



Academic Senate

College of the Siskiyous
800 College Avenue, Weed, CA 96094
<https://www.siskiyous.edu/academicsenate/>

Academic Senate Minutes

Monday, November 6, 2023
2:00 pm in DLC Rm #3

Attendance:

Voting: Lou Mero, Maria Fernandez, Michelle Knudsen, Andrea Craddock, Jayne Turk, Kyle Heath, Carly Zeller, Liz Carlyle, Lyndi Scholl, Mike Tischler, Liz Jungermann, Jenny Heath, Sarah Kirby, Shannamar Dewey, Emaly Brann, Alison Varty, Sherice Bellamy, Leigh Moore, Patrice Thatcher-Stephens

Nonvoting: Patrick Walton, Aiden Harmse

Convened at: 2:01 pm

1. PUBLIC COMMENT

The Faculty Association party planning committee requested feedback on the location of the holiday party.

2. ANNOUNCEMENTS

a) Donations for PTK Honor Society

Aiden Harmse, President of our local PTK chapter, presented information about what PTK is and what it does for community college students. Aiden noted that we have high achieving students on campus who lack the funds to join. PTK requested that faculty donate \$5/month to fund PTK memberships for students. Funds can be delivered directly to Jayne Turk or Patrice Thatcher-Stephens, the PTK co-advisors. Automatic payroll deductions can also be set up.

b) Update on FDIP

As announcement in an email, the FDIP program is accepting application for mentors for next year. Interested faculty can reach out to Alison Varty with questions.

c) Update on Tuition Reimbursement for Employees

There are possible legal issues around gifts, so this policy will only apply to employees, not spouses or children.

3. APPROVAL OF MINUTES

Jayne Turk moved to approve the minutes from the October 6 meeting. Sherice Bellamy seconded. The motion passed with two abstentions.

4. ACTION ITEMS

- a) Assign faculty to committees and taskforces

Faculty Volunteer for Hiring Committee for Director of Planning and Research.

Liz Carlyle volunteered to serve on the committee. The motion passed unanimously.

- b) Approval of updated DL Handbook/Canvas Shell

Jayne Turk moved to approve DL handbook. Sherice Bellamy seconded.

The Senate President read a statement from the Senate Exec stating that the Exec recommends the DL handbook not be approved due to professional development (PD) requirements that are in excess of at least 12 other California Community Colleges (CCCs). Senate Exec Recommends that committee align with other CCCs or negotiate with the district to ensure that the time spent on PD is paid.

Maria Fernandez, the DL Committee Chair, explained that there isn't a time requirement in the handbook, only that PD needs to be completed every three years. The recommendation has been to use class from the OEI. In the past, faculty have also done other activities and created a deliverable. The goal of PD for DL is to ensure that instructors are doing training to help align courses with accreditation standards including RSI and accessibility. It's not easy to keep up with changes in DL, legal and otherwise.

Information about PD on other campuses was shared including initial certification and recertification. Some colleges require POOCR before courses are scheduled.

Recertification requirements including expected time commitment (~2 hours/year up to ~8/hours per year). Results of statewide DE coordinators informal poll were also shared. 46% don't require recertification at all, and the remainder have some sort of PD requirement or are working on it (56 of 116 CCCs responded).

The DL Committee is currently discussing the number of hours will then work with the Faculty Association to create an MOU to compensate faculty at a rate of \$50/hour for PD.

The DL Committee would like for ongoing PD to be supported by the Senate.

The expectation for PD in terms of number of hours is unclear in this draft of the handbook. Faculty can only infer from number of hours required to complete recommended OEI courses, which is approximately 40 hours.

The DL Committee is trying to determine the floor for PD. The DL Committee would like feedback about what the senate thinks that floor should look like.

Would it possible to streamline PD for DL with our Flex requirements? The Flex committee has discussed how Flex requirements interact with other PD requirements.

Who determines if the PD requirement is met if faculty elect to do something other than an @ONE course? This is decided by DL/ID Coordinator. For Flex, the committee votes to approve individual flex activities. It was recommended that the DL Committee do the same.

There was a suggestion to table this until the DL Committee determines the floor for PD. If the Senate approves the PD requirement before the FA negotiates, it reduces bargaining power. That was part of the intention of leaving it vague until it is negotiated.

Holding up approval of the handbook is preventing faculty from accessing other information in the Canvas shell.

Jenny Heath motioned to table it pending proposed changes including a statement that the entire DL Committee will review individual PD activities and determination of the floor. This motion was withdrawn.

Vote on motion to approve failed with 4 abstentions, 1 yea, and the rest nays.

Shannamar Dewey motioned, with a second from Liz Carlyle, to publish and approve the current handbook with the PD page removed until we have more time to review the handbook and for the DL committee to modify the PD requirements. Motion passed 3 abstentions, 9 yeas, and 7 nays.

c) Academic Senate Resolution addressing hiring Accessibility Specialist

A draft of the resolution was reviewed. After the resolution was circulated, the Whereas about 50% law was removed after consultation with the VPAA.

What is the goal for faculty with this position? Faculty want support with captioning videos, help with reviewing materials for accessibility, modifying OER materials to make them accessible etc.

We used to contact with a company to caption our videos. We currently have access to a grant that will caption videos. The turnaround time is unclear. The grant is for campus-wide projects only.

Maria Fernandez has this expertise to review materials, and this is part of her position (assisting faculty with accessibility). She can also provide training, recommendations, and help create alternative media plans.

Make OER a larger focus in the resolution. We need this position because we want to use/create more OER.

Work is needed in whereas on top of second page as this partially describes Maria's position. The role described in the latter part of the resolution needs to be clarified.

We need support for doing the work of captioning, converting pdfs, etc. It's not a training need; it's a time need.

We also don't want to conflate this position request with Karen Chandler's position (Alternative Media Disability Specialist). What we are asking for is beyond what Karen can do as a SAS-funded position. She works directly with students, not faculty.

If faculty had more support, it could reduce burden for SAS and create efficiencies.

Jayne Turk motioned that Andrea revise the resolution and present it to the Board. There was not a second. The Senate would like to review it for accuracy before it goes to the Board.

Jayne Turk amended the motion to revise resolution and bring back to the Senate for approval at the next meeting. Seconded by Shannamar Dewey. Motion passed with one abstention.

- d) AP 5140 (DSPS) – Providing substitute courses (that have critical/analytical thinking components) as alternative for Math courses

This is only used when students have a diagnosed math-related disability.

Liz Carlyle motioned to approve the list. Carly Zeller seconded.

There was a suggestion to remove ENGL 1502 and the motion was modified to approve the list pending removal of ENGL 1502.

It's unclear if the student must attempt a math course first.

Jayne Turk motioned to motioned to table approval pending further faculty review and clarification of the AP. Maria Fernandez seconded. Motion passed.

5. DISCUSSION ITEMS

- a) Next steps after approving revision to local COSGE – Courses that will populate the updated Area 5 (i.e., Lifelong Learning and Self-Development)

Reviewed approved changes to Area 5 and the revised outcome. Counselors created recommendations for courses that should stay in Area 5, courses to add based on CSUGE and other factors, and courses to remove because they no longer align with the outcome. Also provided recommendations for other area that removed courses could fall under.

Counselors reviewed SLOs from each course and compared to outcomes from the areas to determine where courses should land. The recommendations were reviewed.

Courses that don't align with any of the GE areas included business and computer science courses.

These changes will be voted on at the December meeting.

The entire COS GE needs to be reviewed. Work on this will start on next semester including possible formation of a taskforce. SLO co-coordinators can help inform this process as we're working on mapping CSLOs to GE SLOs.

There was a recommendation to remove physical activity because we only have 1-unit courses because we don't also have 2-unit courses to complement them.

6. COMMITTEE REPORTS

- a) Curriculum Committee – none
- b) Distance Learning – none
- c) Flex – The committee is working to clarify procedures for Flex credit if faculty are medically unable to attend mandatory Flex. One analysis was approved. The Oct 21 optional Flex day was a success.
- d) IPB – The committee is trying to integrate program review and annual updates into IPB processes especially if there are requests for funding.
- e) SJEDI – Per a statement emailed by Ron Slabbinck - the Student Rights and Responsibilities Statement will be ready for review at the Nov. 17th SJEDI meeting. Once reviewed, it will be ready to go through the participatory governance process. The DEIA in Evaluations Workshop is scheduled during the Dec 1st SJEDI meeting. Please share the Student Engagement Canvas Module with your students. Caution was encouraged in engaging in sessions involving evaluations. This is an FA issue, not a Senate issue. We want to be cautious about the Senate approving or supporting something as to minimize impact on negotiations.
- f) OER – The committee is meeting regularly. Please reach out to the committee if you'd like help with OER.
- g) Instruction Council – The committee is going through APs and BPs and no other business is being brought to the committee. They are working with student services council on an AP about probation.
- h) SLO Committee – Assessments for fall are in faculty's eLumen inboxes. There was an email with training materials last week. Please reach out as you're thinking about assignments to use for assessment.
- i) Student Services Committee – The committee is trying to get student representation. They are working on APs and BPs including probation.

7. GOOD FOR THE ORDER

All are invited to a Native American Heritage Month celebration on Nov 16 with appetizers including acorn soup, presentations, media, and food.

Adjourned at: 4:04 pm

Academic Senate Officers:

President: Andrea Craddock

Secretary: Ann Womack

At Large: Tyler Knudsen

Vice-President: Patrice Thatcher

At-Large: Jayne Turk

Past President: Ron Slabbinck

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