

**Academic Senate**

College of the Siskiyous

800 College Avenue

Weed, CA 96094

www.siskiyous.edu/academicsenate/**Academic Senate Meeting Minutes**

May 18, 2018 (Convened at 9am) in DLC Rm #8 (Weed Campus) Bldg 4 Rm 5 (Yreka Campus)

Attendees: Shawn Abbott, Jude Baldwin, David Blink, Kevin Broussard, Rhonda Brown, Liz Carlyle, Neil Carpentier-Alting, Wenli Chang, Dave Clarke, Hallie Coppi, Andrea Craddock, Maria Fernandez, Katie Gale, Michael Graves, Denis Hagarty, Jenny Heath, Bill Hirt, Ed Kephart, Michelle Knudsen, Michele Korkowski, Shirley Louie, Kim Parham, Tom Powers, Mike Read, Charlie Roche, Ron Slabbinck, Mike Tischler, Jayne Turk, Chris Vancil, and Alison Varty. Dr. Stephen Schoonmaker, Dr. Todd Scott, Dr. Zachary Zweigle, and Galen Ferrel were also in attendance.

A. Opportunity for Public Comment

- a. Chris Vancil asked for any public comments. No public comments were offered.

B. Reading and Approval of Minutes

- a. Tom Powers motioned to approve minutes / Mike Graves seconded / Motion passed

C. Action / Discussion Items

- a. The Senate will consider approval of the SLO Manual – Motion from the Academic Senate to approve the SLO Manual / Motion passed.
- b. The Senate will consider appointments to Senate and Non-Senate Committees
 - i. Inter-State Passport Initiative – They need a representative from each of the six key GE areas. They are expected to meet a few times over the summer, but a stipend will be offered to compensate for faculty time.
 1. Bill Hirt – Sciences
 2. Katie Gale – Social Sciences
 3. Maria Fernandez – English
 4. Shirley Louie – Math
 5. Jayne Turk – Communications
 6. Neil Carpentier-Alting – Performing / Fine Arts
- c. The Senate will consider recommending "A Decision-Making Guide for College of the Siskiyous" to the Board – Jayne Turk moved to recommend / Maria Fernandez seconded
 - i. Dave Clarke was concerned that if VPs were included as part of ASM Senate they would be double-counted on participatory governance

bodies. Although we have received assurances from the President that this would not be the case, Dave suggested this be codified.

- ii. Chris clarified that the ASM Senate was still in the process of being formed.
 - iii. Dr. Schoonmaker supported the VPs being a part of the ASM Senate because he argued that they often feel like they don't have a voice at the college. He also stated that a few community colleges do have an ASM Senate. He also stressed that he will not be on ASM Senate since he represents the entire college
 - iv. Mike Graves stated that he supports the idea of an ASM Senate, but does not think the VPs should be on this body. He indicated that some administrators may not voice their opinion or concerns as freely if their bosses (i.e., the VPs) are on the same Senate body as them.
 - v. Maria Fernandez stated that she doesn't see how the VPs are feeling like they don't have a voice since they are on every committee and many issues must be approved by them before continuing forward.
 - vi. No "yay" votes were given to the motion. All other votes were "nay" or abstentions. Motion does not pass.
- d. The Senate will consider Distance Education (DE) Committee Recommendations
- i. The DE committee would like to adopt online/hybrid teaching requirements by Fall 2020. Specifically, faculty should meet at least one of the following criteria:
 - 1. Completion of @One course – Introduction to Online Teaching and Learning
 - 2. Completion of @One course – Online Education Standards and Practices
 - 3. Successful completion of the Online Education Initiative course review process
 - 4. Degree or certificate in online learning from an accredited higher education institution
 - 5. Certificate in online learning from nationally-recognized organization (such as the Online Learning Consortium or Quality Matters)
 - 6. Experience teaching at least 2 online course sections within the last three years. A course review is required. The review will also include a conversation regarding how regular and substantive interaction between faculty and student, and among students, is maintained
 - a. It was noted to contact Maria for a course review
 - ii. Motion passed

- e. The Senate recognizes Denis Hagarty and his service – Denis is set to retire at the end of the spring semester. Tom Powers, who has worked with Denis for almost 30 years, talked of Denis' commitment to the students. Jenny Heath presented Denis a gift from the Faculty Union to commemorate his years of service to the college.

D. Committee Reports

- a. DE committee – Maria stated that they have set goals for next year. In addition, they are almost done with the DE handbook.
- b. Flex – Tim Frisbee sent an email to Chris stating that the Flex committee has approved new Flex activities
 - i. Maria reminded faculty that there is an accessibility workshop next Friday (5/25) that counts towards Flex hours.
- c. Equivalency – Shawn stated that they are slated to meet next week.
- d. ISAs/Non-Credit/Dual Enrollment classes – Bill Hirt, Wenli Chang, and Michele Korkowski met to address certain questions about these classes. These include: Who initiates a course? Who establishes course content? Who evaluates instructor qualifications? Who evaluates instructor performance? Although there are written procedures addressing each of these issues, it is still uncertain whether these procedures are being followed. The committee would like to continue its work to clarify if procedures are being followed.
 - i. Dr. Schoonmaker would like to meet with this committee to discuss these issues, particularly as they pertain to ISAs

E. Closed Session

- a. Annual State of the College Address

F. Return to Open Session

G. Adjournment : 10am