

COLLEGE OF THE SISKIYOU

THE CAMPUS CONNECTION

August 9, 2016

PRESIDENT'S OFFICE

Last year was an exciting year for COS in many areas and the fact that we grew about 11 percent to our new funding CAP of 2,819 is, in my opinion, the result of a lot of hard work by everyone. This will allow us to exceed the 10 percent goal that our Board of Trustees set for the Reserves.

FTES generated during the summer of 2016 for our Base Enrollment as well as from our ISA's exceeded the summer of 2015. FTES for the fall semester is also currently up over last year at this time. We are "cautiously optimistic" that we will be able to attain the new funding CAP of 2,819 again this year. Growth for the California Community Colleges is set at 2 percent this year; so, we will have about an additional 60 FTES that we could be paid for if we can grow above our cap again this year.

The Siskiyou College Promise has really exploded with 131 applicants as of the first part of last week. We decided to extend the application deadline from August 1 to August 12 to allow more time for applications. Dr. Todd Scott recently spoke on our local radio station last week promoting the Siskiyou College Promise and shared that we are extending the application deadline.

Hiring of employees continues. Our new Associate Vice President of Human Resources, Theresa Richmond, started work the last week of July and our new Food Services Supervisor/Cook, Cindy Martel, started work on August 1. Both of these new employees have "hit the ground running." ☺

We have been extremely busy at COS this summer. Employees have attended numerous conferences and workshops. We have begun the Ellucian Project to upgrade our Banner Operating System, and we have accomplished several facilities upgrades and updates. These projects include:

1. Resurfacing the Gym floor.
2. Repairing the running track.
3. Renovating student rooms as well as the "Live-in" Assistant Director's Apartment in the Lodges.
4. Renovating the Cafeteria.
5. Painting classroom buildings on the Yreka Campus.
6. Painting the DLC and ESTC buildings on the Weed Campus.
7. Reroofing the Administration Building.

We will be providing a comprehensive list of summer projects undertaken during Orientation Day on Thursday, August 11.

Several of our Summer Camps have concluded – Upward Bound, Vanguard, NOLS, and Soccer. We still have in process Camp Broadway and the high school football camp.

The Institutional Effectiveness Team members have been identified for the visit to COS that will be occurring this fall. It will be chaired by Dr. Marilyn Brock (former President of Mendocino College). We are expecting the team to visit COS in late fall. You will recall that we can receive up to \$150,000 from the State to assist us in this area, after the Team completes its efforts.

We are continuing to work on implementing the recommendations from the visiting Accreditation Team's visit in March. We are expecting to accomplish all of this work by the end of the Spring 2017 Semester. We are also continuing to submit grant proposals and have recently received confirmation that some of our proposals have been approved.

State and Federal Update

New Chancellor of the California Community College System has been selected:

Eloy Ortiz Oakley has been selected to serve as the Chancellor of the California Community Colleges. He has been serving as the Superintendent/President for Long Beach City College since 2007. Mr. Oakley is passionate about being student-focused and about the impact that our colleges have on the communities they serve. He plans to seek to better align the CCC's with the State's other higher education systems.

Reappointment of a Special Trustee for San Francisco Community College District

The Board of Governors approved continuing Special Trustee Guy Lease to serve in an advisory role to the SFCCD Board of Trustees until December 31, 2016. The ACCJC will send a visiting team in October to review the Self-Study Report that City College of San Francisco just submitted. The ACCJC will be taking action at its January 2017 meeting to decide whether or not SCCC returns to being a "Fully Accredited" institution.

Transfer Territory from Redwood CCD to Mendocino-Lake CCD

The BOG approved the transfer of territory from Redwood Community College District to Mendocino-Lake Community College District. This action was supported by the local communities, districts, and students. This process began in 2014 as an MOU. The territory involved is in Fort Bragg, known as the Mendocino Coast, which is closer to Mendocino-Lake Community College District. This agreement transfers the operation of Mendocino Cost Education Center from Redwoods CCD to Mendocino-Lake CCD. The transfer will provide a greater ability to serve students in an integrated environment. The official date of transfer is July 1, 2017.

Overview of the Enacted 2016-17 Budget

The FY 2016-2017 State Budget highlights include:

- \$114.7 million (2 percent) for increased access = growth.
- \$75 million for a base augmentation.
- \$30 million increase to the existing Basic Skills categorical program. This provides funds to eligible, yet previously not funded, Basic Skills Transformation program applicants in 2016-17, and provides the Chancellor's Office a year to develop a new formula for the Basic Skills Initiative. The 2017-2018 formula will be based 50 percent on performance metrics, 25 percent on low-income students, and 25 percent on FTES in evidence-based basic skills practices. This is the first inclusion of performance-based funding into a major community college program.
- \$200 million for the Strong Workforce Program to improve and expand efforts for workforce, consistent with recommendations from the Workforce Task Force. It eliminates the 60 percent cap on ongoing expenditures, yet maintains the 60 percent/40 percent (college/region) split. Also, \$48 million for the CTE Pathways Program, budget language makes this program permanent; however, it will be folded into the Strong Workforce Program beginning in 2017-2018.
- \$5 million for the Zero-Textbook Cost Degree Program to incentivize programs that have no costs to students for the use of textbooks (one-time funds).
- \$184.6 million for deferred maintenance, instructional equipment, and drought response activities.
- \$15 million to fund California Promise Programs which will be implemented (one-time funds). We are looking into the possibility of receiving some of these funds.

By August 31, 2016, legislative measures will have passed two final hurdles on the way to Governor Brown: the Appropriations Committee and concluding floor votes by the entire Legislature.

Approximately 600 bills will be heard by the two Appropriations Committees next week, including:

- Assembly Bill (AB) 1594 (McCarty, D-Sacramento), which would prohibit smoking or the use of a tobacco product, including electronic smoking devices, on a campus of California Community Colleges.
- AB 1690 (Medina, D-Riverside), which would require community college districts without a collective bargaining agreement with part-time, temporary faculty to commence negotiations with their exclusive representative regarding certain terms and conditions specified by the bill, including evaluation procedures and seniority list conditions.
- AB 1721 (Medina), which would raise the total maximum number of Competitive Cal Grant A and B awards from 25,750 to 34,000 (19,000 reserved for community college students)
- AB 2835 (Cooper, D-Elk Grove), which would require all local and state public employers (including community colleges) to provide new employee orientations and employee information programs for existing employees that would be required to include a 30-minute session for union representatives to make a presentation to employees.

2017-18 System Budget Request

This is the first budget request in many years where we don't have a major initiative to fund. Setting priorities is important. Priorities identified include access, base funding, COLA, and full-time faculty funding. Board of Governors members have expressed their interest in several additional priorities that they would like to see funded. These priorities included veterans, professional development, and innovation in education.

Accreditation Update

The State Chancellors Office has established two workgroups to address needs identified with the Accrediting Commission for Community and Junior Colleges (ACCJC), our current accrediting commission. Workgroup I has the task of developing potential improvements to the ACCJC structure, function and relations. Workgroup II has the charge of facilitating communication for the future for the Western Region Higher Education Accrediting Model long term.

On June 8, Workgroup I presented "A Preliminary Report to the Accrediting Commission for Community and Junior Colleges." The purpose of this report was to provide recommendations to improve the accreditation process. The next major deadline is mid-August when ACCJC will decide if they will engage in any of the reforms proposed by the CEO Workgroup I. October 10 is the date when the U.S. Department of Education progress report is due on the ACCJC.

FOUNDATION/PUBLIC RELATIONS

Public Relations

Wow! What a busy month July has been!! We started out with the creation of a float promoting COS that we entered in the Mount Shasta Fourth of July Parade (July 4) as well as the Weed Carnevale Parade (July 20). During the Weed Carnevale Parade, the Upward Bound students all participated and had a great time passing out candy and waving to the crowd. Following the Parade, the Weed Chamber presented awards to various organizations and individuals in Weed. The Chamber also announced the winners of the parade and to my great surprise; we received first place for our float.

At the same time as plans were underway for the parade floats, I was really very busy preparing for the *Swing into Action* Golf Tournament held on July 9 at the Lake Shastina Golf Resort. Once again, special thanks to our volunteers who came out and helped with the tournament.

Right after Carnevale ended, Vice President Melissa Green and I traveled to Dallas, Texas, to attend the Ruffalo Noel Levitz Conference which featured great information about student recruitment, engagement, retention, and marketing. The highlight of our trip was getting drenched by a Texas thunderstorm as we were walking from the restaurant where we had dinner back to the conference hotel. The sessions presented at the conference were wonderful and I have pages and pages of notes and ideas.

Camp Broadway just completed its third summer at COS with the production of *Willie Wonka Jr.* Attendance at the three performances was great. The shows were awesome!! Neil Carpentier-Alting and Wendy James did an amazing job with Camp Broadway and the kids.



Next on the list of upcoming activities...COS will have a booth at the Siskiyou Golden Fair, August 10 through the 14. This is a great recruitment/marketing opportunity for the College. Thousands of people attend the Siskiyou Golden Fair each year to see what Siskiyou County has to offer, spend time with their family, and support agriculture and the arts (and have fun!).

Foundation

Mark your calendars... A welcome reception will be held Monday, August 15, for new to COS students who are receiving a Siskiyou Promise scholarship in 2016-2017. The reception will be held at the Weed Campus Learning Resources Center (LRC) from 4 p.m. to 5:30 p.m. Stop by and say hi to our new students!

Save the date... The 2016 Scholarship Fundraising Dinner will be held Saturday, October 15, at the Weed Son's of Italy Memorial Hall. More information about this event will be provided as we get closer to the actual date. Tickets for the event will go on sale later this month and will be available for purchase from the Public Relations/Foundation Office or from Foundation and Scholarship Committee members (\$25 each).

Angel Fisher, Manager of the Eagle's Nest, is looking for new volunteers to join the Eagle's Nest Team. Volunteers work three to four hour shifts per week, or more. Volunteers work as cashiers, screen items as they come in, price merchandise, repair items, research antiques, etc.; there is never a dull moment at the Nest. If you know of anyone who may be interested in volunteering, have them call 938-4663 or stop by the Eagle's Nest.

The Shop also offers current COS students a 10 percent discount on items (need to show proof of current enrollment). Lots of household and furniture items are available and a Summer Clearance sale will be held September 1 through September 3. The Eagles Nest is open Monday through Friday, 9 a.m. to 4 p.m., and Saturday, 10 a.m. to 4 p.m.

August Events

- August 5 & 6: Camp Broadway Presents – Willie Wonka Jr., 7 p.m., COS Theater
- August 7: Camp Broadway Presents – Willie Wonka Jr., 3 p.m., COS Theater
- August 9: COS Board of Trustees Monthly Meeting –Open Public Session at 6 p.m., COS Yreka Campus
- August 11: Staff Orientation Day, 8 a.m., Weed Campus
- August 15: Fall Semester begins
- August 15: Welcome Reception for Siskiyou Promise Students, 4 p.m., LRC

ADMINISTRATIVE SERVICES

Although the State Budget was approved on time, we are still receiving information as to the language in the trailer bills. That language gives us the specifics as to how funds for certain programs will be allocated and the guidance or restrictions on any special funding. We are just wrapping up the final changes and updates to the District final budget which will be making its way through the various committees over the next three weeks. It will be sent to the Board for the September meeting. The Budget Committee will review the District final budget first then it will proceed to the Planning Committee and College Council. We will likely have a joint meeting on College Council's meeting date.

One of the new programs in the State Budget has to do with the College Promise. The legislature is still working on its requirements. I am hopeful that it would have the potential to help us with next year's Siskiyou Promise. It sounds as if there is going to be an application process that may not be ready until January; so, the funding will very likely be used in the 2017-2018 academic year. It is one that sounds as if we would have a good chance at securing some of the needed funding for book vouchers.

There has been so much going on all over campus that I think we all feel like we are running around like crazy people. Facilities and Food Services are the areas that have kept me hopping. Here are some of the details for those areas.

Food Services

Food Services now have their new Supervisor/Cook, Cindy Martel, who started August 1. Rose Sanchez is working with her to help the craziness of the beginning of a new program and school year run smoothly. We are in the process of hiring the rest of the permanent staff and look forward to having our staff completed in the next few weeks. We do have a few student workers on board and need more. If you know any students interested in working in Food Services, please send them to Human Resources with their resume. Our summer staff has done a great job feeding the various groups on campus as well as those of us working during the summer. Thank you!!!

The new point of sale system is being installed and reloadable meal cards will be able to be purchased soon. We are hopeful that our faculty and staff will enjoy that option, finding it more convenient. We have had great feedback on the food being prepared by our staff and I think you will like the changes. The remodel of the back dining area is nearly complete so you will be able to enjoy both areas, as will our students.

As we get up and running, please be nice to us as I know there will be things to work through. However, we really do want your feedback and help in making the COS Cafeteria a great place to eat for all the community (inside and outside).

Maintenance

Maintenance is still going many different directions completing projects that have been going on for the last couple of months. Buildings have been painted (at both campuses), dorm rooms remodeled, the dorm apartment is almost complete, the gym floor is refinished, the track is resurfaced, landscaping is being done in

Yreka, signs have been spruced up as we await our new ones, stadium repairs have been completed, custodial has cleaned and shined, roofs have been recoated, repairs are being completed in the Science Building, and I know that I am likely leaving something off the list. I am so thrilled with what has been accomplished and I hope you will see the difference if you haven't been around this summer. Please make sure you let this staff know how much you appreciate what they have been working on.

Technology

We had several groups meeting with Ellucian regarding data governance. I believe they were able to establish some of the guidelines for getting plans together for what we have ahead of us in this project. We are only beginning to scratch the surface of what this project will entail. The technicians have also been working on getting new computers up and running for refresh on staff workstations and our student labs. Several offices have now had the entire staff's workstations refreshed and they just keep on going. They have been a big help to me in providing the technical expertise needed for Food Service systems.

Bookstore

The Bookstore has a new option for digital books (RedShelf) that will expand the possibilities for eBooks. There are several new clothing options in the Bookstore you will want to check out. There is a sale this month for faculty and staff where one item of clothing can be purchased for 20 percent off. Ryan and Shondi have already been delivering books to students (mostly nursing) and are ready to meet the students as they start coming onto campus over the next two weeks.

Eagle's Nest

The Eagle's Nest is gearing up for another great year. Always in need of volunteers, please let folks know it is a great place to help out the community. There also may be a need for student help there as well. Angel would love to chat with you about those options.

That's all for now! Let's make the 2016-2017 year a fabulous one for all of us!!

INSTRUCTION

In early July, a few faculty, staff, and administrators attended the California Academic Senate's Curriculum Institute. This year, the California Community College Board of Governors approved a revised version of the Program and Course Approval Handbook. We all had a chance to listen to how other community colleges in California handle the curriculum process and course development, etc. The Senate Curriculum Committee is working on a curriculum handbook for COS faculty.

I have communicated with representatives of the Ford Family Foundation to further the College's position on support needed for education in Siskiyou County. In relation to this, I have met with local individuals interested in furthering our understanding of Siskiyou County workforce needs, gaps, and economic development.

Bart Scott and I attended an Enrollment Management Academy at Claremont College. At this academy, we had the opportunity to review our practices, engage with representatives at other California community colleges and review best practices, and explore which might be the most appropriate for COS.

I, along with new ADJ faculty member, Michelle Korkowski, and Jeremiah LaRue attended a one-day seminar presented by the California Community Colleges Chancellors Office. The seminar focused on public safety training courses and the requirements to comply with Title 5 regulations. Michelle and Jeremiah submitted a needs assessment to the California Commission on Peace Officer Standards and Training. This is the first step in our pursuit of having a Level I Academy at COS.

On July 27, I did a live radio interview on KSIZ and KSYC promoting the Siskiyou Promise. I also attended a meeting at Yuba College with all of the North State Chief Instructional Officers. This gave me a chance to interact with my peers at similar institutions. We covered a variety of topics including the recent 200 million dollar trailer bill for workforce education. Our share of the \$200 million is to be determined; we will be notified shortly of our share. The funds are to be distributed statewide through regional consortiums. The formula at this point includes 60 percent for colleges and 40 percent for the regions.

July 30 was the COS Level II Police Academy graduation; 17 graduating students will go on to serve our local law enforcement agencies. Sheriff Lopey was the guest speaker for the event.

On August 1, I spoke at the Siskiyou County Economic Board Development Council regarding COS and its part in local economic development.

Finally, some COS staff and administrators attended a two-day seminar in Sacramento focusing on the Basic Skills Transformation Grant we received to help students lessen their time in basic skills classes and move quickly into degree applicable classes.

STUDENT SERVICES

Vice President of Student Services

Wow! Where did summer go? Although the weather is hot, we will soon have yellow leaves, frosty mornings, and be wearing our sweaters. That doesn't sound too bad right now with a planned high of 90 degrees today.

Various Student Services colleagues, along with Dawnie Slabaugh, worked on our Week of Welcome, which will take place August 15 through 17, 9 a.m. to 2 p.m., in the Quad. We will have popcorn, music, information tables, maps, and "give-aways." If you'd like to staff a table or share some information, please contact us at the Student Services Office in the Student Center.

This month we also began plans for the annual College Preview Day, scheduled for September 21. This is our opportunity to show off our beautiful campus and outstanding programs to Siskiyou County high school seniors. Faculty, please consider facilitating a 30-minute presentation or creating a table display. All others, we'd love to have your assistance with planning the event and/or staffing an information table. Feel free to contact Doug Haugen, Jan Keen, or me if you are interested.

Dawnie Slabaugh and I recently attended the international, annual Ruffalo Noel Levitz Recruitment, Retention, and Marketing conference in Dallas, Texas. Some of the sessions I attended addressed Creating an Authentic Campus Visit, Strategic Enrollment Planning, National Enrollment Trends, Attracting and Converting Adult Learners, and Understanding and Getting Ready for "Generation Z," (born after 1995.) We learned about best practices and latest trends in higher education. Once the dust settles, I will be sharing all of the relevant information with Student Services as we develop our plans.

As Coordinator for the District's Student Equity Plan, I am pleased to announce that The California Community College Chancellor's office announced our 2016-2017 allocation. The Student Equity Advance Apportionment allocations were calculated at 80 percent of 2015-2016 funding levels. This year, Student Equity partnered with the Foundation to assist with the Siskiyou Promise book vouchers. Student Equity funded vouchers for those students who met the economically disadvantaged student criteria.

Finally, please check out our new Student Services webpage, at <http://www.siskiyou.edu/student-services/>. In addition to links to Student Services programs, you will also find resources and information on Academic and Classroom violations, our Behavior Intervention Team, Sexual Harassment/Sexual Assault (Title IX), and the Student Grievance and Complaint Procedures. The intent of this information is to provide easy access to our campus community, (faculty, staff and students,) to important information. If you have any questions regarding

these issues, or any other student issue, and would like help walking-through administrative processes and procedures, please feel free to give Doug Haugen or me a call.

We are all looking forward to the return of our students and to a great fall semester!

Admissions & Records

We are getting ready for the fall semester startup date on August 15. Currently we have 720 full-time and 613 part-time students register for fall.

We continue to work with IT and Ellucian on fixes to the Student Banner system.

Financial Aid

We are making a mad dash towards the first day of school! It has been all hands on deck in the Financial Aid Office and with the help of the Registration staff, we have been assisting students completing their Financial Aid file and wrapping up loose ends. Our first disbursement date is scheduled for August 19.

We have been working closely with Ryan Galbraith in the COS Bookstore who has been very proactive in entering book vouchers for eligible students. This will allow our students to go to the Bookstore beginning August 8 to get their books without having to stop by the Financial Aid Office first. Thank you Ryan and Shondi!



*Welcome Back display in Admissions and Records/Financial Aid.
Courtesy of Mary Mericle.*

We have awarded Pell Grants to 406 students and the FSEOG (Federal Supplemental Education Opportunity Grant) to 125 students. We are running the award packaging process two more times which will pick up more students to award before school starts.

Siskiyou Promise

So far, we've received 132 applications and 74 local high school graduates have been awarded a Siskiyou Promise Book Voucher. The application deadline has been extended to August 12, and we anticipate that we will meet our goal of 150 applications. Thank you Tena Rulofson for your diligence in contacting our newest group of college students! Tena has also been working with Dawnie Slabaugh to host a Siskiyou Promise Scholarship Reception that will be held August 15, from 4:00 p.m. to 5:00 p.m. at the Weed Campus Learning Resource Center for the recipients and their families. Refreshments will be served!

Here we go 2016-2017!!!

Counseling and Student Success

Basic Skills and Assessment

Beckie Hobbs and Val Roberts attended a workshop on implementation of Common Assessment.

Val attended the Basic Skills and Student Outcomes Transformation Program summit with Dr. Greg South and Dr. Todd Scott

CalWORKs, EOPS and CARE, SSSP, and DSPS

We've received notice of preliminary allocations for CalWORKs, EOPS and CARE, SSSP, and DSPS. All are at 95 percent of our last year's allocation. Final allocations are pending MIS data.

SSS will have orientations scheduled for new and returning students.

Counseling

Several of the Counseling staff will be on-site Saturday, August 6, to assist with student athlete check-in. Service includes orientation, advising, and registration.

EOPS and CARE

EOPS Orientations start August 8, in Yreka, and August 9 through August 15 on the Weed Campus.

Currently, we accepted 86 students into EOPS. Applications have an August 5 deadline, or when 100 students have been accepted, whichever comes first.

EOPS and CARE will continue to give grants this semester. Many students said that the monies they received will help them continue their education and was very much appreciated.

Foster Youth Program

FYSP (Foster Youth Success Program) has a webpage (<http://www.siskiyous.edu/fyfsp/index.htm>)! Currently, the webpage can be found by going to the A-Z index, then "F," and then "Foster Youth Success Program." We are working on a quicker and easier way to get to the webpage, but at least we are live!

Foster Youth students, who have self-identified as FY on CCC apply application, have been contacted. Many have been called and these students state they are planning on joining FYSP. Shannon worked closely with the Financial Aid staff, as well as Doug and Ty, to ensure these students' financial aid files are complete and that there are no kinks for them to begin living in the Lodges.

Shannon states: "On this note, I just want to say how grateful I am to be able to work on a small campus, specifically Siskiyous. It is sooooo wonderful to be able to pick up a phone to call financial aid or email Ty, and within seconds or minutes, have my questions answered. For example, I emailed Ty regarding a FY student, and she didn't skip a beat. She immediately called the student and within an hour, she returned my email and said he was all set. A few hours later the student emailed me and said he was all set, thanked me, and said that he was so extremely excited to start school. He stated he was thankful for all the help he has received - without even stepping foot inside a classroom. All of his stressors and anxiety about starting school away from home (he is from Anderson) are gone. Instead of anxiety, he is now experiencing excitement. COS is truly a wonderful place to work and I think it's because of the people working here who care about students! Ok... I'm done being mushy!"

Upward Bound

Upward Bound had a very successful summer with 56 students in attendance for the six-week program. The students were housed in the Lodges from Sunday through Thursday. Most of the students were enrolled in summer college classes, while others had work experience on campus or in our local community.



All of the Upward Bound students, RA's and freshman preview students. (The piñata in the picture was made in art class)

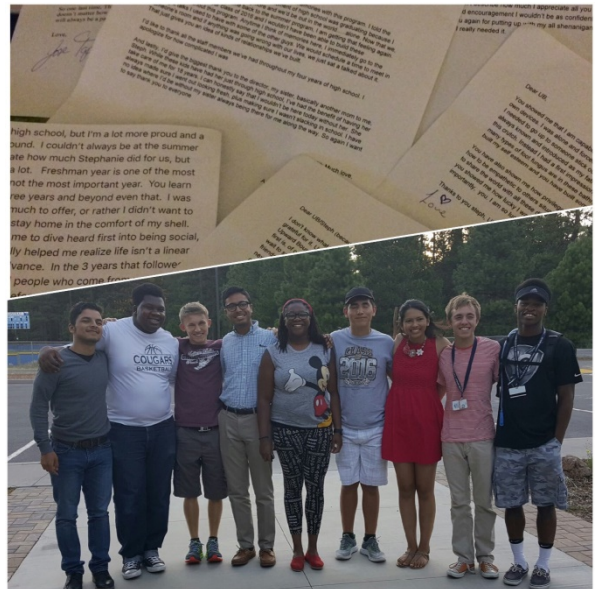
On the fourth week of the summer program, all of the students participated in the College tour and visited CSU East Bay, San Jose State, UC Berkley, Stanford, and UC Davis.

This year was a big milestone for our Director Stephanie Wroten as this was her tenth year with Upward Bound's summer program. Congrats Stephanie!

This summer, our closing ceremony was July 21. It was a bittersweet time as we parted. We are so proud of our students!



Van Driver Extrodinaire – Dr. Todd Scott



Outgoing seniors with Stephanie. The seniors presented Stephanie with appreciation letters on closing ceremony.

Student Life/Lodges

We are pleased to announce that we have five outstanding students who will be our Resident Assistants (RAs) for the 2016-2017 academic year. They started on Tuesday, August 2, and have been “hard at it” training, cleaning, and preparing for our students.

August 6, is “early move-in,” and will welcome Football, Volleyball, and Soccer student athletes! We are expecting approximately 80 student athletes to move in over this weekend.

Title IX training on sexual harassment and assault was conducted for our RAs and will be for our early arrivals. Over 150 students will have participated in this training, with follow-up training available throughout the academic year.

As of the writing of this report, 12 residence hall student rooms and the live-in apartment have been renovated and are scheduled to be ready by August 15. Be on the lookout for pictures of the completed project at our next report.

Student Life will help facilitate the Week of Welcome, the week of August 12, in the quad area, from 9 a.m. to 2 p.m. Activities will include



Resident Assistants 2016-17: Max Michelin, Kaly Alik, Jazzmin Bryan, Cory Foster and Jackson Davis.

Everbridge and Student Email workshops, campus maps, popcorn and lemonade, and various information booths and flyers. If you'd like us to include your information, please contact the Student Services office in the Student Center.

Finally, the first Associated Student Body (ASB) meeting is scheduled for August 18. Please encourage students to get involved.

HUMAN RESOURCES

I am thrilled to be here at College of the Siskiyous! These first two weeks have been filled with meeting people, learning the ropes at COS, and getting myself grounded.

The HR team and I are putting together an action plan based on our extensive "To Do" list. We want to ensure that we provide better service delivery to campus.

I am thankful to be here on this beautiful campus with a great HR team and all of you! Please don't be a stranger - come by and say hi!

Mailroom Makeover

On Monday the 8th and Tuesday the 9th, the HR team will be cleaning and organizing the mailroom. The mailroom will still be open; it may be a bit messy, but you can get your mail. Your mailbox may be moving, please check the label prior to retrieving mail. Thank you, HR team, for taking this one.

Student Worker Process

The student worker process has changed. Please let any student who is interested in being a student worker know that they can find the application on our Job opportunities page. There is a list of available jobs on the same page. All students who are interested in a job should fill out the online application and then take the completed application and a resume to the Financial Aid office. Financial Aid will check eligibility for Federal Work Study. Once they have found a job and the supervisor has agreed to hire the student, they will then need to come to Human Resources to complete a new hire packet.

Position	Status
Associate Degree Nursing Instructor	Paper Screening
Performing Arts Instructor	Paper Screening
Assistant Director, Student Housing	Initial Meeting 8/12
Academic Advisor, Upward Bound	Initial Interviews Scheduled
Financial Aid Processing Specialist	Paper Screening
Academic Advisor, Athletics	Paper Screening
Academic Advisor, General	Paper Screening
Food Services Cook	Initial Interviews Scheduled
Food Services Assistant	Initial Interviews Scheduled

ACADEMIC SENATE

The July 2016 Curriculum Institute, attended by Chris Vancil, Mike Graves, Sunny Greene, Jodi Dawson, Elaine Eldridge, Dr. Greg South, and Dr. Todd Scott, provided a wealth of information about Chancellor's Office requirements and best practices from other colleges. After attending, Mike Graves immediately went to work, along with Jodi and Elaine, drafting a curriculum handbook which will clearly delineate the curriculum process at College of the Siskiyous. This is an arduous but necessary task. Likewise, Dr. Steve Reynolds and the Program

Review Committee will be drafting a Program Review process manual and will bring it to the Senate for ratification sometime in the fall semester. Once again, this task will be incredibly time consuming but will help everyone who participates in Program Review to maximize the improvement of student learning. Thank you to both committees for your efforts.

Several faculty spent the summer training to use our new course management software – Canvas, which will replace ETUDES next year. Maria Fernandez has taken on a leadership role in Distance Education and helping faculty transition from ETUDES to Canvas. She reported that transferring one eighteen-week, fully-online course took about fifty-five hours, which includes initial importing of modules, discussions and assignments, and subsequent reorganization of course materials. This time frame also includes rubric creation for all assignments and viewing tutorial trainings. That means that part-time and full-time faculty will collectively spend thousands of hours over the next year transitioning from ETUDES to Canvas. Look for more about Canvas in future reports.

The summer camps were a great success and built relationships with future students who will hopefully be committed to attending COS when they graduate. By all accounts, the Siskiyou Promise is poised to be a great success and will provide great incentives for local high school students to choose COS. Coaches, many of whom spent summer recruiting, are seeing that hard work pay off as student athletes arrive early on campus for football, volleyball, and other fall sports. Other students should be arriving next week and faculty hope that the current trend of declining local enrollment will reverse itself and the parking lots and the quad will once again be packed with students waiting to get into classes.

The Academic Senate will hold its first meeting of the 2016-2017 Academic Year next week and already has a full agenda plus goal setting to do, so expect a much longer and detailed report next month.

No other reports were submitted this month.