



Academic Senate
College of the Siskiyous
800 College Avenue
Weed, CA 96094
www.siskiyous.edu/academicsenate/

Academic Senate Meeting Minutes

August 22, 2019 (Convened at 3 pm) in McCloud Rm #102 (Weed Campus)

Attendees: Shawn Abbott, Jude Baldwin, Mark Beaulieu, David Blink, Kevin Broussard, Rhonda Brown, Liz Carlyle, Neil Carpentier-Alting, Wenli Chang, Dave Clarke, Andrea Craddock, Marcy Demetro, Maria Fernandez, Tim Frisbee, Michael Graves, Sunny Greene, Karen Harper, Jenny Heath, Sean Kenny, Ann Klein, Michelle Knudsen, Shirley Louie, Kim Parham, Charlie Roche, Ron Slabbinck, Patrice Thatcher-Stephens, Mike Tischler, Jayne Turk, Chris Vancil, Alison Varty, and Carly Zeller. Darlene Melby, Desiree Kaae, Jodi Dawson, Dr. Bill Hirt, and Joe Weatherton also attended the meeting.

A. No Public Comment

B. Reading and Approval of Minutes

- a. Rhonda Brown moved to approve minutes. Karen Harper seconded. Motion passed.

C. Action / Discussion Items

- a. **Goals for the year.** Jayne will send out an email to solicit feedback from the faculty on the goals we want to accomplish this next academic year in the Academic Senate. Some goals already identified by Jayne include guided pathways, sabbaticals, and emeritus faculty.
- b. **Committee vacancies, appointments, and strategies.** Kevin Broussard wants off the IPB Committee. Maria Fernandez has offered to take his place.
- Andrea will post an updated Senate Committees Roster to the Academic Senate webpage.
- c. **Mentors for new faculty** – Carly Zeller is our new ASC coordinator. Jenny Heath offered to mentor Carly. Abner Weed is the new coordinator for the Police Academy. Chris Vancil will mentor Abner.
- d. **Flex Day Previews** –
- **Morning Workshops 9 am to Noon**
 1. Great Ideas for Teaching (GIFT) with Jayne Turk in DLC Rm #3.
 2. Canvas & Course Design Assistance with Maria Fernandez in McCloud Rm #102
 - **Afternoon Workshops 1 pm to 4 pm**
 1. SLO & SAO Assessment Workshop with Dr. Char Perlas in Science Rm #110.
 2. Program Review Workshop with Dr. Nathan Rexford in Science Rm #110
- e. **Committee Reports** –
- **Curriculum Committee** – Mike Graves stated that eLumen is ready for faculty to create and revise courses. Please make sure your PLOs are correct in eLumen.

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- **Distance Education** – Maria Fernandez reminded faculty that by Fall 2020 you must fulfill certain requirements to be able to teach a hybrid/online course. If you have not gone through the necessary training by this time, you will not be assigned these courses.
 - f. **New Purchasing Procedures** – Darlene Melby, Desiree Kaae, and Jodi Dawson explained the new purchasing procedures. Basically, you need preapproval for any purchases. Payment Vouchers are no longer the norm. (Most purchases will only be paid with Purchase Order once preapproval has been obtained). Desiree will email the information and needed forms to the faculty.
- D. **Adjournment**
- a. Meeting adjourned at 3:45 pm
- E. After adjournment Joe Weatherton provided Zoom training to the faculty who have courses that require videoconferencing.

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