



Book	Siskiyou Joint Community College District Board Policies
Section	Chapter 6: Business and Fiscal Affairs
Title	Budget Preparation
Code	BP 6200
Status	Active
Legal	ACCJC Accreditation Standard III.D Title 5 Sections 58300 et seq. Education Code Section 70902(b)(5)
Adopted	November 4, 2008
Last Revised	December 15, 2020
Prior Revised Dates	November 7, 2014, March 10, 2015
Origin	Vice President, Administrative Services
Office	Administrative Services

Each year, the Superintendent/President shall present to the Board a budget, prepared in accordance with Title 5 and the California Community Colleges Budget and Accounting Manual. The schedule for presentation and review of budget proposals shall comply with state law and regulations, and provide adequate time for Board study.

Budget development shall meet the following criteria:

- The annual budget shall support the District's educational and master plans.
- Assumptions upon which the budget is based are presented to the Board for review.
- A schedule is provided to the Board by the April Board of Trustees meeting each year that includes dates for presentation of the tentative budget, required public hearing(s), Board study session(s), and approval of the final budget. At the public hearings, interested persons may appear and address the Board regarding the proposed budget or any item in the proposed budget.
- Changes in the assumptions upon which the budget was based shall be reported to the Board in a timely manner.
- Budget projections address long term goals and commitments.