



# College of the Siskiyous

## *The Campus Connection*

### September 2019

#### Office of the President

---

It has been a strong start to the Fall Semester! Thanks to each and every one of you for what you have been doing to help our students have a successful start in their educational pursuits thus far. Enrollments are up from last year, and strategic enrollment management work continues to increase our enrollments numbers significantly to forestall budget challenges on the horizon.

The College President will focus on three themes over the course of this next year:

**Transitions:** While Autumn officially begins later in the month, the start of the Academic Year with the fall semester is a major transition in the heartbeat and pace on campus. Time seems to simultaneously slow (in attempting to accomplish tasks and projects) and to speed up (in seeing days blur into weeks).

This year the President and the President's Cabinet have built a set of goals on the foundation of the Board's goals for 2019-2020. These goals are:

1. A revised participatory governance policy by the end of fall semester.
2. Divisions will review and revise all Board Policies (BPs) and Administrative Procedures (APs) due from 2016 to present by December 2019. By June 2020, all BPs/APs for 2019/20 will have completed the participatory governance process, and submitted to the Board.
3. Assure fiscal health through heightened fiscal oversight throughout the 2019-2020 Fiscal Year while pursuing increased total FTES (FTES-apportioned + FTES-out of state) by 5%.
4. Develop and implement Guided Pathways – Program mapping (Pillar 1) and Basecamp braided services (Pillar 3) to support and increase student success outcomes aligned with our local Vision for Success goals by May 2020. Basecamp fully implemented by Fall 2020.
5. By the end of fall semester, a committee focused on overall campus equity, inclusion, and diversity will be formed. This committee will review the campus climate survey and relevant data and complete a set of standards and a plan by the end of May 2020.
6. Compile information to evaluate existing efforts to assess current and emerging workforce needs of our service District by December 2019. Develop a plan to establish resources and sustain viability of both academic and non-academic programs by the end of May 2020.
7. Collaboratively develop, implement, assess, and iterate SLO/SAO and Institutional Planning efforts that comply with ACCJC standards, and are in pursuit of College continuous quality improvement towards mission fulfillment. SLO committee formed by January 31, 2020.
8. Establish regular outreach and engagement opportunities on both Weed and Yreka campuses, and throughout the county that help create, strengthen, and sustain long-term relationships with local/regional business and industry, as well as communities the College serves throughout the world. By June 30, 2020, identify a "report in" process and evaluate the effectiveness of the outreach plan through possible through electronic or paper surveys.
9. Develop two professional development and enrichment opportunities for all College employees for each semester and create additional opportunities for employees to nurture their own life-long learning through the completion of a professional enrichment plan for each employee by the end of the academic year.

10. By the end of the academic year, we will develop and approve the:

- Comprehensive Strategic Plan,
- Facilities Master Plan,
- Enrollment Management Plan,
- Technology Master Plan, and
- Non-Industrial Timber Management Plan (with Timber Harvest & Conversion Permit)

All plans shall strategically align with the goals and vision of the adopted Institutional Master Plan and locally aligned Vision for Success goals.

**Planning:** As can be seen from the goals above, planning is a major focus this year. In addition to the work being done on these formal plans, every employee is encouraged to spend some time this year outlining a professional plan personally designed to their individual dreams and aspirations. Within the President's Office area, a model to help facilitate each in determining their own "why" for being a part of Siskiyous will be crafted.

In the weeks and months ahead, there will be much shared about planning for our future. Please share your thoughts!

**Relationships:** A few highlights from the past month or so of the efforts made in building and maintaining relationships:

- The first meeting of the Presidents' Think Tank was held the first week of classes at the end of August. The goal is to meet monthly, at least to start.
- Various councils and senates have been placing on agendas regular updates on the work of our governing groups. If you don't hear updates about what's happening, please let President Schoonmaker know. As the year progresses, links to webpages containing more information for various groups will be highlighted in the Campus Connection.
- An entertaining time this past weekend at the annual Scholarship Dinner was had by all who attend the event, held this year at the Weed Community Center in its new facility. Several attending commented about the evolving composition of those attending – more energy, and a youthful exuberance that was refreshing, encouraging, and hopeful. This change is a result of ongoing relationship building to connect with an enlarged proportion of the County and those we serve. Kudos to those involved in helping make this year's Scholarship Dinner a fun and successful event – Dawnie Slabaugh, Carie Shaffer, Janice Gonzalez, Emkay Sikora, and many, many others who donated prizes and for those who bid on them! Also, thanks to the Foundation Scholarship Dinner Committee that planned this year's dinner, the caterers for a fantastic offering of delicious food and to the Weed Rotary for hosting the bar! 😊
- Meetings with President Schoonmaker will soon be made for short, 1:1 meetings. These are a way to be connected with each of you on both the Weed and Yreka Campuses. No agenda – just a chance for us to talk for a few minutes without the distractions of meeting tasks, or the interruptions of other colleagues. The plan is to start with full-time faculty, and then move to classified and ASM folks.

Have a fun time during Homecoming Week just around the corner!! 😊

**Quote of the Month:**

*“Begin today. Declare out loud to the universe that you are willing let go of the struggle and eager to learn through joy.” – Sarah Ban Breathnach, Author, Philanthropist, and Public Speaker*



**Public Relations & College Foundation:** Wow! Where did the summer go? On Thursday, August 21, during our Staff Orientation Day, we took this fabulous group photo of our COS family. The summer and start of the fall semester were very busy due to a number of events. Special thank you to all staff, faculty, trustees and foundation members who volunteered to staff the COS information booth at the Siskiyou Golden Fair in August and at the Tulelake-Butte Valley Fair in September.

**Stay Connected:** Now that school has started, it's a great time to sign up for the college's communication system, "COS Connect" powered by Everbridge. This is a free system used to notify students and staff of emergency situations, campus closures, or general information. To sign up click on the COS Connect button located on the COS homepage and follow the directions to get sign up.

**Save the Date – Fifty Years of Performing Arts at COS (1969-2019):** The COS Performing Arts Department will host the "Fifty Years of Performing Arts Celebration" at the Weed Campus the weekend of October 11 - 13. Friday, October 11 the event will begin with a various theatre games and music rehearsals followed by an Alumni Gathering at the Mt. Shasta Brewery. Saturday events will include various activities throughout the day ending with a Reunion Showcase that night at 7 p.m. The celebration weekend will end Sunday morning with a 'Jam' session and farewell.

**COS Preview Day and College Fair:** On September 11, approximately 350 high school seniors, parents, and staff, attended the College Fair and COS Preview Day event at the Weed Campus. High school seniors were



able to meet many of our faculty and staff, view demonstrations, receive information about COS academic programs; and take campus tours.



**Scholarship Dinner:** Thank you to all faculty, staff, administration, Board of Trustee members, Foundation Board members, Scholarship Committee members and the community for attending and participating in the Scholarship Dinner held September 14<sup>th</sup>. If you weren't there, you definitely missed out!!

Each year just continues to get better and better!! Everyone had a lot of fun, the food was delicious, there were lots of yummy desserts, and there were lots of great auctions items. Scholarship recipients for 2019/2020 were also recognized during the event.

The highlight of the evening is always the auction of the Coat of Many Colors. If you have been to the dinner, then you will know – NO ONE IS SAFE!! This year the coat was tried on by many lucky individuals. At the end of the auction, it was Dr. Schoonmaker who submitted the final bid of the night that “sealed the deal” of the Coat of Many Colors landing on the back of Dr. Char Perlas – Vice President of Academic Affairs!! She will be wearing the coat to Instruction Council, IPB, Academic Senate, and Board of Trustee meetings until next years' event.

It is estimated revenue from the event will exceed \$12,000 and will be used to support the Siskiyou Promise program. Thank you again to all who attended, purchased tickets, and supported this very important program.

**Holiday Craft Fair:** The 22<sup>st</sup> Annual COS Holiday Craft Fair will be held on Friday evening, December 6 (5 to 8 p.m.) and Saturday, December 7 (9 a.m. to 3 p.m.) at the COS Weed Campus in the gym. This Craft Fair celebrates the finest of hand-crafted products produced by local and regional artisans and crafters. Vendor registrations are currently being accepted, however spaces are filling quickly. For more information or to request a registration packet, call (530) 938-5373.

**Eagle's Nest Meet & Greet** – The Eagle's Nest hosted their 9<sup>th</sup> Annual Fall Meet & Greet at the Shop on September 16. This event is always well attended and is a great opportunity to meet the volunteers and students who work at the Eagle's Nest. Volunteers work 3 to 4 hour shifts per week, or more. Volunteers work as cashiers; screen items as they come in; price merchandise; repair items; research antiques; etc.; there is never a dull moment at the Nest. If you know of anyone who may be interested in volunteering encourage them to attend the Meet & Greet, or have them call 938-4663 or stop by the Eagle's Nest to talk with Angel Keen.

**September/October Activities & Events:** Event dates, times, and locations based on information available at the time of publication and are subject to change.

- September 16-21: Homecoming Week (Various Activities Planned)
- September 17: Constitution Day
- September 17: Foundation Board Meeting – 5:30 p.m., Yreka Campus RHSI 123
- September 18: Women's Soccer vs. Mendocino – 2 p.m., Stadium
- September 20: Cross Country 'Siskiyou Invite' – 10 a.m., Campus



- September 21: Football vs. Sequoias – 1 p.m., Stadium
- September 27: Women’s & Men’s Soccer vs. Lassen – 2 p.m. and 4 p.m., Stadium
- September 29: Volleyball vs. Umpqua – 12 p.m., Gym
- October 2: Soccer vs. Lake Tahoe College, 2PM (Women) & 4PM (Men) – Baseball / Soccer Field
- October 4: All Campus Meeting, 8:30AM – Theater
- October 8: COS Board of Trustees Monthly Meeting, 6PM – Yreka Campus RHSI
- October 11: Soccer vs. Redwoods, 11AM (Men) & PM (Women) – Stadium
- October 11: Paramedic Graduation, 6PM – Theater
- October 11: Volleyball vs. Feather River, 6PM - Gym
- October 11-13: 50 Years of Performing Arts Celebration (Various Activities at COS Theater)
- October 15: Soccer vs. Butte, 2PM (Women) & 4PM (Men) – Stadium
- October 16: Volleyball vs. Lassen, 6PM - Gym
- October 18: Cross Country Siskiyou Invite, 10AM – Stadium
- October 23: Volleyball vs. Shasta, 6PM - Gym
- October 25: Volleyball vs. Butte, 6PM - Gym
- October 29: Soccer vs. Lake Tahoe, 2PM (Women) & 4PM (Men) – Stadium

## Administrative Services

---

A huge thank you to all the Administrative Service departments and staff for a very productive summer working on special projects and getting the college ready for the Fall Semester!

**Fiscal Services:** The new academic year is in full swing for fiscal services with the processing of purchase requests, receiving student payments, processing financial aid, regular weekly check runs to vendors as well as payroll twice a month.

Special thanks to Jeannine Greenslade, Desiree Kaae and Courtney Williamson for their work in providing training sessions for the budget managers, staff and faculty as updated purchasing processes were implemented. Jeannine and Desiree remain available to answer any questions regarding the new process.

- **2019-20 Budget** - The 2019/2020 Proposed Final Budget was presented for review and approval by the Board of Trustees during the Board meeting held September 10. Following approval by the Board, the 2019/2020 Final Budget was submitted to the Chancellor’s Office before September 15 and will be posted into Banner by September 20.
- **2018/2019 Year End** - In addition to the budget preparation, the fiscal services staff continues to reconcile the ledger accounts in all areas of the District in order to close the 2018/2019 fiscal year and to prepare the Annual CCFS-311 Fiscal report due to the Chancellor’s Office by October 10. After completion of the annual report, the auditors will return to campus for the financial portion of the 2018/2019 annual audit the week of October 21.

**Facilities:** Here is an update on the many activities and projects that are currently in progress or have recently been completed.

- Carpet installation in McCloud 103 is complete with new staircase molding for a safer classroom.
- A new skylight was installed in the Student Center this summer to repair roof leaks in this area in preparation for this winter.

- Base Camp received new carpet and a fresh look - a great team effort by all involved.
- The new staff lounge located in building 3, room 108 is open for business.
- Phase two of the Advanced Manufacturing Project is complete, and the first Milling Class is already underway.
- The VA Center is open for business and is located in the Student Center (building 1) room 114. Please tell your student Veterans about this new comfortable location.
- The ESTC lock system has been repaired and is functioning as normal.
- Instructions on how to log on to the college's new Purple Air monitor have been sent out campus-wide. The AQI reading from the COS PurpleAir unit can be accessed online: <https://www2.purpleair.com/>
  - Click "VIEW THE MAP" in the middle of the page.
  - In the upper left search box on the map, enter: College of the Siskiyous.
- COS employees - If you are in need of office furniture or shelving, please check out the surplus area located behind maintenance for used equipment that may fit your requirements. Please check in with Maintenance so they are aware of someone in this area.
- The 'mile per hour' roadway markings have been refreshed with new paint. Please obey the posted 10 MPH speed limit when driving on campus.

**Food Services:** September 15 through October 15 is recognized as *Hispanic Heritage Month*. During this time period, the Dining Hall will feature a lunch special every Tuesday in honor of this event. The main courses will include the following:

Argentina:	Chimichurri Chicken or Beef
Peru:	Empanadas
Cuba:	Ropa Vieja
Mexico:	Torta
Brazil:	Piri Piri Chicken

**Information Technology:** The new Password Policy has been in effect for the past month. Once changed, employees will only need to change the password once per year. New requirements for passwords are:

1. Be at least 12 characters
  2. Contain characters from three of the following four categories:
    - a) Uppercase characters (A through Z)
    - b) Lowercase characters (a through z)
    - c) Digits (0 through 9)
    - d) Special characters (such as !, \$, #, %)
- **New Secure Wireless Networks - COSpublic** provides internet access for visitors on the COS campuses. This wireless network includes alumni, conference participants, and guests. This open network requires no authentication, and therefore, the traffic is unencrypted. Wireless users are limited to 15 MBs per session. Users are unable to see each other or access anything local to the COS network.

**EagleNet** is intended to be the primary wireless network used on campus by COS faculty, staff, and students for **internet access only**. The network uses WPA2 encryption and requires a password for authentication. Users have no limitation on bandwidth but will be unable to access anything local to the COS network.

**COSstaff** requires your COS username and password to authenticate. This network uses encrypted WPA2 encryption. User sessions will be secure, have no limitation on bandwidth, and will have full access to the network similarly as being connected to the wired network.

## Student Services

---

Greetings from Student Services! The fall semester got off to a great start with lots of activities that took place to “on board” students. Prior to the first day of the semester, Eagle Ambassadors made phone calls to all matriculating applicants who applied to COS August 1 or later. The Ambassadors asked students about their access to food, housing, transportation and other needs. These students were also invited to a luncheon at Base Camp Headquarters (HQ), now located in the Learning Resource Center (LRC). Regina Weston has seen a great increase in the number of students coming to HQ for food, supplies, and to “chill.”

Student Services also facilitated four Extended Orientation sessions. These sessions reinforced student account skills, such as logging into Canvas and their student email accounts, as well as provided information on student IDs and signing up for COS Connect. The sessions closed with a free lunch (thanks to Hunger Free Campus funds) and students were given student starter packs with paper, pens and other necessities.

Week of Welcome was held August 26 - 29. Activities included a Hunger Free Pancake breakfast, a Resource Fair, Ask Me Tables, campus maps, and free ice cream. The Resource Fair included many on and off campus resources and student clubs:

Klamath National Forest	TRiO/SSS
Personnel Preference	CTE
Remi Vista	EOPS/CARE and Counseling
Siskiyou County Public Health & Behavioral Health	ASC
Mechanics Bank	Clubs:
Oral Health Program & Tobacco Education Project	Writers Club
Siskiyou County Mobile Health Unit	Multicultural Club
Siskiyou Domestic Violence and Crisis Center	Performing Arts Club
Veteran’s Services	Psychology Club
ANAV Tribal Health Clinic-Youth	Anime Club
& Family TREE Project	

September has begun and is just as busy, with College Preview Day having been held September 11; Hispanic Heritage events beginning September 15 and continuing through October 15; and, Homecoming activities scheduled for the week of September 16 - 21.

"September days are here  
With summer’s best of weather  
And autumn’s best of cheer."  
— *Helen Hunt Jackson*

**Financial Aid:** The Financial Aid Office has disbursed fall 2019 Pell grants to 527 students totaling \$651,699. California College Promise Grants (CCPG) have been awarded to 937 fall students. Direct loans have been disbursed to returning students and brand new borrowers will receive their loan

disbursements October 11. Per Federal regulations brand new borrowers have a 30-day waiting period before receiving their first loan disbursement.

During the week of September 3, two amazing SIG consultants, along with Barbara Douglass, were on campus and they completed the final stages of Automic. Automic is an enterprise scheduling software that can be used to automate Banner batch processes. When a student completes their FAFSA, the Financial Aid Office manually brings in electronic files from a Department of Education site. The jobs are manually completed in Banner to process each student's file, such as adding budgets, tracking documents, awarding the CCPG to eligible students, etc. This process takes up to 5 hours each day but isn't always run on a daily basis. Automic runs each night and can complete this process in a manner of minutes. This will speed up the financial aid process allowing students to receive their aid within one to two weeks from the date they complete their FAFSA! For California eligible students, their CCPG is awarded within days of completing the FAFSA. This also frees up financial aid staff to work more closely with our students which is the purpose of the Financial Aid Technology grant funded by the state.

**Admissions & Records:** This year, Athena Oreck will serve as case manager for all students who are interested in obtaining California Residency. It's important for any student who is considering becoming a California resident to see Athena ASAP! Documentation starts now for students seeking to become a resident by fall 2020. Please refer students considering residency to Athena.

**Counseling & Student Support Programs:** Since going *live* with Accessible Information Management (AIM) in June, DSPS has seen an increase in the number of students applying and requesting accommodations including Learning Disability testing. AIM currently includes the DSPS application, equipment tracking, and case notes. Students new to DSPS this fall will not have a paper file – it's all electronic! The DSPS staff is working on converting all forms, and anything that was paper will soon have the electronic option. A big "thank you" to the IT and DSPS staff for making this happen!

Counseling & Student Support Programs is excited to announce there are 205 EOPS students for fall. As of September 2, EOPS is closed for fall, and promotion for the spring semester will begin in late October. To be eligible for EOPS, students must be eligible for the California College Program Grant and be educationally disadvantaged. Students also need to be registered full-time (12 or more units) at the time of acceptance into the program. EOPS supports students through required counseling contacts, required progress check-ins, book vouchers, transportation assistance, scientific and graphing calculator lending, and end-of-semester grants. EOPS is celebrating its 50<sup>th</sup> year of support, assisting and case managing at-risk California Community College students, and the staff at College of the Siskiyous are proud to be a part of this important work.

Modoc County of Education invited Valerie Roberts to attend and present at a Foster Youth Advisory Committee meeting highlighting services for Foster Youth on September 10. Valerie also had the opportunity to speak to several high school foster youth students from the area about College of the Siskiyous' programs and services.

**Siskiyous Upward Bound & TRiO Student Support Services:** At the end of July, Siskiyous Upward Bound completed its 24<sup>th</sup> six week summer camp serving over 70 students. Did you know that within six weeks, the program provides a 3-in-1 camp serving five different grade levels? Summer Program serves grades, 9<sup>th</sup> -11<sup>th</sup>, Summer Bridge serves 12<sup>th</sup> grade, and Freshmen Preview serves 8<sup>th</sup> grade students. From the start of high school to the end, we have our students covered with inspirational experiences for college and career readiness. Listed below are a few highlights from this summer.



- Fifty students completed COS courses
- The UB students participated in a Work Experience program in the cities of Mt. Shasta and Weed
- Twenty-seven 8<sup>th</sup>-grade students were welcomed into the Program
- Fifty-five students toured UC Irvine, UC Riverside, CSU San Bernardino, Cal Poly Pomona, and Cal Poly San Luis Obispo.
- UB Students participated in workshops regarding keyboarding, college and career readiness, as well as self-care and wellness skills
- UB served students in the program's entire service area (High Schools including: Butte Valley Tulelake, Happy Camp, Dunsmuir, Etna, Golden Eagle, Yreka, Mt. Shasta, and Weed)

Below is the SSS and Equity College 2019/2020 Tour schedule:

- Oregon Schools College Tour (October 17-19) - University of Oregon, Oregon State, Portland State
- Chico Preview Day (November 2)
- Humboldt Preview Day (November 7-8)
- HBCU Expo (February 7-8)
- Multicultural Historic College Tour (March 22-27) - Southern California, Arizona, and New Mexico campuses TBD
- Southern Oregon Preview Day (April 3)
- North State College Tour (April 16–18) - UC Davis, UC Berkeley, and Sacramento State
- OIT Spring Preview Day (May 2)
- Bay Area College Tour (May 22-24) - Sonoma State, SF State, San Jose State, and Broadway Play - Book of Mormon

## Instruction

---

**Vocational Nursing Program:** On October 21, the College of the Siskiyous Nursing Program will host an orientation session for the Vocational Nursing cohort set to begin in January 2020. The Program will consist of three semesters, with graduation to be held in May 2021. The current third semester Vocational Nursing program students are planning their graduation and pinning ceremony, scheduled for December 12, at 5 p.m. in the Kenneth W. Ford Theater on the Weed Campus.

*\*\*History of Nursing Education in our Communities* - On September 14, 1970, College of the Siskiyous received approval to begin the Vocational Nursing Program with a first class consisting of 12 students. Since then, there have been many classes and many graduates who have been launched into a career in Nursing through COS. The first class of the LVN to RN Step-Up Program started in 2007, and provided an opportunity for Licensed Vocational Nurses in our region to advance their education by receiving an Associates' Degree in Nursing and become licensed as a Registered Nurse, all while staying in their community. COS Nursing currently has a pipeline to California State University Chico, through which RN's can continue studies to receive their Bachelors' of Science in Nursing in about 16 months. The CSU theory courses are online, and the clinical studies can be completed locally in our community. All prerequisites for the COS Nursing program and the CSU program can be taken at COS. This means that those living in Siskiyou County can become BSN prepared RNs, all while living locally!

CSU Chico's RN to BSN Coordinator/Advisor will be visiting the COS Nursing Program in October (TBA) to speak to the current LVN to RN class and to present opportunities for RNs in the region to obtain a BSN. Those interested should contact the COS Nursing Program by calling (530) 841-5929.

**Guided Pathways:** Fall 2019 Orientation Day set the foundation for 2019/2020 work on Guided Pathways. Orientation Day outcomes included:

- Drafted design principles and vision
- Creation of Pillar Teams and meeting schedules
- Guided Pathways website for dissemination of college-wide communications and resources

The Fall 2019 Guided Pathways meeting schedule is as follows:

- Steering Committee – 3<sup>rd</sup> Tuesday from 9 to 10 a.m. in the Board Room
- Pillar 1 Team – 1<sup>st</sup> Tuesdays from 3 to 4 p.m. in McCloud Hall 4-103
- Pillar 2 Team – 4<sup>th</sup> Wednesdays from 9 to 10 a.m. in Building 3 room 9
- Pillar 3 Team – 2<sup>nd</sup> Mondays from 2 to 3 p.m. in the DLC room 3
- Pillar 4 Team – Tuesday (September 3 and November 5) from 3:30 to 4:30 p.m. in the ESTC 8-113/Wednesday (October 2 and December 4) from 11 a.m. to 12 p.m. in Science 7-210

For more information visit: <http://www.siskiyous.edu/pathways/>

**American Association of University Women (AAUW) & Yreka High School Career Day:** College of the Siskiyous is now a college partner with AAUW! As a college partner, there is access to grants and fellowships; leadership training; professional development; educational resources; and, advocacy tools. As partner of AAUW, the College is assisting in the coordination of Yreka High School's Career Day scheduled for Wednesday, October 24 from 9 to 11 a.m. COS staff and faculty scheduled to present to Yreka High School students include:

- Beckie Hobbs – Academic Advisor
- Michele Korkowski – Law Enforcement Professional and Law Enforcement Faculty member
- Veronica Rivera – Electrician and Interim Director of Facilities

If interested in helping coordinate future COS/AAUW events, contact Char Perlas by sending an email to [cperlas@siskiyous.edu](mailto:cperlas@siskiyous.edu).

**Midterm Report – Feedback Requested:** To promote a culture of inclusion, the Midterm Report Taskforce welcomes and encourages input by the entire college community. A requirement of the report is to provide reflection on improving institutional performance: Student Learning Outcomes and Institution Set Standards. The links below will help collect reflections of the assessment process since the writing of the 2016 Institutional Self Evaluation Report (ISER). For reference, the 2016 ISER can be accessed [here](#). The reflection forms are simple - type your reflections in the Google Sheet. No need to include contact information and, no need to worry about formatting. The Taskforce appreciates all who participate in this important activity!

*Instructional Midterm Report Reflection:*

[https://docs.google.com/spreadsheets/d/1TdI\\_HtKvAW2UMpvDg2YfLzcft2VYpkyeXFqdg-SE6vo/edit?usp=sharing](https://docs.google.com/spreadsheets/d/1TdI_HtKvAW2UMpvDg2YfLzcft2VYpkyeXFqdg-SE6vo/edit?usp=sharing)

*Student Services Report Reflection:*

<https://docs.google.com/spreadsheets/d/1p9guuo8oGIngWHE85bHmpHLrscrmNxldb1GpBEWYmVU/edit?usp=sharing>

The links above can also be accessed on our website at:

<http://www.siskiyous.edu/accreditation/reportreflections.htm>

**New Resource/Form for Faculty:** In collaboration with the Vice President of Student Services Office, a new form that can be used to document incidences of student violation of the student code of conduct including, plagiarism was created. The form is fillable and, on the second page provides procedural steps. The form can be accessed in mySiskiyous in the 'Students' section of the 'Employee' area. Contact Char Perlas if there is difficulty accessing the form to ask questions. Email [cperlas@siskiyous.edu](mailto:cperlas@siskiyous.edu).

## Human Resources

Recruitment	
Position	Status
Food Services Assistant, PT	Reference Checks
Student Equity Specialist	Final Interview
Paramedic Instructor/EMS Coordinator	Interviews 9/17/2019
Custodian	Screening

**CVT:** Open enrollment for CVT is September 16, 17, 19, and 20. There will be individual appointments for member specific questions and two group meetings each day on September 16 and 19 for the CVT Representative to go over any changes and to answer general questions. Please check your email for specifics.

**Flu Shot Clinic:** The annual Flu Shot Clinic will be scheduled in October. Look for an email with more information to be sent out to the campus soon.

## Academic Senate

Jayne Turk, Senate President, recently participated in a Guided Pathways webinar. During the webinar, she reflected on how Guided Pathways is yet one more way the campus is connected. To learn more about Guided Pathways, information is available through many resources:

- Variety of newsletters: <https://asccc.org/signup-newsletters>
- ASCCC Online Handbook for Guided Pathways: <https://ccconlineed.instructure.com/courses/2634>
- Assorted Guided Pathways Tools: <https://www.asccc.org/directory/guided-pathways-task-force>

If reading leads one to conclude another visit from experts is needed, contact Jayne and she will help to make this happen. The GP Resource Team Visit link can be found at: <https://asccc.org/guided-pathways-resource-teams>

**FACULTY:** At the September Board of Trustees meeting, a presentation by Servitas was given to provide information regarding an opportunity for the College to consider building new housing on the Weed Campus. The first step in the process is a feasibility study in which all students are sent a survey to determine need via their student email account. **Faculty... PLEASE urge your students to make sure they have activated and are using their COS email accounts so they can participate in the feasibility study that will take place very soon.**

Finally... the below graph is an example showing additional ways this campus can continue to connect.

Respectfully Submitted,  
Jayne Turk, Academic Senate President

# Student Support (Re)defined

Equitable  
Integrated  
Cost Effective

## Six Success Factors Defined

As part of Student Support (Re)defined, the RP Group reviewed leading studies on effective support practices and interviewed both practitioners and researchers to identify “six success factors” that contribute to students’ achievement. We list them below in order of importance according to those participating in our research.

**DIRECTED:** Students have a goal and know how to achieve it

**FOCUSED:** Students stay on track—keeping their eyes on the prize

**NURTURED:** Students feel somebody wants and helps them to succeed

**ENGAGED:** Students actively participate in class and extracurricular activities

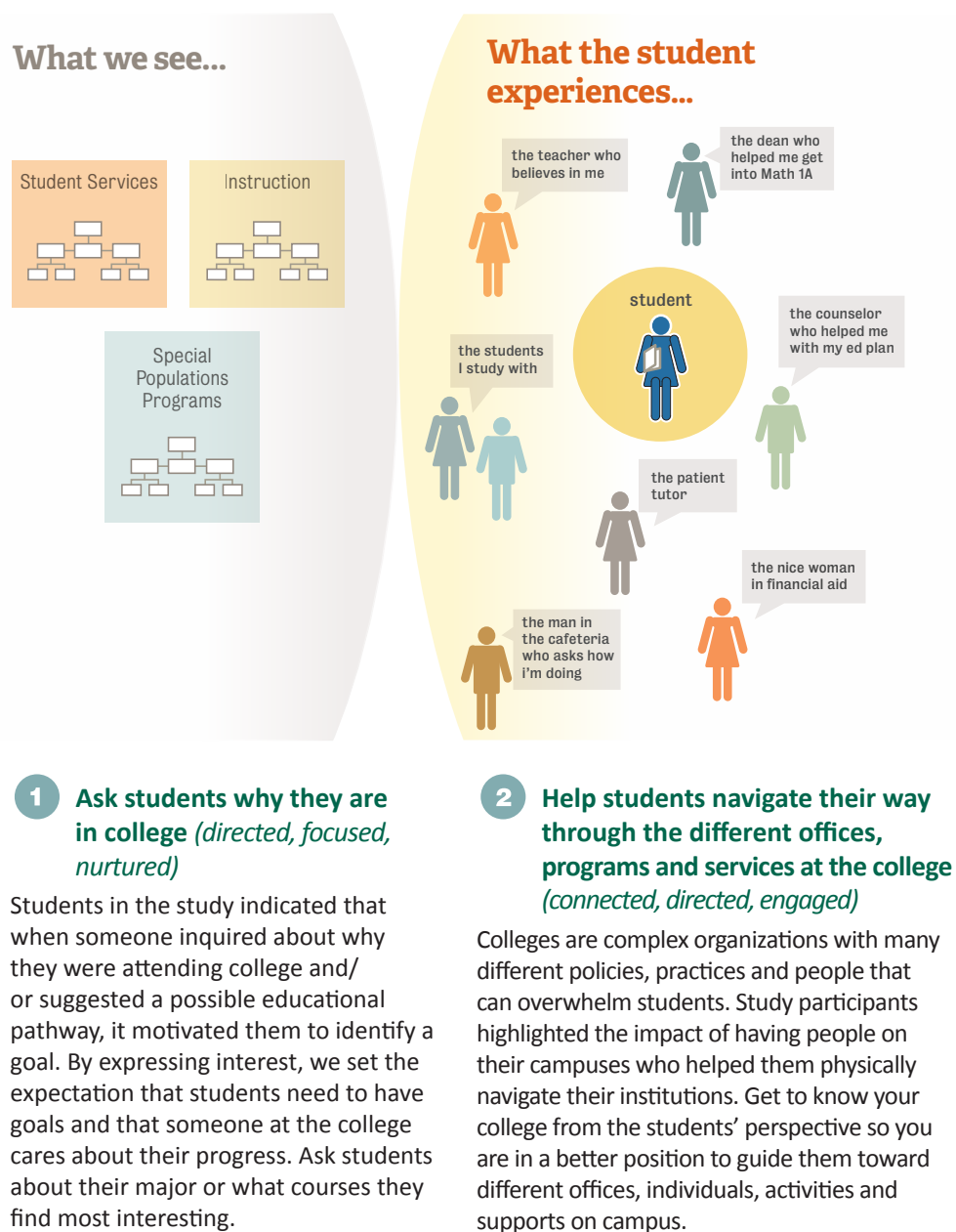
**CONNECTED:** Students feel like they are part of the college community

**VALUED:** Students’ skills, talents, abilities and experiences are recognized; they have opportunities to contribute on campus and feel their contributions are appreciated

# 10 Ways Everyone Can Help Support Student Success

Students participating in Student Support (Re)defined tell us that everyone on a college campus can play a role in their success. As illustrated below, colleges can sometimes organize support differently from how our learners experience it (see *Figure 1. Support from the Student’s Perspective*). Yet, no matter what your job title may be or where you may sit in your organization, students say you can help them reach their goals. Based on suggestions from nearly 900 study participants, **find below 10 ways everyone at your college can help students experience the “six success factors”**—focused, directed, nurtured, engaged, connected and valued (see sidebar, *Six Success Factors Defined*).

FIGURE 1. SUPPORT FROM THE STUDENT’S PERSPECTIVE





**3 Connect students with services or resources that can help them with career exploration, goal selection and ongoing academic assistance** (*directed, engaged, connected*)

Participants in our study indicated that students are often unaware that help is available, or they simply do not know how or where to ask assistance. Learn about the resources and supports on your own campus. Raise students' awareness about career exploration opportunities (e.g., career center, clubs). Talk to students about your own profession and career path. Encourage learners to meet with a counselor and establish an education plan. Urge students to take advantage of academic supports such as tutoring and learning centers.

**4 Have high expectations for students and hold them accountable** (*focused, nurtured*)

Students in the study indicated that they want to be challenged and held to a high standard. They specifically shared that having someone on campus to whom they are accountable motivates them to succeed. Make sure students know you are aware of their potential and expect them to work diligently toward the goals they have set for themselves.

**5 Ask students for feedback about their experience, including what works, what needs improvement and what's missing** (*engaged, valued*)

Study participants frequently referenced how providing feedback reinforced their sense of belonging and value to their college. Look for opportunities beyond the usual surveys colleges conduct to ask students in both formal and informal ways about their experience and to get their input on what does and does not work well on campus. Consider offering feedback loops at the course, program and institutional levels.

**6 Encourage participation in out-of-class activities** (*engaged*)

Many students in our study did not see the benefit of joining extracurriculars or have the time for traditional activities (e.g., student government). We can help students see how certain out-of-class activities can support their in-class learning. For those students who can fit associations or clubs into their lives, encourage them to get involved. For others, consider broadening their definition of extracurriculars beyond traditional activities to include more informal and off-campus opportunities.

**7 Help students build peer support networks** (*connected, valued*)

Students are a critical and untapped resource of support for one another and participants in this research cited many ways they can help their peers reach their goals. Help learners connect with each other by introducing those with similar interests or goals. Encourage students to form study groups outside of class or engage in peer mentoring. Suggest clubs they might join or direct. Let students know about spaces on campus where they can meet.

**8 Show students that you are proud to work at your institution and that they should be proud to be enrolled at your community college** (*connected*)

Some students do not see their community college as a place of pride. One reason cited by participants was an absence of strong organizational identity among faculty and staff at their institutions. Demonstrating to students your own sense of connection to your institution and sharing why you choose to work in a community college environment can invoke a greater sense of place and pride in students.

**9 Recognize the value of students' talents, abilities, skills and experiences and connect them with opportunities to contribute** (*valued*)

Students indicated they felt most valued when helping other students. Guide students in identifying opportunities to lead and/or assist in class, on campus or in the community. Connect students with on- and off-campus jobs, internships and volunteer activities.

**10 Communicate and demonstrate to students that you care about their success** (*nurtured, valued*)

Study participants spoke about the small but significant gestures that helped them feel more supported on their campus. Learning the names of the students you regularly encounter and asking how they are doing can go a long way to making them feel that they matter. Moreover, we often do things as part of our job that we believe are good for students, but we do not always tell students why we do what we do and how our work supports them. Share your own name and let students know how your work contributes to their success.



**For more information...**

Find more information on Student Support (Re)defined and all project resources at: [www.rpgroup.org/projects/student-support](http://www.rpgroup.org/projects/student-support)