

**College of the Siskiyou Foundation Board Meeting
Minutes of January 25, 2011**

Present:

Sue Boston	Ronda Gubetta	Rand Roselli	Elaine Schaefer
Jack Cook	Randy Lawrence	Jack Runnels	Sharon Swingle
Margaret Dean	Connie Marmet	Chris Vancil	

Staff Present:

Dawna Cozzalio	Renata Funke	Dawnie Slabaugh	Angel Fisher
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Absent:

Rennie Cleland	Greg Messer	Dennis Sbarbaro	Kent Gross
Bob Davis	Robert Rice	Deborra Brannon	Cheri Young
Rich Dixon	Sharon Stromsness	Robin Styers	

ACTION ITEMS

Item 1: **Call to Order and Attendance**
President Jack Cook called the meeting to order at 7:38 a.m. He welcomed the Board to the meeting and introduced new member – Chris Vancil to the Board.

Regular Agenda:

Item 2: **New and/or Unfinished Business**
None discussed.

Item 3: **Committee Reports**

- a) ***Eagle's Nest Advisory Committee (ENAC)*** – Ms. Boston reported the next ENAC meeting will be held in February. Ms. Fisher will send a meeting notice to the Committee. Also mentioned was the upcoming Eagle's Nest Task Force meeting to be held February 1, 2011.
- b) ***Scholarship*** – Ms. Cozzalio told the Board there has been a lot of student traffic through the office in order to pick up 2011/2012 Foundation Scholarship applications. She also reported the annual fundraising dinner has been scheduled for Saturday, April 16. All Foundation members will be sent eight tickets to either purchase or sell. This years' theme is *All Things COS*. COS History Instructor and new Foundation Board member, Chris Vancil is the Auctioneer.
- c) ***Performing Arts Series (PAS)*** – Ms. Marmet reported approximately 280 patrons "braved" a snow storm to attend The Nutcracker. Next up is the Kenya Safari Acrobats to perform on March 6. A school matinee performance will be held on March 7 and twelve schools are expected to attend. Ms. Marmet requested the Board's help in promoting the upcoming show in letting friends and neighbors know tickets are on sale. The PAS Committee is expected to meet in February and March and will be discussing the 2011/2012 season.
- d) ***Communications*** – No report.

- e) **Short Term Fund Development (STFD)** – The next meeting will be held February 8. Mr. Roselli said plans are underway for a Firewood Sale and the summer Golf Tournament. All revenue from these events will support the RHSI Endowment Campaign.
- f) **Business Development Task Force** – Below is Mr. Messer’s written report: Five initiatives are underway, they are:
- i. **COS Extension** – Steps to seat an advisory committee have started however was delayed by the holidays. We have come up with a new way of structuring class offerings that will bring clarity to what is both do able and required in offering new classes. Ms. Funke reported she is working on the late spring / early summer schedule and also have plans to offer a math success skills camp. She said she has secured two grants to support youth workshops. In February, she and Mr. Messer are scheduled to give a presentation to the Instruction Council on the COS Extension Program. The presentation will focus on how other colleges manage/offer extension opportunities. Mr. Lawrence added information about Community Education Programs that he learned of during the legislative conference he recently attended in Sacramento. He said it is very import to figure out how to “wean” classes off of FTE and currently experiments are underway to see how this can happen before the State officially “pulls the plug” on all Community Education offerings.
 - ii. **Donations** – Steps are being taken to enhance our donation database using Matchmaker. Nothing new to report.
 - iii. **Eagle’s Nest Expansion** – The BD taskforce has started by creating new ideas. The next step in this week’s meeting is to start the research and prioritization. A subset of the Business Development committee met before the holiday’s and surmised that the first step forward in expanding the Eagles Nest is to open an annex in Mount Shasta for furniture and seasonal boutique items. We also discussed the idea of opening an annex in Dunsmuir. We have followed up with an article in a recent addition edition of the Harold where a volunteer group (led by Sandy Patterson) left the Snip’n Save and is looking to find a new volunteer “home” in thrift shop management. Plans are being made to meet with Sandy and to evaluate whether this could be a fit for our future expansion plans with Eagles Nest.
 - iv. **Child Abuse Prevention** – As reported last meeting, an opportunity to manage an external fiscal sponsorship has been offered to the COS foundation. The proposal is to manage the fiscal responsibilities for 1.4 million dollar grand (over three years). COS will receive \$39k a year to manage the grant. Jerry Endres, Steve Crow and I are meeting on Wednesday (to discuss the details).
 - v. **Memorial Fire Plaza** - Internal fiscal sponsorship, MOU is in progress. After determining that the project had grown significantly beyond its original intent Tony Osa, Dennis DeRoss and I met before the holidays to re-scope

the project to its original focus. Tony has submitted a project plan that will be reviewed this week.

- g) **Gift Acceptance** – See Mr. Messer’s report:
- i. **Kanis Art Collection** - The plan to sell off the Kanis Art Collection is continuing as planned. The post 4th of July sale to Friends and Family is complete with a number of pieces going to Hartford Connecticut, New York City, Corte Madera and Mount Shasta. Three auction companies in the Bay Area have been contacted. The first one in Oakland requested 10 pieces to start for their January show. They estimate their market value to be \$200-\$500. Since July, Kanis Art sales are ~\$6,000. The large piece was delivered to a buyer in Corte Madera this past Sunday (1/9/2011). This buyer has just recently heard of Judith’s art sales and is interested in buy possibly two more pieces. I delivered 16 pieces to the Clar’s Auction Company in Oakland on 1/10/2010. The manager in charge of selling art felt that the large colorful pieces will sell well in Berkeley. He also suggested not auctioning them off all at once, but to string them out over a couple of months would be better for sales. Two other Auction Companies in San Francisco declined to accept the Art for consignment because there is no history of the artist’s sales at auction. Currently \$7,683 has been raised from Kanis Art Sales. COS’ profit is \$5378 based on a 70%-30% consignment split with the Siskiyou Arts Council.
 - ii. **Gift Acceptance** - The committee needs to meet to evaluate two gifts: 1) A violin donated to the Music Department, and 2) a camera donated to the Art Department. Assessment of the two gifts is underway and a committee vote over email will be conducted this month. These items should be cleared this month.
- h) **Investment Due Diligence** – Mr. Roselli reported the Foundation’s investments continue to prosper considering the condition of the economy. The next quarterly meeting will be held February 8, 2011.

Consent Agenda:

- Item 4: **Reading of the Minutes – October 30, 2010**
The minutes of the October 30, 2010 meeting were approved.
- Item 5: **Summary of Accounts / Statement of Assets – July 1 2009 to June 30, 2010**
The Foundation Summary of Accounts / Statement of Assets report showing detail from July 1, 2009 to June 30, 2010 was approved.
- Item 6: **Eagle’s Nest Summary of Accounts – July 1, 2009 to June 30, 2010**
The Eagle’s Nest Summary of Accounts report showing detail from July 1, 2009 to June 30, 2010 was approved.
- Item 7: **Date of Upcoming Foundation Board Meetings**
- April 26, 2011 – Regular Meeting
 - July 26, 2011 – Regular Meeting

Item 8: **Upcoming Event Dates**

- PAS: Kenya Safari Acrobats – March 6
- President’s Gala Banquet – March 26
- Volunteers Dinner – April 8
- Scholarship Dinner – April 16
- Golf Tournament – June 5
- Holiday Craft Fair – December 2 and 3

Motion was made (Roselli / Marmet) to approve the consent agenda. Motion passed.

Future meeting agendas will include a Treasurer’s report in which the Summary of Accounts / Statement of Assets and Eagle’s Nest Summary of Accounts as well as all the new reports will be discussed.

Non-Action Items / Reports:

Item 9: **Eagle’s Nest Monthly Report**

Ms. Fisher reported sales for January 2011 are currently \$1,500 more than the same period in 2010. December 2010 was a very slow month. She said the Shop has not received as many pieces of furniture to help offset clothing and household item sales. Ms. Fisher also said she has three new volunteers working in Shop. This brings the total number of volunteers to nineteen. She said she continues to look for ways to promote the Shop and the value of volunteerism and also has plans to attend the Volunteer Information Day to be held May 7 at the Siskiyou Golden Fairgrounds in Yreka.

Item 10: **Report from the Office of the College President**

Mr. Lawrence said he recently attend the California Community Colleges Legislative Conference in Sacramento with members of the Board of Trustees. He said the good news is no budget cuts are expected at this time. However, he said it is expected the new Governor will be cutting approximately \$400 million dollars out of the budget and this would impact the Community College System. As information becomes available he will keep the Board informed. Mr. Lawrence also said the plans for hiring a new Director Institutional Advancement are underway. Once formal approval is received from the Board of Trustees, a hiring committee will be established. Mr. Lawrence said he would like to have at least one or two Foundation members participate on the Committee.

Item 11: **Report from the Foundation President**

Mr. Cook said one of his personal goals as Foundation President for 2011 is to encourage active participation in the members through attendance at meetings and event participation. Anyone who may know of a potential Foundation Board member should contact the Foundation Office with contact information.

Item 12: **Report from the Foundation Executive Director**

Highlights from Ms. Cozzalio’s report to the Foundation Board include:

- The Foundation met the \$80,000 goal for the fourth year of the RHSI Endowment Campaign by September 30, 2010.
- In November, Foundation mini-grants were presented to: Billy Hefflinger – Baseball Coach, Elaine Schaefer – Music Instructor, Carly Furry – Academic Success Center Coordinator, Tony Osa – Fire Technology Instructor, Lori Nelson –

Nursing/Technology Services, Neil Carpentier-Alting – Performing Arts Department, and Lori Cleveland – Nursing Instructor.

- The annual Holiday Craft Fair was held December 3 and 4 with 60 booths open to holiday shoppers. Many thanks were extended to all the folks who helped support the two-day event.

Item 13: **Adjournment**

Meeting was adjourned at 9:21 a.m.

Respectfully Submitted:



Dawna Cozzalio, Interim Executive Director
COS Foundation

Prepared By:



Dawnie Slabaugh, Recording Secretary
COS Public Relations / Foundation