



**Academic Senate**  
College of the Siskiyous  
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## **Academic Senate Executive Meeting Minutes**

September 1, 2016 (Convened at 8:00am) in DLC 01

**Attendees:** Chris Vancil (President), Bill Hirt (Vice President), Andrea Craddock (Secretary), Jayne Turk (Past President), Mike Graves (At Large), Sean Kenny (At Large)

### ❖ **Approval of Minutes**

- No minutes were presented for approval

### ❖ **Officer Reports**

- ❖ Chris Vancil had two meetings with the COS President, Scotty Thomason. Here are highlights from those meetings:
  - Many administrators are going on accreditation visits.
  - Scotty also reported that enrollment numbers are about equal with last year.
  - Higher1 is no longer providing ATM services for COS students. Closest ATM is in Scott Valley
- The new hire for the nursing department, Canada Ross, is now probationary faculty. Because proper hiring procedures were not followed in her case, there was a question regarding her faculty status, which has been resolved.
- Vancil has not been informed of any new hires. There may possibly be an upcoming arts/music faculty position available. There has been no discussion with the Academic Senate yet on this topic.
  - Vancil did indicate that the new VP of HR, Theresa Richmond, was open to modifying hiring practices to include more faculty input after she gets back from vacation.

### ❖ **Discussion Items**

- ❖ **Distance Education (D.E.) Standing Committee Proposal** – Maria Fernandez presented to the Senate Exec a proposed structure for a D.E. Standing Committee. As she outlined, the D.E. Standing Committee would serve as an advisory/recommending committee to the Academic Senate. Currently, the committee meets about every two weeks, but the committee will meet less after the institution fully adopts Canvas, the new learning management system. If the

Academic Senate votes to have the D.E. Committee be a standing committee, the current committee will disband and a new committee will re-form.

- Mike Graves felt an important discussion item for the D.E. committee would be to discuss faculty online course workload. In addition, more clarity regarding the timeline for faculty training.
  - Maria said she had met with Dr. Scott to encourage a timeline for faculty training.
- The D.E. Standing Committee Proposal will be revised to clarify that the Academic Senate President is an ad hoc member of the committee (not an active committee member). Academic Senate President would be available to the D.E. committee if an issue arose that needs their input.
  - Graves moved/Hirt second, motion passed.
  - Jayne Turk motioned to include ASB representative to the committee. Hirt second. Three ayes (Turk, Hirt, and Graves), two no's (Kenny & Craddock). Motion passed.
  - The revised proposal will come before an Academic Senate vote at next week's meeting

#### ❖ **Senate Goals for 2016-2017**

- Based on feedback from last Academic Senate Meeting, Vancil identified the top three goals voiced by most senators.
  - Hirt and Kenny expressed a desire that the goals be more specific in nature. For example, regarding the goals pertaining to the Equivalency procedures, there should be an emphasis on clarifying this process for summer hires.

#### ❖ **Planning Committee Restructuring**

- Vancil indicated that Dr. Scott wants to revise the Planning Committee so there is more shared governance. He envisions five faculty, four administrators, and a few others (e.g., student representative, etc...) making up the committee.

#### ❖ **Committee Processes for Senate for Ratification**

- The goal is to present and ratify Curriculum & Program Review handbooks by the Academic Senate before Jan. 1<sup>st</sup>

#### ❖ **Academic Senate Agenda for 9/8/16**

- Approval Institutional Set Standard
- Senate Goals
- Sixteen Week Calendar

❖ **Future Items for Consideration**

- Student Learning Outcome Committee.
  - Dr. Scott still wants to create this committee. It is still uncertain how it will interface with Program Review.

***Adjournment*** at 9:20am