

Members present

Jude Baldwin, Sherice Bellamy, Elizabeth Carlyle, Neil Carpentier-Alting, Wenli Chang, Dave Clarke, Andrea Craddock, Maria Fernandez, Jenny Heath, Ed Kephart, Ann Klein, Michelle Knudsen, Tyler Knudsen, Shirley Louie, Leigh Moore, Kim Peacemaker, Ron Slabbinck, Patrice Thatcher-Stephens, Kirk Thomsen, Mike Tischler, Jayne Turk, Chris Vancil, Alison Varty, and Carly Zeller.

Not present: Sherice Bellamy, David Blink, Natalie Bradley, Jessie Cecil, Tim Frisbie, Kyle Irwin, Sean Kenny, Sarah Kirby, Monica Harle, Thad Wallace, Abner Weed.

Also present: Charlie Roche, Mark Klever, and Val Roberts.

Meeting called to order at 4:03 PM

A. PUBLIC COMMENT

B. Welcome

C. Senate Committee Reports

Report: 1. Distance Learning

Maria Fernandez: May 3rd meeting DE committee considered alternatives to Proctorio. After demos with others, the committees selected Honorlock with the Live proctoring service. Honorlock presented a more robust support system, and the committee felt the presence of a live proctor to de-escalate problems and guide the student to the appropriate test-taking behaviors was an important student-centered element of the platform.

Honorlock is meets accessibility standards, but as always, individual students may need alternative test-taking options. Faculty will work with the student and SAS to determine appropriate test-taking alternatives, should they be necessary. Additionally, COS also supports Authentic Assessment as an alternative to online proctoring.

Honorlock will be installed & signed by June 1st. June & August = trainings. It will in service for Fall 2022.

DL goals update:

- Online Participation and Drop Guidelines for Senate Review/Approval: Started
- Academic Integrity, Proctoring, and Authentic Assessment Guidelines for Senate Review/Approval: Completed
- Increase Awareness and Adoption of Open Educational Resources/ZTC: OER Workgroup currently has a student survey open. ZTC icon is now in the schedule and in the CVC Course Finder
- Recommend changes to Online Faculty Evaluation: purpose, process, and roles for Senate and Faculty Association Review/Approval: On hold
- DL Data Request: success, retention, race/age/gender, etc., online student survey: Data review and DL Report this summer
- Increase Course Design Academy awareness and participation: Professional Development (PD) Portal is up and running. To date 5 faculty are in this pathway: Alison Varty, Sarah Kirby, Andrea Craddock, Tim Frisbie, Cassie Hansen, and Ron Slabbinck. Application is through the PD Portal, and the Fall 22, Winter 23, and Spring 23 cohorts have available spots. Peer Online Course Reviewers and Faculty Mentors are also needed (these are also paid opportunities). If you are interested, send a note to Maria or visit the PD Portal for more information.
- Update AP 4105: Revisions will reflect Federal guidelines and recent Title V updates. Planned for Summer. Senate will review and approve the AP in August.

DL Committee also developed instructional continuity guidelines. Re-defined DE modalities to be more clear & student centered. (Hybrid/Online Live & Hybrid/Online Anytime.) Video conference still an option.

Report: 2. Curriculum

Neil Carpentier Alting: in process of finishing up curriculum reviews. Looking at handful of programs and discussing role of faculty in program approval process.

Reviewing some changes to the Curriculum handbook like cross listing policy, update to tech review guide & including program & curricular deadlines for next year.

Report: 3. Flex

Patrice Thatcher: Committee reviewed May proposals & analyses that were approved. Reviewed 2022-23 planning and mandatory all staff flex days with committee. Academic Senate, Dept. and FA meetings are removed. Reviewed optional FLEX days with committee in October. Reviewed 23-24 Calendar FLEX day options.

Mark Klever: For the mandatory Flex days, Faculty/advising/enrollment are impacted. Wanted to look at a different calendar for 23/24 to make lives easier for everyone. Thurs = all staff (staggered schedule w/ morn & afternoon). Fri = optional FLEX day or choose to do other things. Mandatory Flex day could be during the preview day for highschoolers.

Report: 4. Equivalency

Andrea Craddock:

- AP 7211 was approved by college council. Dr Char Perlas will bring to Board tonight.
- Ethnic Studies/Sociology instructor resulted in failed search. Equivalency applications didn't meet both Ethn/Soc. Discussed with equivalency committee on next steps. Chris Vancil thought it might be good to have Ethn/Hist instructor because its a more common combo.

Jayne Turk - Ethn/ one other Gen ed area. For example Hist/Soc/Engl/Comm

Ron Slabbinck - Faculty Priority Hiring task force contemplated using old data/enrollments/how many adjuncts we have in all areas to see how well we have enough instructors for all courses. W/out access to all variables considered by task force, hesitant on

making a recommendation without this info.

Chris Vancil - How come phys/math didnt have to go back? They're no longer hiring Math.

Val Roberts - Hiring committee thought it would be neg impactful. It was a replacement position. It was changed before it was posted.

Maria Fernandez - are we not hiring Math instructor?

Val Roberts - we added Math to the Physics position to hire more Math instructors. We are currently posting History/PoliSci.

Ron Slabbinck - all positions presented from IPB will be posted and rolled in soon.

Mark Klever - we would like to get committee together immediately when back to get this rolling quickly in a timely manner to avoid this situation in the future.

Jenny Heath- Its a failed search, so we are starting up again next year to hire another instructor? OR are we hiring through the summer? Can we switch the job description to keep it posted?

Ron Slabbinck - That might be an HR question.

Maria Fernandez - Once the failed search ends you can repost position and make appropriate changes. It'll be a new search though.

Ron Slabbinck - nothing we can take action on right now. If we want to call a special meeting next week, we can do that.

Jayne Turk - It the will of the faculty to move forward with these instructor positions.

Andrea Craddock - If we do Ethn/Hist, do we still need PoliSci?

Ron Slabbinck - PoliSci could disappear.

Chris Vancil - Why can't we hire just Ethnic Studies?

Val Roberts - It is an issue of load and where we have the greatest need and least opportunity for the adjunct pool.

Ron Slabbinck - Lets just try to get every position posted as quickly as we can.

Report: 5. Student Learning Outcomes

Neil Carpentier Alting: Continues to make good progress on how to use elumen system and map SLOs. In process of finalizing/learning how to use reflection piece after they're done. In process of creating plan for next year and using FLEX days next year for training. Will need a couple of meetings this summer w/ admin for training this summer. Will be stepping down as coordinator. Bob Zemlin is the new Customer Service Manager for eLumen. Working with Bob on setting up meeting for SLO committee.

Report: 6. Other

Jude Baldwin - OER: Spring student survey underway. Ends Wednesday. We have over 170 responses already.

ZTC icon is now in online schedule for Zero Text Book Cost.

Very close to having link to online bookstore. Should be done by June.

Jude Baldwin is on contract this summer avail for OER research for anyone interested.

D. APPROVAL OF THE MINUTES

Action, Minutes: 1. Approval of the April 15th Minutes

Motion to approve minutes from April 15th, 2022

Motion by Jude Baldwin, second by Andrea Craddock.

Final Resolution: Motion Carries

Yea: Jude Baldwin, Elizabeth Carlyle, Neil Carpentier-Alting, Wenli Chang, Dave Clarke, Andrea Craddock, Maria Fernandez, Jenny Heath, Ed Kephart, Ann Klein, Michelle Knudsen, Tyler Knudsen, Shirley Louie, Leigh Moore, Kim Peacemaker, Ron Slabbinck, Patrice Thatcher-Stephens, Kirk Thomsen, Mike Tischler, Jayne Turk, Chris Vancil, Alison Varty, Carly Zeller

Not Present at Vote: Sherice Bellamy, David Blink, Natalie Bradley, Jessie Cecil, Tim Frisbie, Kyle Irwin, Sean Kenny, Sarah Kirby, Monica Harle, Thad Wallace, Abner Weed

E. Discussion Items

Report: 1. State of the Senate

Ron Slabbinck: shared prepared state of the senate.

Thanked the Senate for the last 2 years.

Reviewed accomplishments:

- faculty hiring prior taskforce created - 15 faculty positions created
- handbook created
- visited DEI rubrics
- Curriculum committee worked on program approval process
- Fast tracked apps for VERTO & hiring committees (equivalency committees)
- SLO committee with its work on mapping.
- SJEDI hiring practices & reviewing language in hiring process
- revised & approved Credit for Prior Learning; suggested language for academic honesty policy; 95% done on faculty orientation canvas shell

As we move forward we will continue to innovate in classroom.

Andrea Craddock - thanked Ron Slabbinck for taking of the senate presidency during a very hard time. Appreciates the leadership, support, and effort.

Information: 2. Upcoming Initiatives to Secure Remote Access

Matt Donaldson not present to present this topic.

Ron Slabbinck - we will be using 2 factor authentication in Fall. If you have a laptop (COS or otherwise) you will be required to use

two factor authentication to access your Siskiyous accounts. VPN access will also be restricted to COS laptops; the laptop has to be on campus to update properly. During FLEX next Fall Matt Donaldson will be available to help train staff if anyone's having any issues. There's a lot of creative phishing happening these days, so this will help to avoid that problem.
Maria Fernandez - TAC committee we won't get insurance if we do not do this. It's not an option if we do not do it.
Liz Carlyle - The 2 factor authentication is happening 2 weeks before the start of Fall semester for all employees.
Ron Slabbinck: If you have any questions on how this is going to work, email Ron and he will send them to Matt to get answers back to committee.

Discussion, Information: 3. AB 928: singular lower division General Education pattern for transfer.

Goes into effect 2023. Major discussion throughout statewide senates. Establishes set GE pattern and the unintended consequences is that is greatly reduces student choices for GE pattern. Multiple entities established a new transfer pathway.
Michelle Knudsen - Liz Carlyle provided a lot of good information (documents attached) on the agenda: ICAS committee and timeline. ICAS will now allow articulation officer to be on committee. Transfer to CSU is most impacted. Implementation timeline says it will be implemented Fall 2025.
AB 1111 common numbering system - common agreement for common course numbers/descriptors. May use CID as framework.
Mike Tischler - Units on draft are not consistent with current course offerings.
Michelle Knudsen - extra unit becomes elective units if our course is a smaller unit.
Jayne Turk - issue with TMC's due to the different units between CID & what we offer.

Michelle Knudsen clarified the Golden 4 - encourage students to take these courses early on in their education.
There's other pieces to the bill like transfer paths for students & ADT's as well.
AC - heard that the new alignment that certain classes like studio courses are going away. Like ceramics.
Michelle Knudsen - CSUGE pattern changed last year to bring up Ethnic studies. Hist/Poli sci are not required but are grad requirements.
Maria Fernandez- can students double count Ethn/Psych?
Michelle Knudsen - yes in some instances. AB 1111 - may have bigger impact on units if we have to come up with diff numbering system.
Maria Fernandez - moving some courses to upper division requirement will cost students more money?
Michelle Knudsen - claim that these changes will enhance students transfer process. But students are going to have a harder time transferring, especially to CSUs.
Ron Slabbinck - Statewide Academic Senate aggressively working on this issue for the community college system. There are a lot of implications and unintended consequences from implementing this. Much discussion around legislative overreach and academic freedom.

Information: 4. Institutional Self Evaluation Report

Ron Slabbinck - Reviewed information regarding ISER with Senate. If anyone comes across anything in the document, send email to Char Perlas directly.
Mike Tischler- Will senate ever vote to recommend ISER?
Ron Slabbinck - Due August 1st. Given the timeline, not sure. There faculty who participated in the ISER document were Jude Baldwin & Carly Zeller for 2B, and Ron Slabbinck.
Chris Vancil - One of the standards is there's a broad participation from institution.
Maria Fernandez - We all had a chance to comment on various pieces of the ISER. Whether or not we contributed. All of the links went out along with an opportunity for feedback.
Senate agreed they remembered working on ISER together in previous Accreditation visits
Dave Clarke - We used to have extensive committees for each of the standards. What happened this time was the participation of president and faculty was shrinking slowly. Everyone had the opportunity to be involved with the creation, but instead this time one had to be proactive to say they wanted to be involved compared to previous times were they had to be involved. Return to a faculty Accreditation Liaison Officer may be a good idea. All senates could work together.
Patrice Thatcher - thinks its important to explain to the current president on how ISER used to be in order to increase involvement.
Dave Clarke - There will likely be a progress report about 1 year down the line before 6 year cycle comes through.
Ron Slabbinck - will articulate this information to Char Perlas that faculty would like more involvement.
Ron Slabbinck - COVID has made a mess of the college and how things are done, so moving forward the process can be enhanced.

Discussion: 5. Senate Officers serving on Senate-based Committees

Traditionally academic senate officer do not serve on standing committees on senate.

Chris Vancil- Except ones they're assigned to by constitutional roles.
Ron Slabbinck - Asked committee if this is something they feel strongly about and would adhere to?
The results of the elections for FT senate elections tellers report =

Andrea Craddock = senate president
Patrice Thatcher = VP
Ann Klein = Secretary
Jayne Turke= 1st at large seat
Final at large seat = Tyler Knudsen
Ron Slabbinck - part time reps = Monica will continue as part-time representative and 3 individuals that received 1 vote each, Kitty Keim, Nathan Mendez, Tanja Ramming.
Chris Vancil - Constitution says in case of tie its a run off election.
Ron Slabbinck - will call elections committee back to set up the run off election and will send results after.
Dave Clarke - Officers cannot serve on other committees? Have never heard this. There's not enough to limit someone to one committee.
Chris Vancil - Committees are supposed to report to Senate officers.
Jenny Heath - maybe not be a chair of the committee, but can still serve on Senate committees

Ron Slabbinck - If members of Senate Exec choose to not put their names down for certain committees then the spots would have to be filled by others. Doesn't believe that there isn't a single faculty member that's not on at least one committee. Agrees with Chris Vancil's concern on centralizing all of the information to a few people. The more voices in the room the better. Encourage people to participate. This issue will inform our choices as we fill committees on next agenda item.

Andrea Craddock - agrees with idea on not limiting ourselves and for the Senate Exec to not be chairs of committees.

Discussion: 6. Academic Calendar

CSEA requested MOU to recognize holiday Juneteenth.

Floater day = if its on a holiday, they get another day off.

Maria Fernandez - only implication would be for 12 month faculty.

Jayne Turk - It's a union issue.

F. ACTION ITEMS

Action: 1. Committee Rosters for AY 2022-23

Liz Carlyle - Wenli requested to be on DL Committee.

Michelle Knudsen - Currently serving on Student Services council. We don't have a counselor on Instruction Council. Michelle Knudsen will go to Instruction council.

Mike Tischler - Flex, to replace Kyle Irwin.

Neil Carpentier Alting - Patrice Thatcher will now be in Instruction Council as VP of Senate

Alison Varty - She is on Sabbatical so she'll need to be removed from Enrollment management/DL) Wenli to replace on DL/Tyler on Enrollment Management.

Maria Fernandez - Wants to leave TAC and Marketing

Liz Carlyle - We need senators on SLO committee. Ed Kephart volunteered for SLO committee.

Kirk Thomsen - will remain on TAC. Hasn't received any emails regarding it.

Kyle Thomsen - Perhaps suggest Safety committee for new faculty (Police Academy).

Tyler Knudsen - volunteered for Enrollment Management

Liz Carlyle - will compile the list and send out to Senate for verification.

Motion to appoint members of the Senate to vacancies in Senate committees and Institutional-based committees and councils with revisions.

Motion by Mike Tischler, second by Kirk Thomsen.

Final Resolution: Motion Carries

Yea: Jude Baldwin, Elizabeth Carlyle, Neil Carpentier-Alting, Wenli Chang, Dave Clarke, Andrea Craddock, Maria Fernandez, Ed Kephart, Ann Klein, Michelle Knudsen, Tyler Knudsen, Leigh Moore, Kim Peacemaker, Ron Slabbinck, Patrice Thatcher-Stephens, Kirk Thomsen, Mike Tischler, Jayne Turk, Chris Vancil, Carly Zeller.

Not Present at Vote: Sherice Bellamy, David Blink, Natalie Bradley, Jessie Cecil, Tim Frisbie, Jenny Heath, Kyle Irwin, Sean Kenny, Sarah Kirby, Shirley Louie, Monica Harle, Alison Varty, Thad Wallace, Abner Weed.

G. GOOD OF THE ORDER

H. ADJOURNMENT 6:00 pm