



**Academic Senate**  
College of the Siskiyous  
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[www.siskiyous.edu/academicsenate/](http://www.siskiyous.edu/academicsenate/)

## Academic Senate Meeting Minutes

September 18th, 2020 (convened at 3:02 pm) in Zoom.

**Attendees:** Shawn Abbott, Jude Baldwin, David Blink, Natalie Bradley, Liz Carlyle, Neil Carpentier-Alting, Wenli Chang, Dave Clarke, Hallie Coppi, Andrea Craddock, Marcy Demetro, Katie Elwood, Maria Fernandez, Tim Frisbie, Jenny Heath, Sean Kenny, Ed Kephart, Ann Klein, Michelle Knudsen, Michele Korkowski, Shirley Louie, Ron Slabbinck, Patrice Thatcher-Stephens, Mike Tischler, Jayne Turk, Chris Vancil, Alison Varty, Mike Wilson, and part-time representatives Sherry Ackerman and Sarah Kirby. Mark Klever, Christina Van Alfen, Kim Peacemaker, Stephanie Wroten, and Caroline Scott also attended the meeting.

### A. Public Comments

- a. No public comments were given.

### B. Approval of the Minutes

David Blink motioned to approve; Neil Carpentier Alting seconded. Motion passed.

### C. Committee Reports

#### a. Distance Learning:

- Chair Maria Fernandez reported that there have been security changes to Zoom. She and Anne-Marie Kuhlmann will meet to see if will affect us or not.
- There is a new accessibility tool in Canvas called Pope Tech, which checks everything except external content not native to Canvas. It doesn't replace the old tool but it is more powerful, easier to use with tables, and checks for color contrast.
- Vital Source-- Ryan Galbraith, the bookstore manager, is looking for ways to help students who can't come to campus to get their books. This process was started over summer and faculty are now being asked to consider the issue. Vital Source has been identified as the most appropriate platform and students will access it through their Canvas shell. Vital Source provides both an "Opt out" (Inclusive) and an "Opt in" model (Launch and Compare). We need to choose one model or the other as an institution. There is a small price break for students with the "Opt out" model but students will automatically be charged unless they opt out. Students would have free access for the first two weeks (up to Census) to decide whether to use the ebook platform or not. Vital Source allows the use of OER although faculty should note that there is a small

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technology fee for use of their platform (less than \$10). Instructor choice will always remain and they do not need to use Vital Source in their courses. The deadline to approve is October 16<sup>th</sup>. We would like to start with a pilot project in Spring and integrate the LTI into Canvas in Fall 2021 if approved. There is a learning curve for students so the Launch and Compare model might be favorable. Neil will reach out to Ryan about the deadline to see if we can vote on this at the next Senate meeting on October 16<sup>th</sup>. Otherwise, we may call a Special meeting. Senate Exec will send out the full presentation with videos so faculty can take a look through the materials before voting at the next meeting.

- b. Curriculum: Senate President Ron Slabbinck thanked Chair Katie Elwood for her work for Constitution Day. Chair Elwood reported that Curriculum Committee is in the process of creating a deactivation workflow. She hopes it will be done by the end of the month. eLumen has a new workflow tool that should make the process of creating and revising a course more efficient for faculty. There is also a program approval process in the works.
- c. Flex: Chair Patrice Thatcher-Stephens reported that the committee is looking at meeting dates. They have our flex day evaluations and are looking into professional development funds.
- d. Equivalency: Chair Shawn Abbott reported that the committee is updating the Administrative Procedure for equivalency. Some local standards are less than the state standards and the Committee is hoping to bring the revised AP to Senate by the end of Fall semester. There was discussion over the need for more active language to avoid emergency equivalencies being approved over summer without faculty input.
- e. Instruction Council:
  - VP Neil Carpentier Alting reported there was discussion on AP 4235 at the last IC meeting. Chris Vancil provided background information on the revision for this AP. It was revised more extensively back in 2016 with minor revisions in 2019. May 1<sup>st</sup> was negotiated with the administration as the date for faculty to send a list of courses that can be challenged. If no list is submitted, it means faculty do not want any courses to be offered as a course challenge the following year. Credit for Prior Learning (CPL) will replace this AP on December 31<sup>st</sup>, 2020. CPL is still a faculty driven process. There will be training on CPL in the near future by Kate Mahar and Sunny Greene.
  - Spring Planning 2021: Administration would like a certain number of F2F classes on the Spring Schedule, specifically for Veterans and International students. October 9<sup>th</sup> is our deadline to get the rough draft of the schedule together. We will have division meetings next week to gather input from faculty. In particular, ENGL 1001 and MATH 1050 were identified as courses they would like to run F2F. Marcy DeMetro noted that the language for veterans may change to allow for more online courses. There are eight

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international students per the IC meeting. Ed Kephart noted that the international students are likely athletes and it will depend on whether the CCCAA will allow us to play in Spring. Adjunct and non-tenured faculty may feel pressure to teach F2F when they are not comfortable with the safety protocols in the classroom. It will also depend on the level of the coronavirus in Siskiyou county. It was also noted that several faculty members are currently teaching F2F on campus this semester: Nursing, Fire, EMT and the Police academy. The library and the ASC are also open. Director of CTE, Mark Klever, explained that the schedule is not complete but they are looking for faculty input and they will go to remote instruction where possible.

#### **D. Action / Discussion Items**

- a. Special Election Results--Patrice Thatcher Stephens was voted in to replace At-Large Senate Officer Rhonda Brown. Thank you to the Special Election Committee for their work.
- b. Committee Appointments--Senate President Slabbinck requested a volunteer to serve on IPB. Please email Ron if you are interested.
- c. Priorities for the Senate Academic Year 2020-21--Faculty identified the following as priority (in this order):
  - Equity and Social Justice: Ron has identified two options for further training. Peninsula Conflict Resolution Center has a conflict resolution workshop with a focus on social justice. Lasana Hotep, who spoke at Flex, also offers two 2-hour sessions on cultural competence.
  - Distance Learning: Training and Support is a priority, as is the possible adoption of Vital Source.
  - Faculty Orientation: Our goal is an effective faculty orientation, similar to the one we had before.
  - SLO Process: We should consider what we can reasonably do without impacting the negotiations between the District and the Faculty Association.
  - Enrollment Management: The committee has been doing some good work and reporting out to Senate will help guide faculty in making recommendations.
- d. Important dates-- VP Carpentier Alting has populated a list of important dates. How do we want to get this information out? Ann Klein has agreed to create an acronym list. Jude Baldwin noted that the library has a list from 2016.

#### **E. Good of the Order**

- a. CARES Act funding: there is \$350,000 available to support faculty with instruction in their classes. Maria Fernandez identified a need for Zoom live captioning to meet accessibility requirements now that many of us are teaching using Zoom and will be for the foreseeable future.
- b. Senate President thanked faculty for their hard work. He appreciates everything we are doing to bring instruction to our students.

#### **F. Adjournment: 4:10 pm**

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