



Book	Siskiyou Joint Community College District Administrative Procedures
Section	Chapter 5: Student Services
Title	Non-Resident Tuition and Exceptions
Code	AP 5020
Status	Active
Legal	Title 5 Section 54045.5 Education Code Sections 68130.5 and 76140, et seq
Cross References	AP 5015 Residence Determination BP 5020 Non-Resident Tuition and Exceptions
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Origin	Vice President, Student Services
Office	Admissions & Records/Business Office

Non-resident students shall be charged non-resident tuition for all units enrolled. Non-residents are determined according to the process in AP 5015.

Non-resident Tuition

A Non-resident Tuition Fee based on the number of units of enrollment shall be charged to non-resident students. Exceptions are defined in Education Code and included in AP 5020 for:

1. Oregon Exchange and Western Undergraduate Exchange (WUE) Students
2. International Student who are on the Fee Reduction
3. Any students, other than non-immigrant aliens under 8 U.S. Code Section 1101(a)(15), who meet all the following requirements:
 - o either high school attendance in California for three or more years **OR** attainment of credits earned in California from a California high school equivalent to three or more years of full-time high school coursework and a total of three or more years of attendance in California elementary schools, California secondary schools, or combination of those schools;
 - o graduation from a California high school or attainment of the equivalent thereof;
 - o registration or enrollment in a course offered for any term commencing on or after January 1, 2002;

- o completion of a questionnaire form prescribed by the State Chancellor's Office verifying eligibility for this nonresident tuition exemption; and
 - o in the case of a student without lawful immigration status, the filing of an affidavit that the student has filed an application to legalize his/her immigration status, or will file an application as soon as he/she is eligible to do so.
4. Any students who meet all the following requirements:
- o demonstrates financial need;
 - o has a parent who has been deported or was permitted to depart voluntarily;
 - o moved abroad as a result of that deportation or voluntary departure;
 - o lived in California immediately before moving abroad;
 - o attended a public or private secondary school in the state for three or more years; and,
 - o upon enrollment, will be in his or her first academic year as a matriculated student in California
5. Any nonimmigrant aliens granted "T" or "U" visa status under title 8 U.S. Code Section 1101(a)(15)(T)(i) or (ii), or section 1101(a)(15)(U)(i) or (ii), respectively, who meet all the following requirements:
- o high school attendance in California for three or more years;
 - o graduation from a California high school or attainment of the equivalent thereof;
 - o registration or enrollment in a course offered for any term or commencing on or after January 1, 2002; and in the completion of a questionnaire form prescribed by the State Chancellor's Office verifying eligibility for this nonresident tuition exemption and
 - o completion of a questionnaire form prescribed by the State Chancellor's Office verifying eligibility for this nonresident tuition exemption

Non-resident Tuition Calculation

Not later than February 1, the Superintendent shall bring to the Board for approval an action to establish non-resident tuition for the following fiscal year. The fee shall be calculated in accordance with guidelines contained in applicable state regulations and/or the California Community College Attendance Accounting Manual.

Non-resident Tuition and Interstate Exchange Refunds

A student will receive a refund for the number of units by which the student has reduced his/her program in accordance with the schedule below. The student must be officially dropped from a class to be eligible for a refund. Same percentages will apply for short-term and late-starting classes.

Week of Semester Student is Officially Dropped From Class	Refund Percent
Week Prior to Beginning of Semester	100%
During 1 st Week	100%
During 2 nd Week	75%
During 3 rd Week	50%
During 4 th Week	25%

After the 4th week of class meetings, NO REFUNDS WILL BE GIVEN. (Non-resident tuition refunds for classes less than full-term length will be prorated according to the above schedule.)

International Students

See "Non-resident Tuition Calculation".

Exceptions to International Student Tuition

The College may exempt from all or part of the fee any non-resident who is both a citizen and resident of a foreign country (AP 5012), provided that the non-resident has demonstrated financial need for the exemption and not more than 10 percent of the non-resident foreign students are exempted.

Oregon Exchange Agreement Students

College of the Siskiyous has reciprocal agreements with Southern Oregon University (SOU) and Oregon Institute of Technology (OIT) to exempt Oregon student) from paying out-of-state tuition. These students shall be charged a reduced fee which is determined by Education Code 76140(j) to be one and a half times the California enrollment fee rate.

Processes have been established to assure the District can claim FTES under the following conditions.

- Districts with fewer than 1,500 total resident and nonresident FTES may report all FTES generated under this program as resident FTES.
- Districts with more than 1,500 but fewer than 3,000 total resident and nonresident FTES may report up to a maximum of 100 FTES generated under this program annually as resident FTES.

Qualifications - SOU and OIT establish the qualifications for participation in this program. The Admissions Office at the applicable college should be contacted for information. Students must:

1. Be an Oregon resident.
2. High school graduate or have earned GED

OR

Have completed one year of academic study in good standing at an accredited institution.

CONDITIONS OF PERMIT

1. This permit will remain in effect for the academic year as requested and will be automatically renewed (up to 72 units or 4 years) if the following conditions are met:
 - a. Student remains in good standing at COS, which requires maintaining a 2.0 GPA and completion of 67% of course work. If these conditions are not met, the student will be removed from the permit the following semester;
 1. Students who do not meet the standards of (a) can be given a probationary status if they meet with a Counselor to set up and academic contract.
 - b. Student must be enrolled in a minimum of 12 units per semester ; Students who need less than 12 units to finish can stay on the exchange to complete their program.
 - c. Exchange agreement between College of the Siskiyous, Southern Oregon University, and Oregon Institute of Technology remains in effect.
2. Student will be required to re-apply for the permit if there is more than a one semester lapse in attendance.
3. Each January, student will be required to declare their intent to enroll for the following fall semester.
4. Any time spent at College of the Siskiyous under the auspices of this permit will not qualify toward the establishment of residence in California, i.e., it is presumed that students seeking this permit intend to retain their Oregon residency.

Students from Siskiyou County/COS attending SOU/OIT

College of the Siskiyous also has a reciprocity agreement with SOU/OIT to allow Siskiyou County or COS students to attend those colleges paying in-state tuition. The number of students participating in the program from each institution shall remain "approximately equal."

Qualifications

For OIT:

1. Must be a California resident.
2. Must not have any COS registration holds.
3. Must not have a prior bachelor's degree
4. Must have completed one of the following sets of requirements:

- a. Complete a minimum of 24 semester units of Associate Degree applicable courses at COS with an Associate Degree and an AA cumulative GPA of at least 2.00.

OR

- b. Have been a Siskiyou County resident for at least one year.

Conditions of Permit

1. Issuance of this permit does not guarantee admission to Oregon Institute of Technology. A student must file a separate application for admission to OIT and meet OIT admission requirements.
2. This permit will remain in effect if the following conditions are met:
 - a. Student remains in good standing at OIT;
 - b. Student follows prescribed course of study at OIT;
 - c. Exchange agreement between College of the Siskiyous and Oregon Institute of Technology remains in effect.
3. Any time spent at Oregon Institute of Technology under the auspices of this permit will not qualify toward the establishment of residence in Oregon, i.e., it is presumed that students seeking this permit intend to retain their California residency.

For SOU:

1. Must be a California resident.
2. Must not have any COS registration holds.
3. Must not have a bachelor's degree.
4. Must have completed one of the following sets of requirements:
 - a. Complete a minimum of 24 semester units of transfer-level course work from COS and have a COS cumulative transfer GPA of at least 2.25.

OR

 - b. Complete an Associate degree from College of the Siskiyous with a cumulative transfer GPA of at least 2.00.

Conditions of Permit

1. Issuance of this permit does not guarantee admission to Southern Oregon University. A student must file a separate application for admission to SOU and meet SOU admission requirements.
2. This permit may be used for undergraduate work only.
3. This permit will remain in effect for the academic year as requested and will be automatically renewed if the following conditions are met:
 - a. Student remains in good standing at SOU;
 - b. Student follows prescribed course of study at SOU;
 - c. Exchange agreement between College of the Siskiyous and Southern Oregon University remains in effect.
4. Any time spent at Southern Oregon University under the auspices of this permit will not qualify toward the establishment of residence in Oregon, i.e., it is presumed that students seeking this permit intend to retain their California residency.

Oregon Good Neighbor Agreement Students

Any Oregon resident student who applies and qualifies for the Oregon Exchange program as outlined above but cannot be claimed by the District due to the 100 FTE limit will qualify for the District's Oregon Good Neighbor program whereby the student will be charged a reduced out of state tuition fee equal to the Oregon Exchange rate plus the required California enrollment fee rate charged to non-resident students.

Western Undergraduate Exchange (WUE) Students

College of the Siskiyous has been approved to participate in WUE Exchange program. The Western Undergraduate Exchange (WUE) is an agreement among WICHE's 16 members, through which 160+ participating public colleges and universities provide steep nonresident tuition savings for Western

students. These students shall be charged a reduced fee which is determined by Education Code 76140(j) to be one and a half the California enrollment fee rate. Processes have been established to assure the District can claim FTES under the following conditions.

- Districts with fewer than 1,500 total resident and nonresident FTES may report all FTES generated under this program as resident FTES.
- Districts with more than 1,500 but fewer than 3,000 total resident and nonresident FTES may report up to a maximum of 100 FTES generated under this program annually as resident FTES.

College of the Siskiyous agrees that if at any time COS becomes disqualified under Education Code Section 76140 (h) or (i), COS will take responsibility for and absorb the difference for the student between non-resident tuition/fees and the WUE Rate, until the student no longer qualifies under the WUE criteria.

Qualifications:

Students must:

1. Be a resident of Alaska, Arizona, Colorado, Hawaii, Idaho, Montana, Nevada, New Mexico, North Dakota, Oregon, South Dakota, Utah, Washington, Wyoming or US Pacific territories and Freely Associated states
2. Be in at least 1 on campus course.
3. Be in a Matriculating major (AAT, AST, AA, AS, COA).

Conditions of Permit

This permit will remain in effect for the academic year as requested and will be automatically renewed (up to 72 units or 3 years) if the following conditions are met:

1. Student remains in good standing at COS, which requires maintaining a 2.0 GPA and completion of 67% of course work. If these conditions are not met, the student will be removed from the permit the following semester;
2. Student must be enrolled in a minimum of 12 units per semester. Students who need less than 12 units to finish can stay on the exchange to complete their program.
3. Exchange agreement between College of the Siskiyous, and WUE will be reviewed each academic year prior to the Fall Start date.
 - a. Student will be required to re-apply for the permit if there is more than a one semester lapse in attendance.
 - b. Any time spent at College of the Siskiyous under the auspices of this permit will not qualify toward the establishment of residence in California, i.e., it is presumed that students seeking this permit intend to retain their own state residency.