



ADJ
**Advisory Committee
Minutes**

Growing jobs, careers, communities...

DATE: March 24, 2022
TIME: 1 - 2 p.m.

LOCATION: Via Zoom (<https://siskiyous-edu.zoom.us/j/91729045518?pwd=Zng5LzVhUDIYd3pKRnhxZDcrZm5kdz09>)

COMMITTEE CHAIR: TBD

PROGRAM COORDINATOR:

STAFF: Christina Van Alfen, Dean CTE
Note taker: Courtney Williamson

Present: Courtney Williamson, Anne Marie Acord, Marty Picone, Lou Mero, Justin Mayberry, Joshua Short, Christina Van Alfen, Leigh Moore, Abbi Nowdesha, Stacey Jackson, Jenn Villani, Ray Boutin, Greg Messer

Absent: Kim Peacemaker, Abner Weed, Marie Caldwell, Richard Mendez, Darryl Laws, Keith Bradley, Kirk Andrus, Mark Klever, Jeremiah LaRue, Mark Gilman, Bright Nichols-Stock, Rick Alves, Robert Gibson, Steve McDonald, Tony Ross, Will Bullington, Samantha Worthington

Agenda:

1. Introductions -
2. Review and approve minutes of the previous meeting (**attachment**) – **Joshua Short motion to approve minutes from previous meeting. No objections, approved..**
3. Perkins V Comprehensive Local Needs Assessment (handouts)- **Van Alfen – Entry level wages are above living wage, employment expected to increase by 2% over the next five year (Far North, 7 northern regional counties of California), oversupply of certs/degree awards. We train people from all over the state, so not abnormal for us. Admin Justice AA, COA, AS-T, and Police Academy Mod I, II, III.**
Size, scope, quality – do we have enough staff and equipment to run the program. Are there options. Questions will be sent out after the meeting for feedback.
Outcome data for students – we never separated Academy from ADJ until now. This info is everything lumped together. Sharing data from Launchboard. Less than 10 people for the data, it suppresses it so not included. We are slowly increasing in the degree/certificate students. Small increase in 4 year transfer students.
Perkins data – federal funding source for CTE. They want us to support special populations of students. Women rep less than 25% of the force so they are considered non-traditional. Less than 1/3 of student earn postsecondary credential. Groups are unemployed, English learners, single parents, homes, youth in foster care, you with parent active military. We are struggling with retention, earning post-secondary credential. Do not have a method for collecting data on homeless, youth with parent in active military. Please provide any feedback. Any questions?
Greg – have you done any research on the retention study in regards to the impact of online classes being offered as opposed to when they were not?

Christina – no, we implemented a fully online program right when COVID hit. It allows us to enroll students from all over the state. Haven't done the analysis.

Greg – what are your insights on the questions you are asking us?

Christina – in terms of labor market data, the college won't impact the need.

Size, scope and quality – personnel, expand training, pathways. Retention I think would really benefit from more advising/counseling. We provide a lot of social services for our students. Working on developing a Career Center so we can work with employers on internships.

Greg – are you doing exit interviews on people who drop out?

Christina – no but great idea. It really depends on the program and getting counseling and advising involved but don't have the capacity at this time

Greg – I'd suggest do a standard template for all programs and then augment them for each program. Then it would be a common vehicle. Do we still have a statistician on campus?

Christina – Nathan Rexford, who has struggle with continuing to have an assistant

Greg – put that on his plate

Christina – onboarding process for academy is very different than regular enrollment. Will pass on to research director

4. Director Update (Mero)

- a. CLASS Update – Mod II cumulative tomorrow, 21 cadets, 11 sponsored cadets, as we transition into I we'll have a few more sponsored cadets. Set to graduate June 24 or 25.
- b. Class 008 update 21 Students continued +3 join for MOD 1
- c. Graduation Saturday June 25 at McCloud Golf Club. Time: TBA
- d. Recruitment and Outreach – 3rd week of academy we have a job fair day, different departments from all over the state to present to cadets. We are also a STC presenter, we have 9 applications
- e. Classes
 - i. AICC – hosted for College of the Redwoods. Want to do that twice a year.
 - ii. PSP Block
 - iii. Update on Training availability – Perishable skills training, plan is to offer them in a solid block (week) will greatly reduce scheduling challenges. As these classes are being built we'll make sure agencies have the ability to take advantage of that. Please reach out to me if interested
 - iv. Tactical Rifle schedule – as developed will get info out
 - v. [Training Needs Survey](#) Discussion regarding: service officer training: perishable skills, FTO update, patrol rifle course, etc.
Working on corrections extension at end of academy, 4-5 weeks. March 30th to YHS for a Career Day. Pushing getting Associate's Degree to our cadets.
We can send 41 surplus academy vests to Ukraine. Any questions?
Greg – is COS meeting intake totals?
Lou – max class size is 25 students due to COVID, so we're only at about 5% attrition rate
- f. Needs Survey
 - i. Radar - CHP
 - ii. SFST's

5. Next Steps & Meeting Summary

6. Other? Christina – what can we do for you all?

Lou – if anyone needs anything let us know. Especially space

Josh – progression that we've made is awesome. Great strides from what we've started with and proud of what the academy has become. Motion to adjourn by Josh Short