Pursuant to notice duly and regularly given, a regular meeting of the Governing Board of the Siskiyou Joint Community College District was held on Tuesday, July 7, 2009, at 5:00 p.m., in the Board Room at College of the Siskiyou, Weed, California.

Item 1. Call to Order and Attendance
At 5:02 p.m. Jim Hardy, President, called to order the 845th meeting, a regular meeting, of the Governing Board of the Siskiyou Joint Community College District in the Board Room at the Weed Campus.

The following members were present:
James Hardy, President
Marilyn Hall
Greg Hanna
Barry Ohlund
Bob Rice
Kitty Lyons, Student Trustee
Randall C. Lawrence, Superintendent/President / Secretary to the Board

Absent: Alan Dyar, Vice President/Clerk
        Penny Heilman

Also present:
Steve Crow, Vice President – Administrative and Information Services
Robin Richards, Vice President – Student Services
Kent Gross, Controller
Nancy Miller, Director Human Resources & Recording Secretary

Item 2. Announcement of Closed Session Items
Jim Hardy, President, reviewed the items to be addressed in closed session.

Item 3. Closed Session
➢ Public Employee Appointment
  ▪ Biology Instructor – 1 permanent position
  ▪ English Instructor – 1 permanent position
  ▪ Mathematics Instructor – 1 permanent position
  ▪ Speech Communications Instructor – 1 permanent position
  ▪ Technical Theater Instructor – 1 permanent position
  ▪ Adjunct Instructors, spring semester – 6 short-term positions
  ▪ Adjunct Instructors, summer session – 19 short-term positions
  ▪ Campus Safety Specialist - 3 short-term positions
  ▪ Campus Safety Specialist – 1 substitute position
  ▪ Foundation Director – 1 short-term position
  ▪ Instructional Support Specialist 2, Fire – 1 short-term position
  ▪ Instructional Support Specialist 2, Technology – 3 substitute positions
  ▪ Lead Resident Advisor, Upward Bound – 7 short-term positions
  ▪ Specialist, Institutional Research – 1 substitute position
Student Services Specialist 1, Financial Aid – 1 substitute position
Student Services Specialist 2, Yreka – 1 short-term position
Sports Official – 5 short-term positions
Upward Bound Summer Instructor, Dance – 1 short-term position
Upward Bound Summer Instructor, English – 1 short-term position
Upward Bound Summer Instructor, Fitness – 1 short-term position
Upward Bound Summer Instructor, Green Project Instructor – 1 short term position
Upward Bound Summer Instructor, Health – 1 short-term position
Upward Bound Summer Instructor, Math – 1 short-term position
Upward Bound Summer Instructor, Math & Science Lab – 1 short term position
Upward Bound Summer Instructor, Reading – 1 short-term position
Upward Bound Summer Instructor, Science – 1 short-term position
Upward Bound Summer Instructor, Spanish – 1 short-term position
Van Driver – 3 short-term positions
Volunteers – 23 positions

- Public Employee Discipline/Dismissal/Release
- Consideration of Suspension or Other Disciplinary Action of a Student
- Labor Negotiations
  - Name of Organization Representing Employee: CCCA/CTA/NEA
  - Name of Organization Representing Employee: CSEA
  - Name of Organization Representing Employee: Administrative Support/Management Group
- Anticipated Litigation, 1 case, pursuant to subdivision (b) of California Government Code Section 54956.9

At 5:04 p.m. the Board convened in closed session.
At 5:55 p.m. the Board took a brief recess.
At 6:09 p.m. the Board reconvened in open session

Also Present:
Li Collier, Director, Instructional Services
Dawna Cozzalio, Foundation Director
Vickie Donaldson, ASM Representative
Michael Graves, Academic Senate Representative
Mark Healy, Director MOT
Jennifer Ridgeway, Parson’s 3D/I Staff
Rachael Shea, CSEA Representative
Dawnie Slabaugh, Public Relations Staff
Charlie Unkefer, Press
Beatriz Vasquez, Dean, Liberal Arts & Sciences
Kevin Wagner, Parson’s 3D/I Staff

Item 4. Announcement of Open Forum Procedures
Board President Hardy announced anyone wishing to address the Board on a non-agenda item may do so by completing the Open Forum form and submitting a copy to the secretary.
Item 5. Administration of the Oath of Office – Kitty Lyons, Student Trustee
Board President Hardy administered the Oath of Office to incoming Student Trustee Kitty Lyons.

STAFF REPORTS

Item 6. Board Member Reports
Trustee Ohlund announced the Yreka Rotary Club would be touring the Rural Health Science Institute (RHSI) in Yreka on July 22 at noon and invited anyone interested to join them.

Trustee Hall reported she was absent at the last meeting due to some family commitments with her grandchildren.

Trustee Hanna reported he attended the Visioning Meeting held in Scott Valley.

Trustee Rice stated he attended the Vision Meeting and activities in Dorris and Tulelake. He also reported he and his son were honored at the Hartnell College graduation ceremony where his son is a trustee. They were recognized for being the only father/son team out of 1,117 community colleges in the United States to serve as trustees.

Item 7. Report of Administration, Student Trustee and Representatives at the Board Table.
Randy Lawrence reported the college received a donation to produce a professional video to be used for promoting the College. The video will be centered on partnerships, how the College serves the community, and how the College Foundation is a conduit for the College. The video production crew accompanied Randy on some of his trips out to the community. Over the last month, a number of Visioning Meetings were held in the community and some of the days were also used as an opportunity to talk with business people from the community. The College continues to receive input on the College vision and Robin will be helping to process the information received. The Visioning Committee is working on a draft vision statement and hopes to have it ready for campus review in September. The plan is to continue work on the vision during October Planning Day and have it completed by the end of Fall semester.

Randy also reported the College’s relationship with the City of Weed is growing and he will be meeting with the Weed Economic Development group and hopes to help build Weed as a college town. Randy, Steve Crow, and the Weed City Administrator met with the Ford Family Foundation representative regarding the possibility of co-locating some social service agencies in the Weed Family Resource Center.

Robin Richards reported that staff is spending a lot of time in Banner Training with the goal of being ready to go live with the Finance module in July 2009, Human Resources/Payroll in January 2010 and Student/Instruction in Summer 2010.

Beatriz Vasquez reported from the Instruction Area that a meeting was held with a facilities specialist to train staff in the area of facility development. A meeting was
held to review the results of the RHSI survey that was made possible by the Wal-Mart
Grant. A report on the survey results will be provided at a later date. She commended
Li Collier for her work on the Environmental Summit that was held in June and also to
the students participating in the culminating performance of the Vocal Jazz and Show
Choir Camp. She noted that Bill Hirt was interviewed for an article on volcanoes for a
regional publication. Dr. Vasquez stated that was invited to attend the Basic Skills
Institute.

Steve Crow thanked Jennifer Ridgeway for a tour of the RHSI, and provided a handout
that details the budgets associated with the Measure A projects. He has been working
with MCTV on their visioning activities. Mr. Crow reported the state indicated that
they will be deferring to July 31st the College apportionment that was to be received on
June 30th.

Dawna Cozzalio reported the Foundation Golf Tournament was a success. There were
136 golfers who participated and the foundation raised $17,000. The annual campaign
for the RHSI endowment was recently kicked off. Also, she recently participated in a
Retail and Thrift Store Conference.

Mike Graves reported that five new faculty members were hired and would begin their
assignments in August. He is in the process of identifying mentors to assist with
orienting the new faculty members.

**REPORTS/NO ACTION**

Item 8. Index of Board Reports, School Year 2008-09
A listing of Board Reports generated from July 2008 - June 2009 was provided for
information only.

Item 9. 2009-2010 Distribution of COS Foundation Scholarships
Board Report No. 4338 – Enclosed

The Foundation reported they reviewed 41 scholarship applications from Siskiyou
County high school students and awarded 24 scholarships totaling $21,600.

Item 10. Professional Growth Awards
Board Report No. 4339 – Enclosed

The Board received information regarding Professional Growth Awards to the
following employees: Jennie Cannon, Mary Mericle, and Denise Broomfield.

**ACTION ITEMS**

Item 11. Action From Closed Session

- Public Employee Appointment
  - Biology Instructor – 1 permanent position
  - English Instructor – 1 permanent position
- Mathematics Instructor – 1 permanent position
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- Upward Bound Summer Instructor, Reading – 1 short-term position
- Upward Bound Summer Instructor, Science – 1 short-term position
- Upward Bound Summer Instructor, Spanish – 1 short-term position
- Van Driver – 3 short-term positions
- Volunteers – 23 positions

A motion was made and seconded (Ohlund/Hall) to approve the personnel list. The motion carried with the following vote: 5 ayes, 0 noes, 2 absent.

Consent Agenda

Item 12. Reading of the Minutes -- Enclosed
Minutes of the 844th meeting, a regular meeting, held on Tuesday, June 2, of the Governing Board of the Siskiyou Joint Community College District were approved.

Item 13. Monthly Summary of Revenue and Expenditures -- Enclosed
Disbursement Summary -- Enclosed
A statement of revenue and expenditures and summary of warrants for prior month showing approved budget, budget adjustments, actual revenue and expenditures including encumbrances and variances expressed as a percentage of the adjusted budget was approved.

A statement showing anticipated flow of cash in and out of cash treasury and projected balances at end of month for cash in treasury, cash in savings, cash in checking, and cash in Local Area Investment Fund (LAIF) was approved.
Item 15. Status of Reserves -- Enclosed
A statement showing status of reserves projected for end of current fiscal year was approved.

Item 16. Budget Adjustments – Fiscal Year 2008-09 -- Enclosed
Adjustments to the 2008-09 budget were approved.

Item 17. Date of Upcoming Board Meetings
- July 25, 2009 – (Retreat Begins at 9:00 a.m.)
- August 4, 2009 – Regular meeting  Randy requested the Board consider moving this meeting to August 18.
- September 1, 2009 – Regular Meeting

It was moved and seconded (Hanna/Ohlund) to approve the consent agenda and to change the August Regular Board Meeting to August 18. The motion carried with the following vote: 5 ayes, 0 noes, 2 absent.

Item 18. Open Forum
There were no open forum items.

Regular Agenda

Item 19. Sound Fiscal Management Self-Assessment Checklist
Board Report No. 4337 – Enclosed

It was moved and seconded (Hall/Hanna) to accept the Sound Fiscal Management Self-Assessment Checklist, which is the standard used to monitor and evaluate the financial health of the District. The motion carried with the following vote: 5 ayes, 0 noes, 2 absent.

Item 20. Approval of Tentative Negotiated Agreement between Siskiyou Joint Community College District and College of the Siskiyous California School Employees Association (CSEA, Chapter No. 581)
Board Report No. 4340 – Enclosed

It was moved and seconded (Ohlund/Hall) to approve the Tentative Negotiated Agreement between Siskiyou Joint Community College District and College of the Siskiyous California School Employees Association (CSEA, Chapter 581) where revisions were made to the following articles: Article 8 – Compensation; Article 9 – Health and Welfare Benefits, Appendix C – Professional Growth Awards. The motion carried with the following vote: 5 ayes, 0 noes, 2 absent.

Item 21. COS Board Policies: Chapter 7 – Human Resources (Part 1) First Reading
Board Report No. 4341 – Enclosed

It was moved and seconded (Ohlund/Hanna) to accept as a first reading proposed revisions to Part 1 of the Board Policies related to Human Resources. The motion carried with the following vote: 5 ayes, 0 noes, 2 absent.
Item 22. Resolution No. 2009-10-01 – Resolution of the Board of Trustees of the Siskiyou Joint Community College District Requesting the Board of Supervisors of Siskiyou County to Sell General Obligation Bonds of the District in a Principal Amount not to Exceed $1,000,000 and Approving Certain Other Matters Related Thereto Board Report No. 4342 – Enclosed

It was moved and seconded (Hall/Ohlund) to adopt No. 2009-10-01 to request the County Board of Supervisors to sell a general obligation bond of an amount not to exceed $1,000,000. The motion carried with the following vote: 5 ayes, 0 noes, 2 absent.

Item 23. Resolution No. 2009-10-02 – Resolution of the Board of Trustees of the Siskiyou Joint Community College District Regarding its Intention to Issue Tax-Exempt General Obligation Bonds
Board Report No. 4343 – Enclosed

It was moved and seconded (Hanna/Hall) to adopt Resolution No. 2009-10-02 allowing the District to be reimbursed for expenses associated with bond projects incurred prior to the issuance of additional Measure A bonds. The motion carried with the following vote: 5 ayes, 0 noes, 2 absent.

The meeting was adjourned at 7:04 p.m.

Respectfully Submitted,

Randall C. Lawrence, Secretary to the Governing Board of the Siskiyou Joint Community College District

Approved:
____________________________President

____________________________Clerk