

## Office of the President

Submitted by Dr. Char Perlas, Interim Superintendent/President

**National Native American Heritage Month:** In 1990, the month of November was designated as National Native American Heritage Month. It recognizes the significant contributions as well as celebrates the diverse traditions, cultures and histories of Native people. Native Land Digital, has created a very easy to use [map](#) and website which allows viewers to learn about the history of colonialism, Indigenous ways of knowing, and settler-Indigenous relations. From the map, you can access the [Karuk Ancestral Territory map and history](#). Thank you to Ron Slabbinck for this resource! To learn more about Native American Heritage Month, visit <https://www.pbs.org/specials/native-american-heritage-month/> where you can watch documentaries such as 'alter-NATIVE: Kitchen', 'Urban Rez: How do Native Americans Maintain their Culture in a Dominant Society' and 'Playing for the World: A unique look at a Native American female basketball team'.

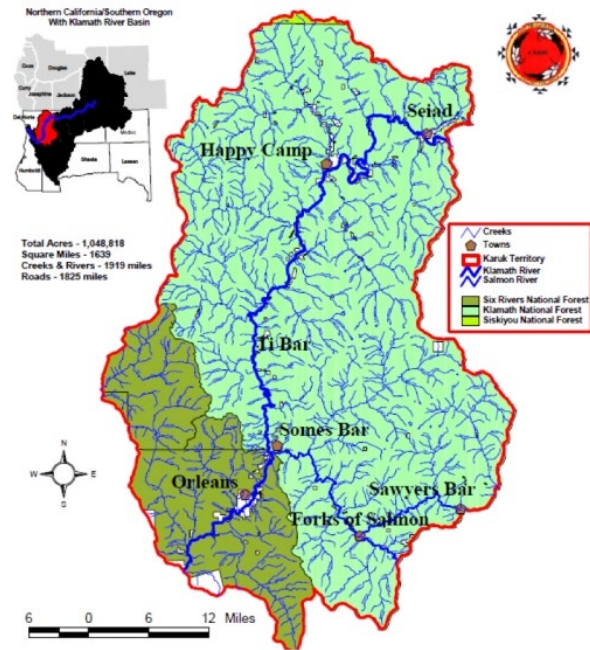


Figure 1. Karuk Ancestral Territory (map by Scott Quinn).

**2022 Institutional Self Evaluation Report (ISER):** A draft of the College’s ISER can be accessed and reviewed by clicking [here](#). Please note, this is not a finalized document. It contains grammatical, formatting, and spelling errors as well as outdated evidence, all of which will be edited, revised and finalized. Additionally, the Quality Focus Essay (QFE) is currently being drafted and once completed, the QFE will be added to the ISER. Feedback on content and/or recommendations for improvement can be submitted anonymously [here](#). HUGE kudos to all that have contributed! Here are some important dates to note:

- **ISER Due Date:** August 1, 2022
- **Team ISER Review:** October 6, 2022
- **Focused Site Visit:** Week of February 27, 2023

**COVID-19 Manager: Employment Opportunity:** College of the Siskiyou is seeking a COVID-19 Manager to assist in coordinating our COVID-19 protocol efforts! The position is Part-Time (28 hours/week). Pay: \$50/hour. Term of the position is from Jan 3, 2022 – June 30, 2022. For details and required qualifications, please visit: [https://www.siskiyou.edu/health/documents/COVID\\_Manager.pdf](https://www.siskiyou.edu/health/documents/COVID_Manager.pdf)

**Upcoming Social Justice Equity Diversity Inclusion (SJEDI) Events... Save the Dates!**

Social Justice Equity Diversity Inclusion (SJEDI) Presents:

# SRJC's QRC: Center(ing), Celebrations, and Challenges

Santa Rosa Junior College's (SRJC) Queer Resource Center (QRC) Coordinator, Dr. Roam Romagnoli and their students will be presenting at the December 14th SJEDI Committee Meeting. All are welcome!

**TUE. DEC. 14, 2021  
3PM - 4PM  
ZOOM LINK:**  
<https://siskiyous-edu.zoom.us/j/92257216555>

SJEDI PRESENTS


# CONNECTEDNESS AS A STUDENT SUCCESS STRATEGY

**Shonté Thomas, Associate Dean of Students at UC Riverside, will be sharing connectedness strategies in this interactive workshop. An opportunity to develop program specific strategies will be made available.**

**Friday, January 21, 2022  
10am - 12pm  
Location: COS Boardroom or Zoom**

So that we can appropriately prepare, please RSVP [here](#) by January 14, 2022

**The Siskiyou Joint Community College District Board of Trustees is seeking applicants!**



**SISKIYOU JOINT COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES SEEKS CANDIDATES FOR VACANT POSITION**

College of the Siskiyous' Governing Board is seeking candidates for the vacant seat for the trustee representing District Area VII, which includes the areas of Bogus, Fall Creek, Happy Camp Union, Hornbrook, Junction, Klamath River, and Seiad. This position came open due to a recent resignation.

Eligible candidates must be registered to vote and reside in Area VII. Interested candidates should contact the Office of the President by emailing [dgoltz@siskiyous.edu](mailto:dgoltz@siskiyous.edu).

Persons who apply for appointment to the Board will receive a letter from the Superintendent/President containing information about the District and the Board, including a candidate information sheet which serves as the application for consideration as a candidate. The Board will then interview candidates at their next regularly scheduled public meeting.

The person appointed to the open position shall hold office until the next regularly scheduled election for district governing board members in November, 2022.

**Athletics:**

We Want You at Our Games! Masks will be required at all indoor contests. Check the [Athletics webpage](#) for current schedule, scores, and photos from the events.

**Public Relations & College Foundation:**

**Holiday Craft Fair:** The 24th Annual COS Holiday Craft Fair will be held on one day only on Saturday, December 4 (9 a.m. to 5 p.m.) at the COS Weed Campus in the gym. This Craft Fair celebrates the finest of hand-crafted products produced by local and regional artisans and crafters. Admission to the Craft Fair is \$3. For more information call (530) 938-5373.

**Stay Connected:** Now that the weather has started to change, it's important to make sure you are signed up for the college's communication system, "COS Connect" powered by Everbridge. This is a free system used to notify students and staff of emergency situations, campus closures, or general information. To sign up click on the [COS Connect button](#) located at the bottom of the COS homepage and follow the directions to get sign up.

**Come Join Our Team:** The Foundation is looking for new volunteers to join the Eagle's Nest team. Volunteers work three to four hour shifts per week, or more. Volunteers work as cashiers, screen items as they come in, price merchandise, repair items, research antiques, etc. There is never a dull moment at the Eagles Nest. If you know of anyone who may be interested in volunteering have them call (530) 938-4663 or stop by the Eagle's Nest.

A festive poster for an "Ugly Sweater Holiday Party". The top half has a dark green background with white and gold stars and a small tree icon. The text reads: "THE COLLEGE OF THE SISKIYOU'S PRESIDENT'S OFFICE AND FOUNDATION INVITE YOU TO THE: Ugly Sweater Holiday Party! COME IN YOUR UGLIEST SWEATER OR NOT! FOR THOSE INTERESTED, BRING A GIFT FOR THE WHITE ELEPHANT GIFT EXCHANGE (\$20 MAX WORTH)." The bottom half has a light yellow background with a red sweater featuring a green Christmas tree and gold stars. Text on the sweater area says: "Appetizers and adult beverages will be served. STARTS 4:30PM FRIDAY DECEMBER 17 COS Weed Campus – ASC Loft RSVP BY DEC 10TH [HERE](#)"

THE COLLEGE OF THE SISKIYOU'S PRESIDENT'S OFFICE AND FOUNDATION INVITE YOU TO THE:

# Ugly Sweater Holiday Party!

COME IN YOUR UGLIEST SWEATER OR NOT!  
FOR THOSE INTERESTED, BRING A GIFT FOR  
THE WHITE ELEPHANT GIFT EXCHANGE  
(\$20 MAX WORTH).

*Appetizers and adult beverages will be served.*

STARTS 4:30PM  
FRIDAY DECEMBER 17  
COS Weed Campus – ASC Loft  
RSVP BY DEC 10TH [HERE](#)

**North State Giving Tuesday:** Now, more than ever, the COS Foundation needs your support. On Tuesday, November 30, our community will come together for #NorthStateGivingTuesday and we need YOU to join us. From 6 a.m. to 8 p.m. you can give where you live. Support the College of the Siskiyou Foundation and our Siskiyou students by making a tax-deductible donation at [www.northstategives.org](http://www.northstategives.org).

**November/December Activities & Events:** Event dates, times, and locations based on information available at the time of publication and are subject to change.

- November 15: Winter Session / Spring Semester Open Registration Begins
- November 17: ASB Movie Night – Presenting Harry Potter and the Prisoner of Azkaban, 6pm – Library Loft (Weed Campus LRC / Building 2)
- November 19: All College Meeting, 8:30am - Zoom
- November 22: Winter Session / Spring Semester Registration for K-12 Begins
- November 22: Fall Break (No Classes)
- November 23: Fall Break (No Classes)
- November 24: Fall Break (No Classes)
- November 25: Thanksgiving Holiday (Campus Closed)
- November 26: Thanksgiving Holiday (Campus Closed)
- November 30: North State Giving Tuesday – Online Giving Event, 6am to 8pm
- December 3: Theatre Department Presents Edward II, 7pm - Theater
- December 4: COS Holiday Craft Fair, 9am to 5pm – Gym

- December 4: Theatre Department Presents Edward II, 7pm - Theater
- December 5: Theatre Department Presents Edward II, 3pm – Theater
- December TBA: Holiday Meal, Time TBA – Student Center (Week of December 6-10)
- December 10: Theatre Department Presents Edward II, 7pm - Theater
- December 11: Theatre Department Presents Edward II, 7pm - Theater
- December 13-16: Finals Week
- December 16: Fall Semester Ends
- December 17: COS Holiday Party, 4:30pm – ASC Loft
- December 23-January 2, 2022: Campus Closed / Winter Break
- January 3: Winter Session Begins

## Administrative Services

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*Submitted by Darlene Melby, Vice President of Administrative Services & Human Resources*

This past month, Administrative Services was able to bring forward the Facilities Master Plan and Technology Master Plan through the governance process and to the Board for approval. Special thanks to Matt Donaldson and IT staff, Veronica Rivera and Facilities staff, Debbie Goltz for editing the FMP and all the departments, committees and councils that contributed to the content and final review of both documents.

Bookstore Manager, Ryan Galbraith, has been working with Jude Baldwin and others on the OER and Zero Cost Text book initiatives. Human Resources continues to handle several position recruitments and Fiscal Services is in the final stages of the 2020-2021 audit.

On a final note, a huge shout out to Food Service staff, Doug Haugen and Ty Speck for all their help during some very challenging weeks within operations due to a staffing shortage. We are starting to see some light at the end of the tunnel with a few new hires.

Finally, Administrative Services would like to wish everyone a Happy Thanksgiving!!

### Facilities:

Project updates and announcements.

- Construction of the new Fire Tower is moving along nicely, with all of the major construction materials having arrived from Wisconsin.
- The installation bid for the new Soccer Field scoreboard has been awarded to Timberworks as the low bidder for a design provided by Nichols, Melburg, and Rossetto Architecture firm.
- The Theater Project remains in the process of re-scoping by Alma Strategies, a meeting with our State Specialists to present the scope change is scheduled for later this month.
- New touchless water fountains have arrived and will be installed as the plumbing company's schedule opens for appointments.

- Space Inventory of the District is due on December 3. Veronica Rivera will be reaching out to various areas with questions about space throughout the month. It is very important the inventory is accurate for the District as state funding for projects no longer rely on FTES totals.
- A huge thank you from the Facilities team to the COS Foundation for the awarding of Foundation mini grants to the Department! The teams new cold weather gear has arrived and is currently having the COS Eagle and first names sewn on them.

### **Fiscal Services:**

- The 2021-2022 Final Budget was approved by the Board of Trustees September 14. Unfortunately, there have been delays in getting it posted into Banner. That process is being finalized now with the hope to have the final budget posted into banner by November 15. The department sincerely apologizes for the delay and any inconvenience this may have caused.
- As the College approaches the end of the year and upcoming holiday seasons, please be aware there will be several 'short weeks' around the holidays for processing payment vouchers and purchase orders. Cut off times may vary from week to week, so if you need to get invoices paid or purchase orders completed before the Christmas break, be sure to allow enough time to prepare and submit authorized payment vouchers and purchase order requests in light of the days the campus will be closed.
- The 2021 1098-T's for Students, W-2's for employees and 1099's for Vendors/Contractors will be prepared and completed by January 31, 2022.
- Now is a good time to review your federal and state payroll withholdings and determine if a change to your payroll withholdings for the 2022 calendar year is needed. Forms to change your withholdings are available in the mySiskiyous employee page under the "Pay" tab.
- Consider receiving your 2021 W-2 electronically through your mySiskiyous account. Contact Nancy Coughlin or Desiree Kaae to make this simple election to be able to retrieve your W-2 online instead of waiting for it to arrive in the mail.

### **Food Services:**

Food Services welcomes Teresa Moreno to the team. As position vacancies are filled with skilled staff, the service and flavors for each meal become more consistent and reliable. National Outdoor Leadership School is hosting a Wilderness Emergency Medical Technician course on campus in November. These students are staying off-campus, but they are eating in the campus dining room.

### **Lodges:**

Lodge staff members are helping residents connect with financial aid staff and Basecamp HQ staff to secure funding, finalize fall payments and prepare for the coming spring term. Based on a year over year comparison, spring housing applications are unusually low. A few students have shared that they are considering if they should stay on campus or leave if their courses are all remote in the spring.

## Technology Services:

- The College's Technology Master Plan for 2021-2025 has been completed and is available in the Technology Services section of the College's web site.
- The department is now developing its Operational Plan for FY22-23. The plan will go through the review and governance process in January and it is expected that it will be published in February.
- The department has initiated a process to formally define the process for provisioning new users (both employees and students) as well as de-provisioning users when they are no longer with the College. We will be working with other departments throughout the process.
- The College has launched a project to identify and implement a single solution for all electronic signatures used by the College. A project team is currently being formed to define the requirements, evaluate and select a solution, and then implement that solution throughout the College.

## Student Services

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*Submitted by Dr. Patrick Walton, Vice President of Student Services*

On October 20, the College hosted 154 high school seniors from across Siskiyou County for Preview Day. Seniors had the opportunity to learn about programs, services, and what COS has to offer from demonstrations and interactions with COS staff and faculty. This event was a tremendous success and it would not have been possible without the help of many staff, faculty, managers, and administrators from campus but and also the support of volunteers, local schools, and outside organizations. Thank you to all involved in helping to welcome the next generation of COS students! We look forward to hosting other events on campus in the near future.

We wish to welcome Chris Nordin as our new Director of Financial Aid. Chris comes with years of experience and is excited to join our team. We are also excited to have him as part of our COS family. Welcome!

Priority Registration will begin on November 8 and General Registration begins on November 15. Student Services is ready and eager to help our students find the courses they need and provide them with the resources to help them succeed.

## Enrollment Services:

Admissions is gearing up for Open Registration which will begin November 15 and for the end of the fall term.

Staff put together a potluck for Halloween and it was enjoyed by all!

Meghan Witherell has passed on the baton to Christopher Nordin in Financial Aid. The



department is very excited to have him on the team and is looking forward to the great things he will do with Financial Aid.

Financial Aid is working on a project to assist currently registered students who have outstanding balances on their COS accounts before the fall term is over.

### **Basecamp HQ:**

October was a calm month for Basecamp HQ. Several events planned by the Eagle Ambassadors were held. Preview Day was held on October 20 and all of the Ambassadors helped to make this a fun filled day for local high school seniors. Three of the Ambassadors sat in on the Q & A panel and the seniors seemed to enjoy being able to ask questions about what it is like here at COS and learning more about the college experience.

On October 29, the Ambassadors planned a whole day of 'spooky-ness' including Halloween goody bags, spooky movies, fun games, and a costume contest! At Basecamp HQ, the 80s was chosen as the theme for staff costumes.... Or at least that's what Regina thought. Most of the ambassadors, and Maggie and Emkay dressed as different versions of Regina. It was such a fun surprise!



As the cooler weather is now upon us, we want to remind everyone that Basecamp HQ is accepting donations of winter clothing. This includes winter jackets, gloves, hats, etc. Please consider donating any extra winter clothing that you have so we can provide warm clothing to our students in need.

### **Student Access Services (SAS):**

This month Student Access Services (SAS) is recognizing Timothy Palo for his academic success, motivation, and overall positive demeanor when it comes to his education at the College of the Siskiyou.

Timothy shared the following statement...*"After having returned to school after 45 years, I could not have achieved the success that I have accomplished so far without the help of SAS services. Natalie Bradley the SAS Counselor and Rachel Artellan the Alternative Media Specialist were particularly helpful with providing me the tools that I need such as the Kurzweil (text to speech) program, and I want to thank you for being so attentive. I am glad that there is such a great service available for people in need."*

Thank you, Timothy for your kind words! We really just wanted to recognize you for your amazing progress. SAS would also like to recognize Karen Chandler who is often working behind the scenes to

get students' applications completed with documentation as soon as possible, and for finding note-takers to help students get the services that they need as soon as possible.

## Academic Affairs

*Submitted by Mark Klever, Interim Vice President of Academic Affairs*

This is the time of the semester when everyone is so looking for a break. In so many of my interactions with students, faculty, ASM, classified and fellow administrators, people are at breaking points of exhaustion, burn out and some just need a “mental break”. Thank goodness next week will be a welcomed week of Thanksgiving, hopefully giving the needed rest and mental relaxation to all. I encourage you all to take whatever time is available to you to make sure to self-care and hit the “reset” button so we are able as a team to finish this fall semester strong together.

**Juan Parrilla**  
Kinesiology Major  
2017 COS Alumni

"Being from Connecticut and traveling across the country to Weed, CA has been a journey. However, this journey was successful. I've met wonderful people here at College of the Siskiyous, learned in a positive, friendly school environment and made lifelong friends on the basketball court!"

**Joselyn Kelley**  
Business Administration Major  
2017 COS Alumni

"My favorite part of COS is the welcoming atmosphere... I was worried about my higher level math classes but the professors were able to adjust their teaching styles to fit my learning needs. They were helpful both inside and outside of the classroom and their support throughout my journey really aided in my success here at COS."

**Open Registration Begins**  
**November 15, 2021**  
★★★★★  
Learn more, earn more!  
Visit our website to learn about academic programs, degrees, and certificates offered at our Weed, Yreka, and Virtual Campuses.  
View the schedule of classes online at [www.siskiyous.edu](http://www.siskiyous.edu)

Contact Counseling Services for assistance with registering for classes: [counselingservices@siskiyous.edu](mailto:counselingservices@siskiyous.edu)

**Winter Session**  
**January 3—27, 2022**  
★★★★★

**Spring Semester**  
**January 31—May 26, 2022**

Thanks to the efforts of so many individuals, the Office of Academic Affairs completed the 2022 Spring Semester schedule of classes on time for registration to begin November 15. I am excited about the willingness of everyone to work towards a diverse set of offerings where all are paying attention to students' needs and prioritizing this schedule to best fit them. This speaks volumes of the Deans and Directors working with their respective faculty being flexible as we continue navigating through these ever-changing times. Also, without the dedication of Nancy Miller, this spring schedule would not have been completed. Great job and thank you to everyone.

In so many positive ways from this office, a new sense of collaboration is brewing. At a time when people are uncertain of the future and people are tired of the present, a unity to come together to address the “hard questions” is starting to happen. This institution must set aside the mistakes of the past and come together to creatively begin the journey to rebuild or restore not only the current loss of enrollment but ultimately acknowledge a realistic expectation of what we will look like as a college in the next five years. Frankly, these are uncomfortable conversations and are easier to ignore. We can no longer hide hoping these difficulties will solve themselves in time. Unfortunately, they will not.

I, personally, am blessed to get to work with brilliant individuals that have greater strengths in areas where I am weak. Together, we make up a strong team that is compassionate and caring of the people we work around and the students we are responsible to serve daily. This has been a trying or challenging time that if I tried to navigate it alone, I would not have survived. Together we will prevail. Divided we will all lose. Please remember this message about keeping students at the forefront of our daily work, working together in their best interests, having the difficult conversations in order to set realistic expectations of how the college will look in the future. We have much to endure to get through today not to mention what is forthcoming.



## ***Liberal Arts, Sciences and Student Success***

*Submitted by Val Roberts, Interim Dean LAS*

In support of new and current faculty, the Faculty Handbook was updated and a Faculty Orientation is being developed. The [Faculty Handbook](#), was approved by the Academic Senate in August 2021, and can be found on our website and includes links for easy access to additional information. The Faculty Orientation will be housed in Canvas, and available to all full and part-time faculty throughout their employment at COS. Thank you to the faculty who have, and are, responsible for updating these resources.

Full and part-time faculty evaluations are in full swing. It is always a privilege to see our faculty in their element. We have talented, committed, and skilled professionals responsible for educating our students.

We're in the final stages of hiring for the Science Instructional Support Specialist II, and we'll soon have our first meeting of the hiring committee for the Library Technician II position. We're looking forward to getting these positions filled to provide assistance to our faculty and improved instructional support to our students.

## **Career and Technical Education Department**

*Submitted by Christina Van Alfen, Interim CTE Dean*

The fun never stops in the Career and Technical Education world! In the November 2 Fire Technology "core" classes, students learned about pumps and pump testing AND ladders and ladder testing. In other exciting news for the Fire program, the new Fire Tower is nearing completion and, barring any unforeseen issues, should be available for training during the 2022 Spring Semester Firefighter I Academy!

CTE is also happy to announce Courtney Williamson has been selected for the Administrative Assistant III position. We are excited to welcome her to our Department effective November 22.

In other staffing news... as we are all aware, some of our CTE programs admissions processes can be daunting for prospective students. Helping them through the process and providing them support is essential to ensuring their success in obtaining the training and, ultimately, career goals they have set for themselves, but also the continued success and vitality of our programs. Oftentimes, one key person can either make or break that first step in reaching their goals. I recently received this email from a prospective student and would like to recognize how



much our can staff make a difference in a student's life (Permission was received to publish this email from the student):

*Hi Christina,*

*My name is [REDACTED]. I am enrolling in the Fire Fighter 1 academy here in the Spring, and I have been in contact with Anne Marie Acord during the process.*

*Anne has been more help than I can possibly put into words. I live out of state right now, so coordinating times and schedules has been tricky, but she has made it a point to work with my schedule as best as she can. This is also the first time I will be enrolling in any kind of schooling post high school, and I have been a little nervous about the steps I need to take to proceed without any hiccups. Anne and I have exchanged probably close to 50 emails, answering any and every question I could ever think of. She has made this stressful task into something I am confident in completing. I am not usually one to go to higher ups, but I felt you should know how incredible of a job Anne is doing. I really don't think I would have been able to get as far into this process as I have without her.*

*Give her a raise or employee of the year for doing the absolute most, and being the helping hand any kid would be more than happy to have in their corner in getting started!!*

Thank you, Anne-Marie, for all you do for our students!

### **Noncredit:**

Want to be an Instructor? Want to share your hobby with the world? Have you thought of a class you would like to teach outside of your regular job? Do you have the knowledge to share your favorite hobby with others? We are always looking for instructors for both Noncredit and Community Ed classes. Noncredit instructors must meet the Minimum Qualifications, but they are usually a bit 'laxer' for noncredit. Community Ed instructors don't have minimum qualifications to meet. Is there a class you would love to teach but there are never enough students to fill it? Do you have a 'germ of an idea' for a class and want to try it out before going to the Curriculum Committee? Give us a call or shoot us an email. We would LOVE to talk to you. Contact Suzie Clark for more information or if interested by calling (530) 841-5834 / email [LClark6@siskiyous.edu](mailto:LClark6@siskiyous.edu), or contact Crystal Fahey by calling (530) 841-5833 / email [CFahey@siskiyous.edu](mailto:CFahey@siskiyous.edu).

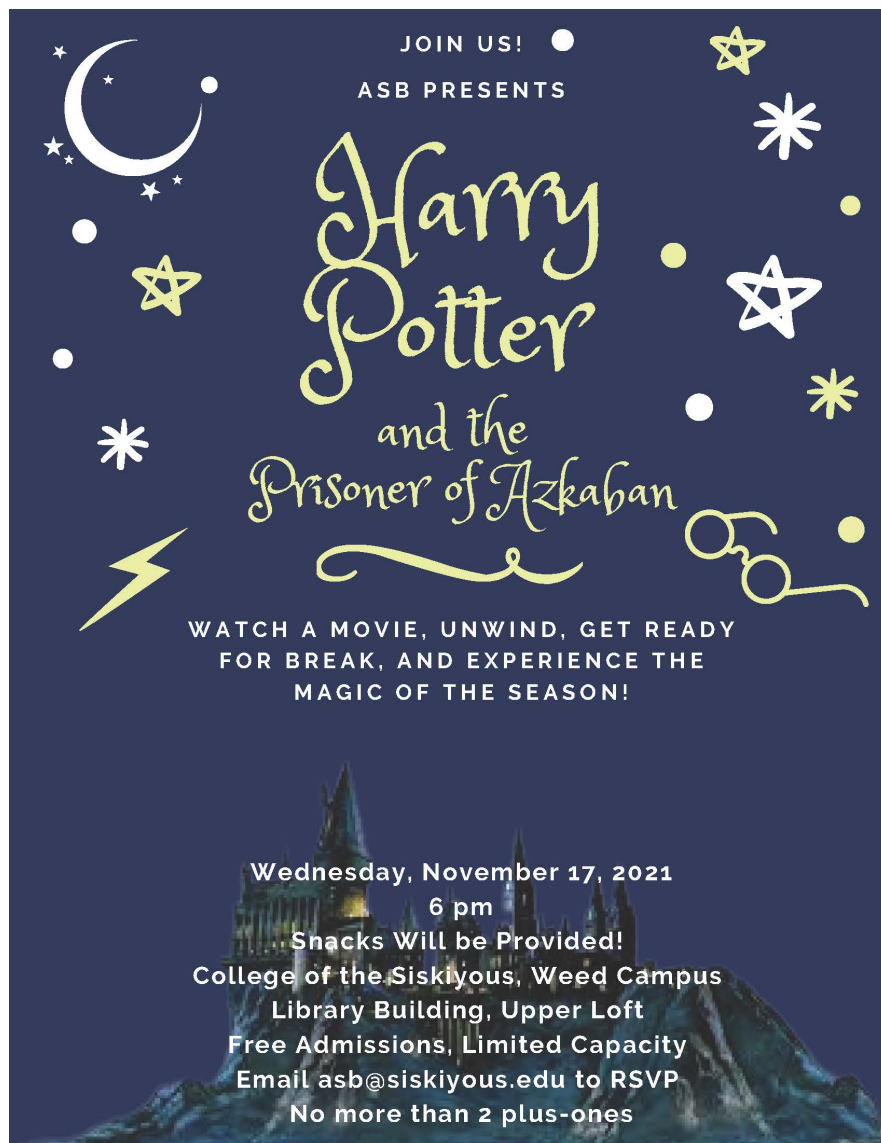
Learn to use your Smart Phone! COS is again partnering with the California Telephone Access Program to provide users of Android and iPhones on how to operate the basic functions of their smartphone. Sending texts, enlarging text size, connecting Bluetooth devices, and more will be provided in a NO COST two-hour workshop. Contact Suzie Clark by calling (530) 841-5834 or email [LClark6@siskiyous.edu](mailto:LClark6@siskiyous.edu) to sign up or for more information.

## Associated Student Board (ASB)

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Are you interested in becoming a Student Leader? Do you have ideas on how to improve student life and/or the campus environment? Are you interested in special leadership and scholarship opportunities? Look no further, because your Associated Student Board (ASB) is looking for student Senators! Email [atoney2@siskiyous.edu](mailto:atoney2@siskiyous.edu) for more information on how to join!

ASB Movie Night - Wednesday, November 17, at 6 p.m. in the Library Loft. We will be watching Harry Potter: The Prisoner of Azkaban and snacks and drinks will be provided. RSVP at <https://forms.office.com/r/HNx6yzHAMM>



JOIN US! ●  
ASB PRESENTS

Harry  
Potter  
and the  
Prisoner of Azkaban

WATCH A MOVIE, UNWIND, GET READY  
FOR BREAK, AND EXPERIENCE THE  
MAGIC OF THE SEASON!

Wednesday, November 17, 2021  
6 pm  
Snacks Will be Provided!  
College of the Siskiyous, Weed Campus  
Library Building, Upper Loft  
Free Admissions, Limited Capacity  
Email [asb@siskiyous.edu](mailto:asb@siskiyous.edu) to RSVP  
No more than 2 plus-ones

The poster features a dark blue background with various magical symbols: a crescent moon, stars, a lightning bolt, and a wand. At the bottom, there is a silhouette of Hogwarts castle.

*No other reports submitted.*