
AGENDA



**SISKIYOU JOINT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES REGULAR MEETING
BOARD ROOM**

Weed, California

NOTICE OF REGULAR MEETING

A regular meeting of the Governing Board of the Siskiyou Joint Community College District will be held on Tuesday, August 6, 2013 at **5:00 p.m.**, in the Board Room at College of the Siskiyous, Weed, California.

Item 1. Call to Order and Attendance

The 908th meeting, a regular meeting of the Governing Board of the Siskiyou Joint Community College District.

Item 2. Announcement of Closed Session Items and Opportunity for Public Comment on Announced Closed Session Items

Item 3. Closed Session

- *Public Employee Appointment (pursuant to Government Code Section 54957)*
 - Adjunct Instructors, fall semester – 150 short-term positions
 - Adjunct Instructors, summer session – 13 short-term positions
 - Account Clerk 1, Bookstore – 1 short-term position
 - Administrative Specialist, CTE – 1 interim reassignment confidential position
 - Administrative Specialist, HR/Student Learning – 1 permanent reassignment confidential position
 - Administrative Specialist, Student Learning – 1 interim reassignment confidential position
 - ADN Instructor – 1 permanent position
 - Assistant Director, Maintenance, Operations & Transportation – 1 interim position
 - Executive Director 1, Human Resources – 1 permanent position
 - Instructional Support Specialist 2, Library – 1 short-term position

Any person with a disability may request this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to the President's Office at (530) 938-5200, between 8 a.m. – 5 p.m. at least 48 hours before the meeting.

In accordance with Government Code Section 54957.5, the District will make available to the public any written material as described in Section 54957.5(a). These materials will be available at 800 College Avenue, Weed, CA 96094.

MISSION

College of the Siskiyous will serve our community and any student who can benefit from an exceptional learning environment which is safe, attractive and promotes a passion for learning, cultural enrichment, and sense of belonging for all.

BOARD OF TRUSTEES

Alan Dyar Greg Hanna
Carol Cupp Barry Ohlund
Jim Hardy Robert Rice
Penny Heilman Student Trustee, Damion Doyle

Robert A. Frost, Ph.D., Interim Superintendent/President/Secretary to the Board

- Instructional Support Specialist 2, Technology – 10 short-term positions
- Supervisor, Human Resources – 1 permanent position
- Vice President, Instruction – 1 interim position
- Van Driver – 1 short-term position
- VN Instructor – 1 permanent position
- *Public Employee Discipline/Dismissal/Release/Non-Renewal (pursuant to Government Code Section 54957)*
- *Consideration of Suspension or Other Disciplinary Action of a Student (pursuant to Government Code Section 72122)*
- *Labor Negotiations (pursuant to Government Code Section 54957.6)*
 - Conference with Labor Negotiators
Agency Designated Representatives: Robert Frost
Unrepresented Employees: Administrative Support/Management
- *Public Employee Performance Evaluation (pursuant to Government Code Section 54957)*
 - Title: Interim Superintendent/President

Item 4. **Announcement of Open Forum Procedures**

Anyone wishing to address the Board on an agenda or non-agenda item that is within the jurisdiction of the Board may do so by completing the Open Forum form and submitting a copy to the secretary.

STAFF REPORTS

Item 5. **Board Member Reports**

A maximum of three minutes will be allotted to each Board Member who has a report.

Item 6. **Report of Administration, Student Trustee and Representatives at the Board Table** - Enclosed

A maximum of three minutes will be allotted to each of the above members who have a report.

REPORTS/NO ACTION

Item 7 **District's Legal Expenses**

Board Report No. **4672**

The Board will receive a report on the District's legal expenses.

ACTION ITEMS

Consent Agenda

Item 8. **Reading of the Minutes** – Enclosed

Minutes of the 907th meeting, a regular meeting, held on Tuesday, July 2, 2013 and minutes of a retreat, held on Tuesday and Wednesday, July 23 and 24, 2013 of the Governing Board of the Siskiyou Joint Community College District.

Item 9. **Monthly Summary of Revenue and Expenditures – Enclosed**
Disbursement Summary – Enclosed

Statement of revenue and expenditures and summary of warrants for prior month showing approved budget, budget adjustments, actual revenue and expenditures including encumbrances and variances expressed as a percentage of the adjusted budget.

Item 10. **Investment Report and Statement of Cash Flow – Enclosed**

Statement showing anticipated flow of cash in and out of cash treasury and projected balances at end of month for cash in treasury, cash in savings, cash in checking, and cash in Local Area Investment Fund (LAIF).

Item 11. **Status of Reserves – Enclosed**

Statement showing status of reserves projected for end of current fiscal year.

Item 12. **Contracts – Enclosed**

The Board will consider approval of the following contracts:

- *Amendment Number 1 to Agreement with Siskiyou County Sheriff's Office*
- *Exhibit A to Amendment Number 1 – ADJ Instructor (White)*
- *ADJ Instructor (LaRue)*
- *Commission on Peace Officer Standards and Training*

Item 13 **Revised Job Descriptions – Enclosed**

The Board will consider approval to the following revised job descriptions:

- *Vice President – Instruction (Educational Administrator)*
- *Executive Director – Human Resources (Classified Administrator)*
- *Supervisor – Human Resources (ASM-Management)*
- *Administrative Assistant – Human Resources (ASM-Confidential)*
- *Administrative Specialist (ASM-Confidential)*
- *Office Secretary – Human Resources (CSEA)*

Item 14. **Date of Upcoming Board Meetings**

- *Tuesday, September 3, 2013*
- *Tuesday, October 1, 2013*
- *Tuesday, November 5, 2013*

Item 15. **Open Forum**

Discussion and Action Items

Item 16. **Approval of the Current California Community College Five-Year Capital Outlay Plan**

Board Report No. **4669** – Enclosed

The Board will be asked to approve the current Five-Year Capital Outlay Plan.

Item 17. Fiscal Health

Board Report No. **4670** – Enclosed

The Board of Trustees will be asked to accept a report that addresses the “Fiscal Health” of the District.

Item 18. 2013-14 Revisions to Organizational Structure

Board Report No. **4671** – Enclosed

The Board will review and consider approval of revisions to the organization of the District.

Item 19. Rejection of Keenan Claim #482913

Board Report No. **4673** – Enclosed

The Board will be asked to reject Claim #482913.

Item 20. Administrative Support Management (ASM) Meet and Confer Process for 2013-14

Board Report No. **4674** – Enclosed

The Board will consider approval of the Administrative Support Management (ASM) Meet and Confer Process for 2013-14.

Items From The Board

There are no items from the Board.

Item 21. Continuation of Closed Session

The Board will reconvene into closed session on announced items if not concluded during the earlier scheduled closed session.

Item 22. Return to Open Session and Report of Action From Closed Session

The Board will reconvene into open session and announce any action - if any, that it is required to report.

Item 23. Adjournment