



**Academic Senate**  
College of the Siskiyou  
800 College Avenue  
Weed, CA 96094  
[www.siskiyou.edu/academicsenate/](http://www.siskiyou.edu/academicsenate/)

## **ACADEMIC SENATE MINUTES**

**Friday, April 21, 2023**  
**11:30 a.m. in DLC Rm #3**

### **Attendance**

Voting: Tim Frisbie, Ed Kephart, Andrea Craddock, Ann Womack, Maria Fernandez, Lou Mero, Tyler Knudsen, Jenny Heath, Kirk Thomsen, Neil Carpentier-Alting, Liz Carlyle, Chris Vancil, Jayne Turk, Linda Chrisman, Ron Slabbinck, Carly Zeller, Michelle Knudsen, Liz Jungermann, Kyle Heath, Emaly Brann, Patrice Thatcher-Stephens, Noelle Collier, Jude Baldwin, Alison Varty

Nonvoting: Connie Duffle, JT Tarantino, Valerie Roberts

**Convened at:** 11:31 am

### **A. PUBLIC COMMENT**

None

### **B. ANNOUNCEMENTS**

Academic affairs CQIPs will be considered in the next IPB meeting on Friday, April 28, from 1:30-3:30 pm.

Please email the Senate President and Secretary about changes to committee assignments for next year.

### **C. APPROVAL OF MINUTES**

Jayne Turk moved to approve the March 17, 2023, minutes. Kirk Thomsen seconded. The minutes were unanimously approved.

### **D. ACTION ITEMS**

1. Assign Members to Committees and Taskforces

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- a. Need Graduation Helpers – 2 Name Readers and 2 Line Leaders  
Noelle Collier and Kyle Heath volunteered to be line leaders. Liz Carlyle and Linda Chrisman volunteered to read names.
- b. SLO Committee – Leigh Moore, Emaly Brann, and Shannamar Dewey were added to replace Neil Carpentier – Alting.
- c. Flex Committee – Jennifer Reynolds was added.
- d. FDIP Coordinator – Alison Varty will serve in this role next year.
- e. Safety Committee – Jenny Heath was removed. Kyle Heath and Lou Mero both serve on the committee, and a third faculty member isn't necessary.
- f. Ron Slabbinck will replace Chris Vancil on College Council.
- g. Another faculty member is needed to serve on IPB.

Kirk Thomsen moved to approve all committee appointments and changes. Jayne Turk seconded. The motion passed unanimously.

2. Senate Exec nominations deadline is the 3<sup>rd</sup> Tuesday in April (April 18<sup>th</sup>)
  - a. Set up Election Committee  
Sarah Kirby and Trisha Falcone volunteered to serve as part-time representatives. Because the nomination period was closed and there were no additional nominations, Maria Fernandez moved to approve by acclimation current Senate Exec slate and new PT representatives. Chris Vancil seconded. The motion passed unanimously.

### 3. Program Review and Annual Update Process – JT Tarantino

To improve process and create transparency, SharePoint and Teams sites have been developed. The sites provide links, outline of the process and benchmarks. Benchmarks are tracked in a Microsoft Lists document that shows each process task, who tasks are assigned to, when tasks are due, and tracks progress. A similar system could be set up for annual updates. The sites also include a link to book appointment (using Microsoft Booking) with JT. Invites to the sites have been sent out to individuals involved in program review.

The program review survey results indicated that faculty preference is to implement process we have and doing so would be an improvement. The only change to program review will be closing the loop. We will focus on helping the process work and not changing the process at this time.

Jayne Turk moved to approved handbook, and Kirk Thomsen seconded. The motion was unanimously approved.

### 4. Approve the updated ILO/General Education Learning Outcome (GELO) Assessment Calendar – JT Tarantino

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The taskforce appointed by the Senate revised the ILOs were revised for language. The taskforce also added “Demonstration of skills” as an assessment method for ILO 1 because not all CTE program require transfer level English or Communications.

Kirk Thomsen made a motion to approve the amended ILOs. Jayne Turk seconded. The motion passed with one nay vote.

5. Credit for Prior Learning Applications / AP 4235 – Andrea Craddock

Counselors and advisors had recommendations to improve process and form, so it was brought back for the Senate to reconsider.

Jayne moved to approve the CPL applications. Kirk Thomsen seconded.

Suggested changes included:

- The order of the process has been changed so that the application will go to the counseling office first.
- Addition of a statement at top of the application about transfer and appearance on transcripts.
- Providing students the option of a letter grade or N/NP for Credit by Exam.
- Allowing part time faculty to do CPL if there are no FT faculty in the discipline.
  - The Dean or VP would select PT faculty that would be assigned if there are no FT faculty.
  - All faculty (FT and PT) receive \$50/hr for doing CPL work.
  - This option is necessary because we have disciplines for which we have no FT faculty including foreign languages. We want to give students the option for CPL on these courses.
  - There is potential for abuse in selection PT faculty member (they are at-will employees) and potential for pressure on PT faculty. We could require all PT faculty in a discipline to agree. This would be consistent with what is being asked of FT faculty.
  - The number of faculty in each discipline is inconsistent. Often, we only have 1 PT faculty member in discipline.
  - We could ask others to weigh in such as Instruction Council. In the absence of FT faculty in the discipline, Instruction Council (or a faculty-only subcommittee) could handle CPL requests and invite FT discipline faculty to participate. Final determination would be the left to Instruction Council.

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- How we would develop a valid assessment in disciplines outside our own?
- Restrictions in these policies hurt students. We will likely start seeing more requests as the option is being advertised and the process being posted. Counselors will advise students to go elsewhere if they can't get CPL here.

It was asked why letter grades won't be an option Credit by Portfolio or Industry Recognized Training. Student doing Credit by Exam often need letter grades if it's a major class. Portfolios are more subjective. However, we can use rubrics for portfolios to make their assessment less subjective. It was suggested we provide students doing Credit by Portfolio the option for P/NP or letter grade. Industry Recognized Training would only be P/NP.

- a. Identify which courses will accept documentation / assessment for

Dr. Mark Fields will reach out about courses for which CPL is offered. All faculty must agree on which courses are approved.

Jayne Turk addended the motion to change letter grade option for Credit by Portfolio and create a taskforce next year to look at and give more time to speak with PT faculty.

The motion passed unanimously.

## 6. Baccalaureate program in Paramedicine - Kirk Thomsen

Jayne Turk moved to a create taskforce to support a possible program. Liz Carlyle seconded.

The Chancellor's office received 27 applications for baccalaureate programs in the January cycle. The second cycle in August is on hold.

There are only 15 bachelor's degree program in paramedicine in the country. Kirk has reached out to them for information.

To offer a bachelor's degree program, we would need to:

- Change the college's mission statement. This would likely be a small change to wording.
- Update systems for upper division records and reporting
- Modify financial aid processes
- Train curriculum committee members

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- Create upper division science courses tailored for paramedicine. Upper division classes can't duplicate CSU courses.
- Create an advisory committee to make recommendations based on a need for program – requesting letters of support
- Negotiate load for faculty teaching upper division courses. 12 LHE of upper division courses is considered fulltime.

A master's degree needed to teach upper division courses, but there are no master's programs in paramedicine. To teach these classes, instructors would need to have a bachelor's degree plus 6 years of experience.

Paramedics earn 10.5% more for having a bachelor's degree. The industry is moving toward increasing education requirements. More states requiring are associate degrees, and some, including Oregon, are looking at requiring bachelor's degrees.

There is a baccalaureate fee for upper division courses. Units are \$84 each in addition to \$46/unit enrollment fee. The increased revenue could be used to hire FT people. We are less expensive than other states who have similar online programs.

The program would be entirely online, so there would be minimal overhead.

Kirk will reach out to faculty in applicable disciplines to determine the pool of eligible faculty able to teach relevant courses.

Neil Carpentier - Alting, Liz Carlyle, Liz Jungermann, Jayne Turk, and Alison Varty volunteered to serve on the taskforce.

The motion to form a taskforce was unanimously approved.

## 7. Diversity Statement – Ron Slabbinck

The SJEDI appreciated the feedback the last time the statement was brought to the Senate.

The portion naming specific tribes was removed. The College will recognize local tribes on the land acknowledge webpage. They are also planning a land acknowledge event in the fall semester. The committee has reached out to more tribes in the area and have started new relationships with tribal members.

New suggestions included:

- Remove “The” at start of 4<sup>th</sup> paragraph
- Modify to “Collaborate with our communities” instead of calling out indigenous communities separately.

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- Remove “pregnancy” and leave “reproductive status.” Remove “body type or size” because this is covered under physical status. There was a suggestion to leave it in.
- It was noted that the more specific the list, the more you notice what it omitted. It was suggested that the committee think about the organization of list to make it less random.
- Suggestions summary: remove “the”, modify statement about communities, remove pregnancy, and consider reordering list.

Jayne Turk motioned to approve the statement. Neil Carpentier -Alting seconded. The motion passed unanimously.

#### 8. AP 4101 (Special Studies)

Chris Vancil motioned to approve AP 4101. Jayne Turk seconded. The motion was unanimously approved.

### E. DISCUSSION ITEMS

- COMS Study Results – JT Tarantino
- COSGE for Ethnic Studies
- Revisit DL Online and Hybrid Teaching Requirements

### F. COMMITTEE REPORTS

- Curriculum Committee
- Distance Learning
- Flex
- IPB
- SJEDI
- OER
- Instruction Council

### G. GOOD FOR THE ORDER

### H. ADJOURNMENT – 1:00 PM

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<https://www.siskiyou.edu/humanresources/nondiscrimination.htm>  
 and <https://www.siskiyou.edu/mainfiles/titleIX.htm>

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