

**College of the Siskiyou Auxiliary Foundation Board of Directors  
Regular Board Meeting (Via Zoom – Video Conference)  
Minutes of October 13, 2020**

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**Board of Directors Present:**

|                 |               |                     |                |
|-----------------|---------------|---------------------|----------------|
| Dawnie Slabaugh | Ronda Gubetta | Linda Romaine       | Maggie Crowder |
| Madeleine Ayres | David Gault   | Stephen Schoonmaker |                |
| Denny Sbarbaro  | Darlene Melby | Denise Mannion      |                |
| Amy Lanier      | Bruce Deutsch | Rennie Cleland      |                |

**Excused Absence:**

Ron Slabbinck  
Kathy Koon

**Unexcused Absence:**

Bob Winston  
Marie Green  
David Clarno

**Staff:**

Carie Shaffer  
Angel Keen

**Guests:**

Marie Caldwell, ED  
SiskiyouWorks

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**ACTION ITEMS**

Item 1:       **Call to Order and Attendance**  
President Deutsch called the meeting to order at 5:37 p.m.

**Regular Agenda:**

- Item 2.       **Committee Reports**
- a) **Investments & Finance:** Mr. Sbarbaro reviewed the third quarter portfolio performance from Sand Hill Investments with the Board. The combined portfolio total for the end of the third quarter (as of September 30, 2020) is \$3,678,880.96. The next Investment Committee meeting will be in January 2021. The week following the elections, Sand Hill will host a webinar on the ‘state of the economy’. All Board members are invited to attend the webinar.
  
  - b) **Executive & Board Governance –**
    - i. COS Enterprise (Independent) Foundation Update – Dr. Schoonmaker reported work on the establishment of the Enterprise Foundation has been on hold due to COVID-19 but he expects the Board to get back to work on the establishment soon. Currently there is paperwork that needs to be submitted and Dr. Schoonmaker has been in touch with a local attorney who is willing to assist with the project. Funding to cover the cost of paperwork filing and legal fees has been pledged by a private donor. However, there is a possibility the funding may not be received in a timely manner and a loan of funds from the Auxiliary Foundation may be needed in the interim. The Board will discuss and consider possible loan of funds at the next board meeting.
  
  - c) **Enterprise Operations - The Eagle’s Nest:** Ms. Keen reported sales for the month of September were in excess of \$16,000 with a net profit of \$5,780. During the week of December 1 – 6, the Shop will hold its Winter Extravaganza Sale. Beginning December 6,

and continuing for the remainder of December, the Shop will be open on Sundays from 12 to 4 p.m.

Ms. Keen also shared with the board an update on community partnership. During the late summer and throughout the early fall months, staff from Paws N Shop in Mt. Shasta volunteered their time in the Eagle's Nest to learn process and protocols needed in the successful operation of a re-sale shop. The end goal was to 'take' those processes and incorporate in the re-launch of the Paws N Shop store in Mt. Shasta which reopened October 7. Paws N Shop staff and board sincerely appreciate the Eagle's Nest for the training and help in getting them ready to open again.

Lastly, Ms. Keen thanked the Board for sending Hi Lo Café gift cards to the Volunteers in recognition and appreciation of service provided.

- d) **Scholarship:** Ms. Slabaugh reported 94 students are registered and attending College of the Siskiyous as Siskiyou Promise recipients this fall compared to 155 in fall 2019. Enrollment is definitely down due to COVID.

Scholarship checks were mailed September 18 to 21 students for a total payout of \$11, 925.

- e) **Donor Development:** No report.

- f) **Alumni Association:** Mr. Deutsch shared an online alumni event presentation partnering with SiskiyouWorks. Marie Caldwell, Executive Director of SiskiyouWorks, attended the meeting and shared with the board a brief presentation on the role of SiskiyouWorks and how this organization helps high school students find jobs. The Alumni Committee will be work on a date in November to hold the online event. Ms. Ayres and Mr. Cleland volunteered to help Mr. Deutsch with the event.

Item 3. **Living Memorial Trees Project / Commemorative Action & Dedication Update**

Ms. Slabaugh reported the Living Memorial Trees event went well and it was wonderful to be able to hold an event in person again on campus, even with COVID-19 processes in place. She announced the event was recorded and published live by Siskiyou Media Council on the colleg's Facebook page and the event is also available for viewing on the college's YouTube page for those who missed the event.

Item 4: **New and/or Unfinished Business**

Ms. Slabaugh informed the Board, the Foundation will begin using a new meeting platform called Board Docs beginning in January 2021. The Board will be trained in November at a Board Retreat.

**Consent Agenda:**

Item 5: **Approval of Meeting Minutes – September 8, 2020**

The Board reviewed the Foundation Board meeting minutes of September 8, 2020.

Item 6: **Treasurers Report – Review of Foundation Fiscal Report**

The Board reviewed the Foundation Fiscal Report for the period of July 1 – August 31, 2020 as well as the Eagle's Nest Shop Fiscal Report for the period of July 1 – September 30, 2020.

Item 7: **Date of Upcoming Foundation Board Meeting**

The next regular meeting of the Foundation Board of Directors will be Tuesday, November 10, 2020 via Zoom.

Item 8: **Upcoming Campus Events and Activities**

- ***Upcoming Events (2020)*** – Board members are asked to ‘Save the Date’ of the following upcoming events:
  - North State Giving Tuesday (Online Giving Event)- December 1, 2020
  - Craft Fair - December 5, 2020 (tentative)
  - Scholarship Dinner & Auction – March/April 2021 (TBD)

*Motion was made (Ayles/Cleland) to approve the Consent Agenda as presented. Motion passed.*

**Non Action Items / Reports:**

Item 9: **College / Campus Update**

Dr. Schoonmaker provided the following campus update:

- He is very proud of the work that has been done to keep everyone safe on campus during the COVID-19 pandemic. After Thanksgiving vacation, all classes will resume for the remainder of the semester as fully remote due to students traveling during the holiday break.
- Enrollment is down significantly this fall and this is impacting the College. The State budget has put in deferments beginning in January 2021. The District will have to take out a Bridge Loan to cover all expenses during that time. The plan is to pay off the loan once those deferments come in after 9 or 10 months.
- With families receiving stimulus checks, now is a good time to ask for donations for the Foundation.
- The College is working on a partnership with a company called Verto Ed, a study abroad program. This will help bring in more FTES. More information to come once the partnership is finalized.

Item 10: **Adjournment**

The meeting was adjourned at 7:05 p.m.

Prepared by:

*Carie Shaffer*

Carie Shaffer, Administrative Assistant  
Public Relations & College Foundation

Respectfully Submitted:



Dawnie Slabaugh, Director  
Public Relations & College Foundation