Academic Senate Meeting Minutes

August 22, 2019 (Convened at 3 pm) in McCloud Rm #102 (Weed Campus)


A. No Public Comment
B. Reading and Approval of Minutes
C. Action / Discussion Items
   a. Goals for the year. Jayne will send out an email to solicit feedback from the faculty on the goals we want to accomplish this next academic year in the Academic Senate. Some goals already identified by Jayne include guided pathways, sabbaticals, and emeritus faculty.
   b. Committee vacancies, appointments, and strategies. Kevin Broussard wants off the IPB Committee. Maria Fernandez has offered to take his place.
      • Andrea will post an updated Senate Committees Roster to the Academic Senate webpage.
   c. Mentors for new faculty – Carly Zeller is our new ASC coordinator. Jenny Heath offered to mentor Carly. Abner Weed is the new coordinator for the Police Academy. Chris Vancil will mentor Abner.
   d. Flex Day Previews –
      • Morning Workshops 9 am to Noon
         1. Great Ideas for Teaching (GIFT) with Jayne Turk in DLC Rm #3.
         2. Canvas & Course Design Assistance with Maria Fernandez in McCloud Rm #102
      • Afternoon Workshops 1 pm to 4 pm
         1. SLO & SAO Assessment Workshop with Dr. Char Perlas in Science Rm #110.
         2. Program Review Workshop with Dr. Nathan Rexford in Science Rm #110
   e. Committee Reports –
      • Curriculum Committee – Mike Graves stated that eLumen is ready for faculty to create and revise courses. Please make sure your PLOs are correct in eLumen.

Academic Senate Officers:
President: Jayne Turk
Vice-President: Mike Tischler
Secretary: Andrea Craddock
At-Large: Ed Kephart
Past President: Chris Vancil
• **Distance Education** – Maria Fernandez reminded faculty that by Fall 2020 you must fulfill certain requirements to be able to teach a hybrid/online course. If you have not gone through the necessary training by this time, you will not be assigned these courses.

  f. **New Purchasing Procedures** – Darlene Melby, Desiree Kaae, and Jodi Dawson explained the new purchasing procedures. Basically, you need preapproval for any purchases. Payment Vouchers are no longer the norm. (Most purchases will only be paid with Purchase Order once preapproval has been obtained). Desiree will email the information and needed forms to the faculty.

D. **Adjournment**

  a. Meeting adjourned at 3:45 pm

E. After adjournment Joe Weatherton provided Zoom training to the faculty who have courses that require videoconferencing.
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