ad hoc committee, the Equivalency Committee would need to be re-formed every semester and members on it would need to be reappointed.
      - a. Neil Carpentier-Alting called the question; motion passed to make the Equivalency Committee an ad hoc committee.

- c. The Distance Education (DE) Committee is recommending the adoption of @One Standards for Online Teaching as the COS Best Practices for the Online Environment
  - i. Maria advocated for the adoption of these @One Standards for Online Teaching because they have been embraced statewide and are vetted standards. In addition, DE can create better policies/procedures under these set guidelines.
    - 1. Mike Read asked if there are any consequences for an instructor if his/her online class does not meet all of the standards. Both Maria and Dr. Zweigle stated that there are no consequences. The district decides what online courses are offered.
    - 2. Maria offered that these standards are aspirational goals and are not any different from the standards applied in face-to-face courses.
      - a. Motion passed to adopt these standards.
- d. The Senate will review and provide feedback on the shared governance questions and draft provided at College Council
  - i. Chris shared with the Academic Senate the Shared Governance model, Institutional Effectiveness model, and Shared/Participatory Governance questions being considered by the College Council
    - 1. In the Shared Governance model, the Academic Senate, Associated Student Body, and Board of Trustees are in red because they will need to follow the Brown Act.
      - a. Classified Staff has a “?” because they are not sure if they want to be a union or a classified senate.
      - b. CQI (Continuous Quality Improvement) replaces Accreditation Committee
    - 2. Mike Tischler stated that the Shared Governance model was confusing without arrows because you are not sure who reports to who and the general flow of the chart
    - 3. Chris asked that the Academic Senate read through the documents and view the models and offer feedback to Chris and Maria to take to the College Council.
- e. The Senate will consider goals for the 2017-2018 Academic Year
  - i. Please send goals you would like Academic Senate to tackle to Chris. He previously only received three emails from faculty on this topic.
    - 1. Maria offered a goal that there be guidelines for issues related to academic integrity and plagiarism
    - 2. Mike Read was interested in hiring someone who could evaluate instructors on their teaching methods.
    - 3. Neil stated that there needed to be a policy on non-credit courses
      - a. Chris welcomed these suggestions and also encouraged other faculty for their input on goals as well

#### **D. Officer Reports**

- a. President’s Report
  - i. Chris is asking faculty to consider being on the Equivalency Committee because Mike Tischler needs to be replaced on that committee.

- ii. Chris reminded committee chairs to post their agenda 72 hours in advance to comply with the Brown Act (i.e., remember to send the committee's agenda to Dawnie to post). The administration is working on a template for agendas.

**E. Reports from Committees**

- a. Curriculum Committee – Sunny stated that the eLumen training for the Curriculum Committee has been postponed until Nov. 29<sup>th</sup>
  - i. eLumen faculty training is still set for Saturday, Dec. 9<sup>th</sup> from 9am to 12pm. Food and drinks will be provided. You will also receive Flex credit for this eLumen training
- b. Distance Education – Maria Fernandez thanked everyone for approving @One Standards for Online Teaching.
- c. Equivalency – No one from the Equivalency Committee was at the Academic Senate meeting.
- d. Flex/Staff Development – Jenny stated that they have a meeting on Thursday. She also reported that they have a lot of money available.
  - i. Chris asked the Flex committee to update the Academic Senate on their budget. Jenny will bring it up at the meeting.
- e. Planning/Budget Committee – Chris stated that they have returned to Action Plans for spending requests.
  - i. They're also planning on meeting twice a month now.
- f. SLO Committee – The committee received SLO primer books from President Schoonmaker to assist in the process
- g. PR Team – Mike Graves and Chris have been working on the PR handbook. They are focusing on when items will be due and when data needs to be provided. They are hoping to have a draft available to the Academic Senate in December.

**F. Adjournment 4:40pm**