



Academic Senate
College of the Siskiyou
800 College Avenue
Weed, CA 96094
www.siskiyous.edu/academicsenate/

ACADEMIC SENATE MINUTES
Wednesday, November 16, 2022
2:00 p.m. in DLC Rm #3
(See below for virtual attendance locations)

Regular meeting November 16, 2022, convened at 2:00 pm in DLC 3

Attendance: Non-voting: Val Roberts, Mark Fields, Nathan Rexford, Patrick Walton, and Sarah Kirby

Voting: Leigh Moore, Kyle Heath, Monica Harle, Jude Baldwin, Sherice Bellamy, Emaly Brann, Liz Carlyle, Andrea, Craddock, Noelle Collier, Michelle Knudsen, Lyndi Scholl, Patrice Thatcher-Stephens, Kirk Thomsen, Mike Tischler, Jayne Turk, Chris Vancil, Ann Womack

A. PUBLIC COMMENT

The OER Workgroup announced a survey for faculty regarding OER usage and support. Paper copies of the survey were available as well as an online version.

B. ANNOUNCEMENTS

1. Delineating Academic Senate vs. Faculty Association tasks – The Academic Senate purview is outlined in the 10+1. Faculty Association handles issues related to working conditions, wages, and hours. Consulting between the groups occurs as needed when there is overlap.
2. Responsibilities of having release time – Two hours per week of work is required for each LHE of release time. The duties to be completed with release time are outlined in the CBA. In an effort to better support faculty, Andrea will establish office hours and will make her personal phone number available to faculty.
3. Limit Time for Presentations to Academic Senate – Whenever possible, presentations to the Academic Senate will be limited to 5 minutes in order to allow sufficient time for questions and discussion. It was requested that faculty please read over materials prior to the meeting so less time is spent addressing questions that were answered in the provided documents.

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Secretary: Ann Womack
At Large: Tyler Knudsen

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C. APPROVAL OF MINUTES

Kirk Thomsen moved to approve. Jayne Turk seconded. Motioned passed with 13 yeses and three abstentions

D. ACTION ITEMS

1. Student Survey – Dr. Nathan Rexford
 - a. Jayne Turk moved to approve the student survey. Kirk Thomsen seconded.
 - b. The survey contains three main questions as well as several optional demographic questions.
 - c. First question about modality preferences: It was noted that most student would likely select “both” on the first question about modality preferences, which may not give us useful information. Instead, preferences could be ranked. Nathan thought this would work. It could be helpful parse out Zoom versus online. The options could be on campus, Zoom at home, and online (no Zoom).
 - d. Second question about time-of-day preferences: The proposed range is too large and not useful. Breaking it into early AM, late AM, etc. would be more helpful. Make this question rank choice as well and include an “it depends on other commitments” option.
 - e. Third question about Saturday classes: Change “time” to “day.” Change wording to ask about preference/interest instead of “willing and able.”
 - f. Demographic questions: For age approximation question, instead of 10 years since HS, ask about 5 years. Traditional students are considered to be 18-24. Add a “select all that apply” question to ask about other commitments such as athletics, jobs, childcare, CTE, academies, etc.
 - g. What is our distribution plan? Student emails, during class time (use QR code), etc. These routes capture who is here. How do we capture information about people who might attend but aren’t? We could tweak the survey and send to it high schools. We could also send to people who applied but did not enroll.
 - h. Jayne Turk amended the motion to approve with the amendments discussed, Kirk Thomsen seconded. The motion passed unanimously
2. Assign Members to Committees and Taskforces
 - a. Emergency Operations Committee – Leigh Moore.
 - b. Sabbatical committee – Jayne Turk was last person with sabbatical and so will serve.
 - c. Kirk Thomsen moved, Jayne Turk seconded approval of both committee appointments. Motion passed by acclamation.
3. Academic Senate Goals

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- a. What is meant by “*supporting assessment and program review*”? No program review currently happening in LAS. Humanities is up for review this year. Some CTE programs have been notified and are in the process of completing their program reviews as scheduled.
- b. Taskforce to serve as intermediary between Faculty and Institutional Research to receive data.
 1. Getting specific data has been difficult. We can’t do program review or make data-driven decision without data. This needs to be brought up to the accreditation committee
 2. Jayne Turk motioned to create a task force. Kirk Thomsen seconded.
 3. Jayne Turk amended her motion to request that the Senate President write a formal letter for request that Administration follow the timelines and procedures for program review outlined in the Program Review Manual. Kirk Thomsen seconded.
 4. When we do program review, it’s not evaluated and not followed up on. Program reviews end up at IPB, where it should be used for budget planning, but that’s not happening. CQIPs are not planning. These are for supplemental expenses.
 5. There have been some bottlenecks in the instruction office due to staffing issues.
 6. Motion for Senate President to compose and deliver a request letter to the Administration passed with 15 yeases and 1 abstention.

E. DISCUSSION ITEMS

1. Faculty Prioritization Taskforce Results:
 - a. Andrea and Mark Fields are co-chairs. All instructional areas are represented on the Taskforce.
 - b. We should be hiring for 4 positions because there were 4 from last year that never ran or had failed searches. Positions include English, Math/Physics, Ethnic Studies/any GE area, and Business
 - c. We need to be advertising the position by mid-December to get best pool. This is the intention.
 - d. We should float Ethnic Studies/History because there is need for history.
 - e. We need more than 4 positions if we’re going to grow the college.

F. COMMITTEE REPORTS

1. Instruction Council
 - a. Credit for Prior Learning – We need to clarify registration/enrollment requirement including need amendments to the AP and application.

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- This became clear as we have students going through the process. Revid materials will be brought to the Senate for approval.
- b. Purview over probation, dismissal, and readmission practices (BP4250, AP4250, and AP4255) – There is collaboration between instruction and student services on revision of the policies and procedures.
 - c. Membership of Instruction Council is less than 50% faculty. Senate members should constitute the majority of the committee since it is under the purview of 10+1. Perhaps Deans should be removed as voting members?
2. OER – The OER workgroup is asking for faculty feedback and guidance on OER/ZTC via a survey available on paper and online.

G. GOOD FOR THE ORDER

H. ADJOURNMENT – 3:38

Virtual attendance locations:

College of the Siskiyous, Distance Learning Center (DLC) Room 4

College of the Siskiyous, Gymnasium 110

College of the Siskiyous, Theater 3

19112 2nd Ave., Weed, CA 96094

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