Pursuant to notice duly and regularly given, a regular meeting of the Governing Board of the Siskiyou Joint Community College District was held on Tuesday, September 8, 2009, at 4:30 p.m., in the Board Room at College of the Siskiyous, Weed, California

Item 1. Call to Order and Attendance
At 4:35 p.m. Jim Hardy, President, called to order the 847th meeting, a regular meeting, of the Governing Board of the Siskiyou Joint Community College District in the Board Room at the Weed Campus.

The following members were present:
Marilyn Hall
Greg Hanna
James Hardy, President
Penny Heilman
Barry Ohlund
Bob Rice
Randall C. Lawrence, Superintendent/President / Secretary to the Board

Absent: Alan Dyar, Vice President/Clerk

Also present:
Steve Crow, Vice President – Administrative and Information Services
Robin Richards, Vice President – Student Services
Barry Russell, Vice President - Instruction
Dawna Cozzalio, PIO/Foundation
Dawnie Slabaugh, PIO/Foundation
Kathy Suvia, President, Foundation
Li Collier, Director, Instructional Services
Karen Tedsen, Grants Coordinator
Connie Warren, Grants & Contracts Technician
Beatriz Vasquez, Dean, Liberal Arts & Sciences
Kent Gross, Controller
Rose Applewhite, Recording Secretary

Item 2. Study Session: Executive Level Reorganization Plan
President Randall Lawrence presented his proposed Executive Level Reorganization Plan and provided the Trustees with an opportunity to discuss and review the proposed plan. Specifically, the reorganization was based on the need to pull student learning into one unit and expand on our capacity for marketing and fundraising. A consultant will be hired to handle the search process for a Chief Learning Officer, the newly developed position that will oversee the combination of elements for Instruction and Student Services.

Item 3. Announcement of Closed Session Items
Jim Hardy, President, reviewed the items to be addressed in closed session.

Item 4. Closed Session
- Public Employee Appointment
Item 5. Announcement of Open Forum Procedures
Board President Jim Hardy announced anyone wishing to address the Board on a non-agenda item may do so by completing the Open Forum form and submitting a copy to the secretary.

STAFF REPORTS

Item 6. Board Member Reports

Item 7. Report of Administration, Student Trustee and Representatives at the Board Table - Enclosed
The Board received reports from Trustees, Administration and Staff.
Barry Russell, Vice President, Instruction, introduced new faculty members to the Board. The following individuals were welcomed to the COS community:

- Neil Carpentier-Alting, Technical Theater Instructor
- Patricia Dunn, RN Instructor
- Alison Varty, Biology Instructor
- Ryan Petifils, Math Instructor
- Michael Tischler, English Instructor
- Jayne Turk, Speech Instructor

President Lawrence reminded the Board about the Alumni event scheduled for Saturday, October 3, 2009, and encouraged all to attend the full day of events which will include the following:

- Tailgate Barbecue with music beginning at 11 a.m. next to the Tennis Courts.
- COS Football vs. Laney College, 1 p.m. at the Hershel Meredith Memorial Stadium
- Wine & Cheese Alumni Reception – 4:30 to 6:30 p.m. in the Learning Resources Center Foyer
- Concert by After Glow beginning at 7 p.m. in the COS Theater

REPORTS/NO ACTION

Item 8. Review of Maintenance, Operations, and Transportation (MOT) Department Program Review

Board Report No. 4350 – Enclosed

The results of the Maintenance, Operations, and Transportation (MOT) Department program review was provided for Board information. The purpose of the review was to provide an analysis of the strengths, weaknesses, opportunities, and challenges facing the department. There were many findings in the program review which fell within the areas of resources, planning, and communication.

Item 9. Proposed Executive Level Reorganization Plan

Board Report No. 4351 - Enclosed

This item was the topic of the study session held at the beginning of the Board meeting, and the items discussed were as follows:

Director of Planning/Assessment (future position) will be responsible for Accreditation, Research, and Strategic Planning.

Vice President, Administration will be responsible for Maintenance & Operations, Information Technology, Business Office, and other potential duties.

Chief Learning Officer (future position) will be responsible for all elements of Instruction and Student Services.

Executive Director Institutional Advancement (a future position) will be responsible for Foundation, Marketing/PIO, Publications, Grants, Recruiting, and Community Affairs.

Human Resources will remain the same.

The organizational chart will be revised to reflect these changes.
ACTION ITEMS

Item 10. Action From Closed Session

➤ Public Employee Appointment
  ❯ Vice President Contracts – 3 permanent positions
  ❯ Adjunct Instructors, summer session – 9 short-term positions
  ❯ Adjunct Instructors, fall semester – 48 short-term positions
  ❯ Campus Safety Specialist – 1 substitute position
  ❯ Expert Instructional Aide – 1 short-term position
  ❯ Instructional Support Specialist 1, Guide 596 – 1 short-term position
  ❯ Instructional Support Specialist 1, Math – 2 short-term positions
  ❯ Instructional Support Specialist 2, EMT – 7 short-term positions
  ❯ Instructional Support Specialist 2, Fire – 8 short-term positions
  ❯ Instructional Support Specialist 2, Technology – 3 short-term positions
  ❯ Instructional Support Specialist 2, Technology – 2 substitute positions
  ❯ Instructional Support Specialist 2, Theater – 1 substitute position
  ❯ Instructional Support Specialist 2, Welding – 1 short-term position
  ❯ Interpreter 1 – 2 short-term positions
  ❯ Program Assistant, Nursing – 1 short-term position
  ❯ Student Services Specialist 1, Financial Aid – 1 short-term position
  ❯ Volunteers – 71 positions

It was moved and seconded (Heilman/Hall) to approve the personnel list. The motion carried with the following vote: 5 ayes, 1 No (Rice) 1 absent.

➤ Public Employee Discipline/Dismissal/Release
➤ Consideration of Suspension or Other Disciplinary Action of a Student
➤ Labor Negotiations
  ❯ Name of Organization Representing Employee: CCCA/CTA/NEA

There was no action taken.

Consent Agenda

Item 11. Reading of the Minutes – Enclosed
Minutes of the 846th meeting, a regular meeting, held on Tuesday, August 18, 2009, of the Governing Board of the Siskiyou Joint Community College District was approved.

Item 12. Monthly Summary of Revenue and Expenditures – Enclosed
Disbursement Summary -- Enclosed
A statement of revenue and expenditures and summary of warrants for prior month showing approved budget, budget adjustments, actual revenue and expenditures including encumbrances and variances expressed as a percentage of the adjusted budget was approved.

A statement showing anticipated flow of cash in and out of cash treasury and projected balances at end of month for cash in treasury, cash in savings, cash in checking, and cash in Local Area Investment Fund (LAIF) was approved.
Item 14. **Status of Reserves** – Enclosed
   A statement showing status of reserves projected for end of current fiscal year was approved.

Item 15. **New Course Proposals**
   Course proposals in Agriculture, Family & Consumer Science, Guidance, Music, and Speech were approved.

Item 16. **Date of Upcoming Regular Board Meetings**
   - **Tuesday, October 6, 2009**
   - **Tuesday, November 3, 2009 – Meeting will be held at Yreka Campus**
   - **Tuesday, December 1, 2009**

It was also determined that the November 3rd meeting would be held on the Yreka Campus. Student Trustee, Kitty Lyons, suggested holding the Board meeting in the Distance Learning Center so that the meeting could be televised out to the Yreka Campus. Due to scheduling conflicts, Kitty’s suggestion was not an option.

It was moved and seconded (Heilman/Hall) to accept the consent agenda. The motion carried with the following vote: 6 ayes, 0 noes, 1 absent.

Item 17. **Open Forum**
   There were no open forum items.

**Regular Agenda**

Item 18. **Acceptance of Governor’s Workforce Investment Act Funds for Allied Health Programs**
   Board Report No. 4349 – Enclosed

   Barry Russell, Vice President, Instruction, began his explanation of the grant award by expressing kudos for Karen Tedsen, Grants Coordinator, and her excellent organizational and writing skills.

   Barry also stated the grant will allow COS an opportunity to offer additional LVN cohorts of 20-30 students in Fall 2009 and Spring 2011, as well as cohorts of 30 CNA students each Fall semester and an added 15 students in the summer.

   Funds in the amount of $239,708, for the first grant funding period, will be used to support salary and benefits for one full-time simulation technician. Money will also be budgeted for instructional supplies and equipment, simulation training, and advertising. The College will receive a 10% indirect fee.

   It was moved and seconded (Hanna/Ohlund) to accept the Workforce Investment Act Grant and authorize expenditures. The motion carried with the following vote: 6 ayes, 0 noes, 1 absent.
Item 19.  **2009-10 Final Proposed Budget**

Board Report No. **4352** – Enclosed

The proposed 2009-10 budget was presented with an 8.98 percent reserve which temporarily exceeds the 7 percent reserve required by the Board in anticipation of additional cuts in early 2010 after the State revenues have been determined.

It was moved and seconded (Hanna/Ohlund) to adopt the 2009-10 final proposed budget as contained in Schedules A through E. The motion carried with the following vote: 6 ayes, 0 noes, 1 absent.

Item 20. **Adjournment**

There being no further business to come before the Board, President Hardy declared the meeting adjourned at 7:30 p.m.

Respectfully Submitted,

Randall C. Lawrence, Superintendent/President and Secretary to the Governing Board of the Siskiyou Joint Community College District

Approved:

________________________President

________________________Clerk