

**College of the Siskiyou
Foundation Board Meeting
Minutes of
July 18, 2017**

Foundation Board:

| | | | |
|----------------|-----------------|---------------|---------------------|
| Rennie Cleland | David Clarno | Ron Slabbinck | Bruce Deutsch |
| Dawna Cozzalio | David Gault | Karen Copsey | Linda Romaine |
| Carol Cupp | Mark Healy | Logan Smith | Stephen Schoonmaker |
| Margaret Dean | Dawnie Slabaugh | Greg Messer | |

Staff

Angel Fisher

Guest

Carie Shaffer

Excused Absence:

| | | |
|-----------------|----------------|------------|
| Amy Lanier | Denise Mannion | Sue Boston |
| Ronda Gubetta | Bob Winston | |
| Susan Westphal | David Clarno | |
| Dennis Sbarbaro | Darlene Melby | |

ACTION ITEMS

Item 1:

Call to Order and Attendance

President Dawna Cozzalio called the meeting to order at 5:40 p.m. at the Yreka Campus. Ms. Slabaugh introduced new Board Members, Linda Romaine and David Gault; new College President, Dr. Stephen Schoonmaker; and her new assistant, Carie Shaffer (who will start at COS on July 31).

Regular Agenda:

Item 2:

Committee Reports

a) ***Enterprise Operations***

- i. **Community Education** - Ms. Slabaugh gave an update on community education classes. She reported on the summer classes being offered; the number of students enrolled in each class: Art Outside of the Box – (14), Golf for Fun – (10), Community Fitness – (16), Drone Academy – (20), Intramurals/Recreational Basketball – (9), Hydrology Workshop – (15), and Chataqua Courses (Volcanism in the Southern Cascades) – (15) and (19).
- ii. **Eagle’s Nest Shop / EN Future Advancement Team Update** - The Board reviewed reports prepared by Ms. Fisher detailing financial information for the Eagle’s Nest Shop for the period of July 1 – June 30, 2017. Ms. Fisher reported the fiscal year finished strong, with a profit of \$10,019 for the year. Ms. Fisher has worked only part time for the summer due to an injury she sustained in May. The Volunteers continue to work hard. Mr. Deutsch complimented Ms. Fisher on her training program and the success in her absence. Mr. Messer commented on what a success story the Eagle’s Nest has been compared to last year, where there was talk about closing it down to now showing profit at the end of the year.

Ms. Fisher is working on updating the Manager's Operation Manual and Volunteer Manual, (first rough draft will be ready by September 1). She also reported she has been working with the high school counselor at Weed High School to encourage high school students to enroll in the COS Work Experience Program.

b) **Investments & Finance**

Mr. Messer reported on the Consultant's recommendation to make some changes to the portfolio outside of the Foundation Investment Policy. Ms. Romaine and Mr. Gault both are interested in joining the committee.

c) **Gift Acceptance**

Ms. Slabaugh reported on the Confined Space Tank that has been gifted to the COS Fire Program. She is working with the Director of Maintenance and the Vice President of Administrative Services to determine next steps. Keenan and Associates has provided information to assist with the process on how to implement a Confined Space Entry Program.

d) **Board Governance**

- i. **New Members** – Motion was made (Messer/Deutsch) to approve Linda Romaine and David Clarno as new Foundation Board members. Motion passed.
- ii. **Prospect Recommendations** - Ms. Slabaugh reported an Eagle's Nest volunteer, Wes Dutt, is interested in becoming a Foundation Board member. He is on the Weed Planning Commission, a huge COS supporter, and is a sports advocate.

e) **Scholarship**

i. **Siskiyou Promise Update**

- **2016/2017 First Year Update / Retention for Second Year** – Letters have been mailed to 2016/2017 Siskiyou Promise students notifying them if they met the requirements to receive the second year promise scholarship. Students must maintain Satisfactory Academic Progress, which is completing 67 percent of units attempted, and receive a 2.0 GPA or higher in order to be eligible for year two of the Siskiyou Promise. It is estimated 60 students will continue as second year Promise students. Cost to Foundation for the first year was \$21,341 (Tuition, Fees, Book Vouchers)
- **2017 / 2018 Preparation for First Year & Second Year** – Siskiyou Promise applications continue to arrive daily, and it is expected 150 total incoming freshmen who will be Promise students. A scavenger hunt and reception will be held during Welcome Week to help the new students become more acquainted with COS.

f) **Donor Development / Enrichment**

- i. **Alumni Connections** – Mr. Deutsch volunteered to chair the Alumni Taskforce. Mr. Slabbinck has a source and is willing to contact them for information on moving forward to develop an Alumni Association. Those members willing to be on the Donor Development / Enrichment Committee are as follows: Karen Cosey, Bruce Deutsch, Logan Smith, Mark Healy – Chair, Dawna Cozzalio, Dawnie Slabaugh, Bob Winston, and David Gault.

g) **Upcoming Events (2017/2018)**

- i. Scholarship Dinner – Saturday, September 9, 2017. Looking for a new caterer, original caterer has another event booked.
- ii. North State Giving Tuesday – Tuesday, November 28, 2017

iii. Craft Fair – Friday and Saturday, December 1 and 2, 2017

Item 3: **New and/or Unfinished Business**
None

Consent Agenda:

Item 4: **Approval of Meeting Minutes – April 17, 2017**
The Board reviewed the Foundation meeting minutes of April 17, 2017.

Item 5: **Treasurers Report – Review of Foundation Fiscal Report**
The Board reviewed the Foundation Fiscal Report for the period of July 1, 2016 through May 31, 2017 as well as the Eagle’s Nest Shop Fiscal Report for the period of (July 1 – June 30, 2017).

Item 6: **Date of Upcoming Foundation Board Meetings**

- Retreat – Late September TBA
- October 18, 2017
- January 18, 2018

Item 7: **Important Dates to Remember:**

- COS Board of Trustees Meeting – August 1, 2017 (COS Board Room)
- FDN Executive Committee Meeting – August 8, 2017 (COS Board Room)

Motion was made (Messer / Slabbinck) to approve the Consent Agenda. Motion passed.

Item 8: **College / Campus Update**
Ms. Slabaugh reported that the summer is slow due to lack of students, but busy because of work. The parking lot is going through a pavement rehab project this summer. The last summer camp will be Camp Broadway, August 4 – 6.

Item 9: **Community Connection**

- Mr. Cleland announced COS has been very active with attendance at community events in Dorris and he looks forward to continuing the tradition under the new administration.
- Mr. Smith announced he received notice a grant was received for developing C & T Development and Workforce (COS partner).
- Mr. Slabbinck announced that the COS Jazz & Show Choir Camp returned to COS this year and it was an awesome event!

Item 10: **Adjournment**
Meeting was adjourned at 7:44 p.m.

Prepared by:

Carie Shaffer

Carie Shaffer, Administrative Assistant
Public Relations / Foundation

Respectfully Submitted:



Dawnie Slabaugh, Recording Secretary
Director - Public Relations / Foundation