TO: GOVERNING BOARD, Siskiyou Joint Community College District

FROM: RANDALL C. LAWRENCE, Superintendent/President

SUBJECT: NOTICE OF REGULAR MEETING AND SUGGESTED AGENDA

NOTICE OF REGULAR MEETING

A regular meeting of the Governing Board of the Siskiyou Joint Community College District will be held on Tuesday, November 3, 2009, at 6:00 p.m., at the Rural Health Science Institute – Yreka Campus - (Room RHSI 1-123) at College of the Siskiyous, Yreka, California.

Item 1. Call to Order and Attendance
The 849th meeting, a regular meeting of the Governing Board of the Siskiyou Joint Community College District.

Item 2. Announcement of Open Forum Procedures
Anyone wishing to address the Board on a non-agenda item may do so by completing the Open Forum form and submitting a copy to the secretary.

STAFF REPORTS

Item 3. Board Member Reports
A maximum of three minutes will be allotted to each Board Member who has a report.

Item 4. Report of Administration, Student Trustee and Representatives at the Board Table - Enclosed
A maximum of three minutes will be allotted to each of the above members who have a report.

Any person with a disability may request this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to the President’s Office at (530) 938-5200, between 8 a.m. – 5 p.m. at least 48 hours before the meeting.
REPORTS/NO ACTION

Item 5. **Organizational Charts**
   Board Report No. 4364 – Enclosed
   The Board will review the current organizational charts for the District.

ACTION ITEMS

Consent Agenda

Item 6. **Reading of the Minutes** -- Enclosed
   The 848th meeting, a regular meeting, held on Tuesday, October 6, 2009, of the Governing Board of the Siskiyou Joint Community College District.

Item 7. **Monthly Summary of Revenue and Expenditures** -- Enclosed
   **Disbursement Summary** -- Enclosed
   Statement of revenue and expenditures and summary of warrants for prior month showing approved budget, budget adjustments, actual revenue and expenditures including encumbrances and variances expressed as a percentage of the adjusted budget.

Item 8. **Investment Report and Statement of Cash Flow** -- Enclosed
   Statement showing anticipated flow of cash in and out of cash treasury and projected balances at end of month for cash in treasury, cash in savings, cash in checking, and cash in Local Area Investment Fund (LAIF).

Item 9. **Status of Reserves** -- Enclosed
   Statement showing status of reserves projected for end of current fiscal year.

Item 10. **Budget Adjustments – Fiscal Year 2009-10** -- Enclosed
   The Board will consider adjustments to the 2009-10 Budget.

Item 11. **New Course Proposals**
   Course proposals in Alcohol/Drug Studies/Human Services, English, Fire Technology and Philosophy will be brought to the Board for review and approval. The appropriate area, Curriculum Committee and Instruction Council have approved the courses.

Item 12. **Date of Upcoming Regular Board Meetings**
   ✔ Tuesday, December 1, 2009
   ✔ Tuesday, January 5, 2010

Item 13. **Open Forum**

Regular Agenda

Item 14. **Board Goals 2009/2010**
   Board Report No. 4360 – Enclosed
   The Board will accept their goals for 2009/2010.
Item 15. **Resolution No. 2009-10-04, Resolution of the Board of Trustees of the Siskiyou Joint Community College District Regarding Its Intention to Withdraw From the Self Excess Insurance Program**

*Board Report No. 4362 - Enclosed*

The Board will consider adoption of Resolution No. 2009-10-04.

Item 16. **Appointment of Nominating Committee for Board Officers**

*Board Report No. 4363 - Enclosed*

The Board President will recommend a Board Sub-Committee for nomination of Board Officers.

Item 17. **Accreditation Self Study, Final Draft**

*Board Report No. 4365 – Enclosed*

The attached Self Study and Application for Reaffirmation of Accreditation, to be submitted to the Accrediting Commission of Community and Junior Colleges (ACCJC), is ready for Board review and approval.

Item 18. **Food Services Contract**

*Board Report No. 4366 – Enclosed*

The proposed bid schedule for food services will be reviewed and action taken.

Item 19. **Announcement of Closed Session Items**

Item 20. **Closed Session**

- **Public Employee Appointment**
  - Adjunct Instructors, fall semester – 13 short-term positions
  - Administrative Secretary, Instruction – 1 substitute position
  - Administrative Secretary, Student Services – 1 short-term position
  - Administrative Specialist, Accreditation – 1 short-term position
  - Administrative Specialist, Nursing – 1 permanent position
  - District Network Administrator – 1 permanent position
  - Expert Instructional Aide, Paramedic Program – 22 short-term positions
  - Instructional Support Specialist 1, Guide 596 – 1 short-term position
  - Instructional Support Specialist 1, Reading – 1 short-term position
  - Instructional Support Specialist 1, Upward Bound – 3 short-term positions
  - Instructional Support Specialist 2, Paramedic – 1 short-term position
  - Instructional Support Specialist 2, Technology – 2 short-term positions
  - Office Secretary, Human Resources – 1 short-term position
  - Office Secretary, Nursing – 1 short-term position
  - Student Services Assistant – 1 short-term position
  - Student Services Specialist 2, Yreka – 1 short-term position
  - Systems Support Specialist – 1 permanent position
  - Van Driver - 4 short-term positions
  - Volunteers – 18 positions
- Public Employee Discipline/Dismissal/Release
- Consideration of Suspension or Other Disciplinary Action of a Student
- Labor Negotiations
  - Name of Organization Representing Employee: CCCA/CTA/NEA
- Public Employee Performance Evaluation
  - Title: Superintendent/President

Item 21. **Action From Closed Session**

Item 22. **Adjournment**