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Academic Senate (Friday, April 15, 2022)
Generated by Samantha Donaldson on Friday, April 15, 2022

Members present

Jude Baldwin, Sherice Bellamy, David Blink, Elizabeth Carlyle, Neil Carpentier-Alting, Jesse Cecil, Wenli Chang, Dave Clarke, Andrea Craddock, Jenny Heath, Ed Kephart, Ann Klein, Michelle Knudsen, Tyler Knudsen, Leigh Moore, Kim Peacemaker, Ron Slabbinck, Patrice Thatcher-Stephens, Kirk Thomsen, Mike Tischler, Jayne Turk, Chris Vancil, Carly Zeller, Sarah Kirby

Absent

Natalie Bradley, Maria Fernandez, Tim Frisbie, Kyle Irwin, Sean Kenny, Shirley Louie, Thad Wallace, Abner Weed, and Monica Harle.

Also Present

Mark Klever, Val Roberts, Charlie Roche and Bill Hurt

Meeting called to order at 2:30 PM and Adjourned at 4:00 PM.

1. PUBLIC COMMENT

2. Welcome & Attendance

3. Senate Committee Reports

3.01 Distance Learning

DL Coordinator, Maria Fernandez is absent. No reports.

3.02 Curriculum

Neil Carpentier Alting - Working on course and program revisions submitted by the deadline of April 8th. Four programs to be approved (2 revisions & 2 new programs). Would like to get them approved within the next two weeks to meet catalog deadline. Committee is currently developing the timeline for program and course revisions/new courses/programs for next year. The Program Outline of Record is not solely under the purview of faculty.

3.03 Flex

Patrice Thatcher Stephens - reviewed Flex Updates for April 22 with committee. Committee is currently planning Mandatory Flex in August.

3.04 Equivalency

Andrea Craddock - Update on Committee activities on the agenda.

3.05 Student Learning Outcomes

Neil Carpentier Alting - Committee is currently being trained on the assessments and mapping in eLumen. We are hoping to get good data from the pilot this Spring. Will be using flex day in the Fall for training in eLumen. Neil also met with Guided Pathways Pillar 4 to discuss ISLOs and looked at other districts for examples. We will be discussing ISLOs with Instruction Council next week and the SLO committee is also starting to discuss them. We will bring them to the Senate meeting in May.

3.05 Other

Jude Baldwin- OER workgroup started meeting last week. Working on a local definition for Zero Cost Textbooks and hoping to send out student survey this semester.

4. APPROVAL OF THE MINUTES

4.01 Approval of the Mar 11th Minutes

Motion to approve minutes from March 11th, 2022

Motion by Jayne Turk, **second** by Kirk Thomsen.

Final Resolution: Motion Carries

Yea: Sherice Bellamy, David Blink, Elizabeth Carlyle, Neil Carpentier-Alting, Jesse Cecil, Dave Clarke, Andrea Craddock, Jenny Heath, Ed Kephart, Ann Klein, Michelle Knudsen, Tyler Knudsen, Kim Peacemaker, Ron Slabbinck, Patrice Thatcher-Stephens, Kirk Thomsen, Jayne Turk, Chris Vancil, Carly Zeller, Sarah Kirby

Abstain: Jude Baldwin, Leigh Moore, Mike Tischler

5. ACTION ITEMS

5.01 Revision of AP 7211: Faculty Service Areas, Minimum Qualifications, and Equivalencies

Andrea Craddock - Equivalency committee revised Equivalency applications and made two separate applications for disciplines that require a Master's and those that don't (primarily CTE). For disciplines that require a Master's degree, the committee primarily looks at the equivalency matrix to determine if coursework meets requirements. For CTE disciplines there are additional questions to determine equivalency. The committee also included an example matrix in the applications.

Reviewed AP documents with Senate. Revisions were begun under by previous equivalency committees. "Rare exceptions" section was removed from CTE section. Other changes made include removing separate process for Summer & Winter intersession. Previously, there was only 48 hours where faculty could give input and administrators could grant equivalency if faculty didn't respond. The same procedure should be used throughout the academic year. This allows more time for review and communication.

If faculty are off contract and still performing duties, they will now be compensated. Andrea reminded faculty that once someone is granted equivalency, it can't be removed and they can teach any course within the discipline.

Motion to approve revised AP 7211.

Motion by Patrice Thatcher-Stephens, **second** by Jayne Turk.

Final Resolution: Motion Carries

Yea: Jude Baldwin, Sherice Bellamy, David Blink, Elizabeth Carlyle, Neil Carpentier-Alting, Jesse Cecil, Dave Clarke, Andrea Craddock, Jenny Heath, Ed Kephart, Ann Klein, Michelle Knudsen, Tyler Knudsen, Leigh Moore, Kim Peacemaker, Ron Slabbinck, Patrice Thatcher-Stephens, Kirk Thomsen, Mike Tischler, Jayne Turk, Chris Vancil, Carly Zeller, Sarah Kirby

5.02 Academic Calendar 2023-2024.

Ron Slabbinck - VPAA Mark Klever sent out the academic calendar. Final grades are due at the end of the semester after Memorial day. Looking to extend that date to Wednesday to allow faculty one more day to submit grades. Flex day in February is the first Friday back after returning from Winter intersession. Senate Exec is recommending moving it to April 6th. Bringing to Senate for comments.

Jayne Turk - Both dates for Final Grades should be changed to Wednesday. Makes a huge difference to faculty members. Mark Klever - Agrees with Jayne. The process goes through negotiations. The movement of the date didn't get communicated; Mark will be discussing this further with calendar committee. Thurs/Fri before semester begins is always a hard time to have mandatory/optional FLEX days. Is there any way to have a larger conversation about moving one of those days into Sept or Oct? 3rd week of sept for high school preview day?

Carly Zeller - agrees moving one Flex day will be helpful for ASC.

Patrice Thatcher Stephens - We used to have Flex days more into the semester.

Chris Vancil - There were discussions with Chancellors office when switching calendars and thinks there's something preventing Flex from moving because of 16 week calendar. It might be to do with the winter intersession and how it lined up. Michelle Knudsen - It's always hard for counselors during Flex.

Mike Tischler - Asked when it needs to be decided for MOU purposes. Mark Klever reported there is still time for negotiations.

Ed Kephart - Would prefer to have flex days on other days because of soccer games.

Ron Slabbinck - Table item for further discussion.

Motion to table for further discussion Academic Calendar 2023-24

Motion by Patrice Thatcher-Stephens, **second** by Kirk Thomsen.

Final Resolution: Motion Carries

Yea: Jude Baldwin, Sherice Bellamy, David Blink, Elizabeth Carlyle, Neil Carpentier-Alting, Wenli Chang, Dave Clarke, Andrea Craddock, Jenny Heath, Ed Kephart, Ann Klein, Michelle Knudsen, Tyler Knudsen, Leigh Moore, Kim Peacemaker, Ron Slabbinck, Patrice Thatcher-Stephens, Kirk Thomsen, Mike Tischler, Jayne Turk, Chris Vancil, Carly Zeller, Sarah Kirby
Not Present at Vote: Jesse Cecil

5.03 Academic Honesty Statement

Liz Carlyle - Discussed changes to the statement following Senate feedback. It is now more concise and has added language about copying in the first bullet point.

Jayne Turk - Adds that further action can be take to the statement in her syllabi.

Mike Tischler - Suggested language for faculty to use if they want?

Liz Carlyle - Yes, can be adapted to your course. Only language we had before was from the AP and it was punitive in nature. This statement also describes why academic honesty is important and gives definitions. Goes to Instruction Office next after approval. It could be included in Syllabi, faculty handbook and Canvas Faculty Orientation.

Mike Tischler - Will we be revising AP? Code of Conduct AP.

Liz Carlyle - The AP is being revised currently. Val Roberts will bring to Student Services Council to see if this statement can be added.

Ron Slabbinck - will be following up on adding to the AP.

Motion to approve the Academic Honesty statement.

Motion by Jayne Turk, **second** by Kirk Thomsen.

Final Resolution: Motion Carries

Yea: Jude Baldwin, Sherice Bellamy, David Blink, Elizabeth Carlyle, Neil Carpentier-Alting, Jesse Cecil, Wenli Chang, Dave Clarke, Andrea Craddock, Jenny Heath, Ed Kephart, Ann Klein, Michelle Knudsen, Tyler Knudsen, Leigh Moore, Kim

Peacemaker, Ron Slabbinck, Patrice Thatcher-Stephens, Kirk Thomsen, Mike Tischler, Jayne Turk, Chris Vancil, Carly Zeller, Sarah Kirby

5.04 Academic Senate Officer Elections

Liz Carlyle, Patrice Thatcher Stephens, and Jude Baldwin volunteered to be on the Elections Committee. Chris Vancil noted that you can't volunteer if you are running. Chris Vancil volunteered to chair.

Senate Elections committee volunteers:

Chris Vancil
Ron Slabbinck
Jude Baldwin

Send nominations for Senate Officers to the Chair by Tuesday 4/19 at 5pm.

Motion to appoint faculty to Senate Elections Committee.

Motion by Kirk Thomsen, **second** by Jude Baldwin.

Final Resolution: Motion Carries

Yea: Jude Baldwin, Sherice Bellamy, David Blink, Elizabeth Carlyle, Neil Carpentier-Altling, Jesse Cecil, Wenli Chang, Dave Clarke, Andrea Craddock, Jenny Heath, Ed Kephart, Ann Klein, Michelle Knudsen, Tyler Knudsen, Leigh Moore, Kim Peacemaker, Ron Slabbinck, Patrice Thatcher-Stephens, Kirk Thomsen, Mike Tischler, Jayne Turk, Chris Vancil, Carly Zeller, Sarah Kirby

5.05 Re-declaring a state of emergency to justify meetings held via videoconferencing pursuant to AB 361

Ron Slabbinck - Would love to have an in person meeting in May.

Chris Vancil - Encourages everyone to vote against state of emergency due to in-person events/courses at college.

Communicate to public that we are attempting to get back to normal.

Dave Clarke - Encouraged Senate to call out the Board of Trustees.

Ron Slabbinck - Had college council yesterday and it was hybrid. Trying to navigate audio and who was commenting when and where was a nightmare. Technology for hybrid did not work well.

Mike Tischler - didn't the last AP expire?

Ron Slabbinck - We can technically use it until 2024. A portion of it expired in March though. Will be calling out BOT regarding this issue.

Jude Baldwin - If employee needs to quarantine during meeting time can they still attend virtually? Any accommodations available for this situation?

Ron Slabbinck - Will be looking into this.

Sherice Bellamy - Is there a public place where someone outside of the county can attend?

Ron Slabbinck - Outside meeting space has to be identified. Please let secretary know what public place it will be and where.

Motion to re-declare a state of emergency exists because of the spread of the COVID-19 virus and, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees

Motion by Dave Clarke, **second** by Jude Baldwin.

Final Resolution: Motion Fails

Yea: Elizabeth Carlyle, Sarah Kirby

Nay: Jude Baldwin, David Blink, Neil Carpentier-Altling, Jesse Cecil, Wenli Chang, Dave Clarke, Andrea Craddock, Jenny Heath, Ed Kephart, Ann Klein, Michelle Knudsen, Tyler Knudsen, Ron Slabbinck, Patrice Thatcher-Stephens, Kirk Thomsen, Mike Tischler, Jayne Turk, Chris Vancil, Carly Zeller

Abstain: Sherice Bellamy, Leigh Moore, Kim Peacemaker

6. Discussion Items

6.01 Peralta Online Equity Rubric

Ron Slabbinck - When discussing and research equity rubrics for senate, Ron gathered info from around country. This included Peralta rubric. After discussing with other committees, they realized the rubric is being used for many reasons. This document is the best foundation document for equity rubric. It's an open resource and can be modified to go with COS. Most items on original rubric transfer directly, no matter the modality of the course. If we agree that this is a document that the Senate would like to use, where in the process would the document live? What ways can we make sure it is being used? Will need some combined dialogue with Faculty Association. Wants to start initial dialogue with Senate.

Jayne Turk - In favor of doing more of this. Thinks we are ahead of ourselves when infusing it into evaluations. Faculty need more training rather than it feeling punitive if we can't include these elements.

Patrice Thatcher-Stephens - Need to de-sensitize people first to this document first maybe through FLEX days to slowly introduce it to faculty.

Mike Tischler - Believes that starting with education/training is the first step. We need to include part-time faculty as well (f2f & online); they should also have access to training.

Dave Clarke - Agrees that it is a good guideline. If it comes required it may become an issue. Would be a challenge to use with Anatomy, for example.

Mike Tischler - We need to recognize that it might be challenging for specific courses.

Patrice Thatcher-Stephens - Suggests getting to know Peralta rubric first before integrating it.

Ron Slabbinck - The rubric is an opportunity to evaluate how you are doing and if you can do better. If we jump straight to the evaluations, we're missing the point of the process. State-wide, equity is a priority.

Mike Tischler - What's happening in other areas across campus?

Ron Slabbinck - The SJEDI committee is confronting issues - hiring practices, etc... These conversations are happening in multiple places across campus. This is conversation #1. Encouraged Senate to review rubric more to get used to it. This will be an on-going conversation throughout the campus and committees. Will discuss further in Senate Exec and work on bringing it back to Senate at a later date.

7. GOOD OF THE ORDER

No discussion.

8. ADJOURNMENT

Adjourned at 4:00pm.