Pursuant to notice duly and regularly given, a regular meeting of the Governing Board of the Siskiyou Joint Community College District was held on Tuesday, July 1st at 5:00 p.m., at the Rural Health Sciences Institute – Yreka Campus in Room 123 at College of the Siskiyous, Yreka, CA.

At 4:30 p.m. Ivory Li from Piper Jaffray gave a presentation to the Board of Trustees regarding evaluation of refinancing opportunity for election of the 2005 (Measure A) Series A Bonds.

Item 1. Call to Order and Attendance
At 5:02 p.m. Barry Ohlund, President, called to order the 921st meeting, a regular meeting, of the Governing Board of the Siskiyou Joint Community College District at the Rural Health Sciences Institute in Room 123 on the Yreka campus.

The following Members were Present:
Barry Ohlund, President
Greg Hanna, Vice President/Clerk
Alan Dyar
Carol Cupp
Penny Heilman
Robert Rice
Jim Hardy

Also Present:
Scotty Thomason, Interim Vice President, Administrative Services
Dr. Gregory South, Interim Vice President, Instruction
Nancy Miller, Executive Director, Human Resources
Kathy Gassaway, Recording Secretary

Item 2. Announcement of Closed Session Items and Opportunity for Public Comment on Announced Closed Session Items
Trustee Barry Ohlund reviewed the items to be addressed in closed session.

The Board convened into closed session at 5:03 p.m.

Item 3. Closed Session
- Public Employee Appointment (pursuant to Government Code Section 54957)
  - Adjunct Instructors, summer session – 8 short-term positions
  - Account Clerk 1, Bookstore – 1 short-term position
  - Account Clerk 1, Bookstore – 1 substitute position
  - Acting Superintendent/President – 1 short-term position
  - Assistant Dean, Learning Resources – 1 permanent position
  - Assistant Director, MOT – 1 interim position
  - Assistant Program Grant Manager – 1 short-term position
  - Dean, Career and Technical Education – 1 permanent position
  - Director I, Human Resources – 1 permanent position
  - Director II, Athletics and Health, Physical Education and Recreation (HPER) – 1 permanent position
• Director II, Director Research and Evaluation – 1 permanent position
• Director II, Student Life – 1 permanent position
• Expert Instructional Aide, Math Lab – 2 short-term positions
• Instructional Support Specialist 2, EMS – 1 short-term position
• Instructional Support Specialist 2, Library – 1 short-term position
• Interim Associate Dean of Student Success – 1 permanent position
• Program Specialist 2, DSPS – 1 permanent position
• Upward Bound, Activities Director – 1 short-term position
• Van Driver – 4 short-term positions
• Vice President – Instruction – 1 interim position
• Volunteers – 6 positions

➢ Public Employee Employment (pursuant to Government Code Section 54957)
  • Title: Superintendent/President

➢ Public Employee Discipline/Dismissal/Release/Non-Renewal (pursuant to Government Code Section 54957)

➢ Consideration of Suspension or Other Disciplinary Action of a Student (pursuant to Government Code Section 72122)

➢ Labor Negotiations (pursuant to Government Code Section 54957.6)
  • Conference with Labor Negotiators
    Agency Designated Representative: Nancy Miller
    Employee Organization: College of the Siskiyous Faculty Association

The Board took a brief recess at 6:15 p.m.
The Board reconvened into open session at 6:23 p.m.

Also Present After Closed Session:
  Dr. Robert Taylor, Dean, Career & Technical Education
  Kent Gross, Controller
  Michael Tischler, President, Faculty Association
  Jayne Turk, Academic Senate
  Eric Houck, President, ASM
  Sharon Swingle, President, CSEA
  Bart Scott, Director, Research & Evaluation
  Dawnie Slabaugh, PIO/Foundation Office
  Larry Glenn, Staff
  Patrice Thatcher, Faculty

Item 4. Announcement of Open Forum Procedures
President Barry Ohlund announced that anyone wishing to address the Board on a non-agenda item may do so by completing the Open Forum Form and submitting a copy to the secretary. Five minutes will be allotted to each speaker.

Item 5. Board Member Reports
The following information from the Trustees was received:
  ➢ Trustee Greg Hanna noted that his daughter recently graduated from high school and attended the sober grad night. Greg learned that there are lots of students from Etna High School that will be coming to COS this fall.
Trustee Alan Dyar attended 3 graduations with his grandkids. He also had the opportunity to give out a Foundation scholarship to a Happy Camp High School graduate.

Trustee Carol Cupp thanked the search committee for their work on the Superintendent/President position. The fair booth will be open from August 6th to 10th, and Carol asked for volunteers to man the booth during this time. Carol is also working with a potential student who would move here for the nursing program.

Trustee Barry Ohlund has been doing a lot of traveling recently. He noted that he has definitely recruited a student for the nursing program, and is working with another potential student.

Item 6. Report of Administration, Student Trustee and Representatives at the Board Table
In addition to the written report provided, the following reports were received:

Scotty Thomason:
- Scotty noted Dr. Frost’s last day on campus was yesterday.
- Scotty attended the fair the year before last, and is looking forward to working in the booth this year.
- We should be hearing from ACCJC this week regarding the special report that was submitted in April.
- The state budget was signed has been signed by the Governor and contains a deficit of 1%. Currently, enrollment for fall is down, however, this could change by the start of the semester.

Student Learning:
- Dr. South noted that they are taking a first look at fall enrollments and are identifying classes that are under enrolled. Adjustments will be made as necessary.

PIO/Foundation Office:
- Dawnie Slabaugh distributed a sign-up sheet for the fair booth. She also distributed some literature from the Chancellor’s Office including a handout on Sidekick, a new Web portal, and a brochure titled “Focus on Student Success”.

Classified Staff:
- Sharon and Donna have been meeting with Nancy Miller to work on CSEA issues, and are pleased with the progress so far.

Career and Technical Education
- Dr. Taylor noted that have used t-shirts and baseball caps as a marketing tool for career pathways. Raley’s and Walmart have both agreed to let CTE have a booth in their stores for recruitment. J.C. Penney’s has agreed to donate some manikins.

REPORTS/ NO ACTION

Item 7. 2014-2015 Distribution of COS Foundation Scholarships
Board Report No. 4766 – Enclosed
The Board was presented with the 2014-2015 Foundation Scholarship recipients. The scholarship funding made available to students for 2014-2015 is $38,536.98. After all applications were reviewed, the Foundation awarded a total of $31,900 in scholarships to 39 students. The Foundation Scholarship Review Committee received 54 applications from students attending Golden Eagle Charter, Etna, Mt. Shasta, Happy Camp, Yreka and Weed High Schools and continuing COS students.
Item 8. **Professional Growth Awards**  
Board Report No. 4770 – Enclosed  
This report was presented to inform the Board about recipients of Professional Growth Awards. In June, professional growth awards were earned by three classified staff as follows: Kristopher Lininger, Mary Mericle and Stephanie Wroten. Each staff member was paid a $500 stipend for a total of $1,500 in stipends paid.

### ACTION ITEMS

**Consent Agenda**

**Item 9. Reading of the Minutes** – Enclosed  
Minutes of the 920th meeting, a regular meeting, held on Tuesday, June 3, 2014 of the Governing Board of the Siskiyou Joint Community College District were approved with the following correction: change the title of Elaine Eldridge who attended the meeting from Classified Staff to ASM Staff.

**Item 10. Monthly Summary of Revenue and Expenditures** - Enclosed  
**Disbursement Summary** – Enclosed  
The statement of revenue and expenditures and summary of warrants for prior month showing approved budget, budget adjustments, actual revenue and expenditures including encumbrances and variances expressed as a percentage of the adjusted budget was approved.

The statement showing anticipated flow of cash in and out of cash treasury and projected balances at end of month for cash in treasury, cash in savings, cash in checking, and cash in Local Area Investment Fund (LAIF) was approved.

**Item 12. Status of Reserves** – Enclosed  
A statement showing the status of reserves projected for the end of the current fiscal year was approved.

**Item 13. Budget Adjustments** – Fiscal Year 2013/14 – Enclosed  
Adjustments to the 2013/14 budget were approved.

**Item 14. Index of Board Reports, School Year 2013 - 2014** – Enclosed  
A list of Board Reports from July 2013 to June 2014 was approved.

**Item 15. Career and Technical Education Advisory Committee Membership** – Enclosed  
A list of the Career and Technical Education Advisory Committee membership was approved.

**Item 16. Service Agreements and Lease Renewal** – Enclosed  
The following service agreements and lease renewal were approved:  
- Peace Officer Standards Training (POST)  
- Siskiyou County Health and Human Services  
- Etna Ambulance  
- Eagle’s Nest Shop (renewal lease)

**Item 17. Revised Job Descriptions and Salary Schedules** – Enclosed  
The following job descriptions and salary schedules were approved:
Instructional Support Specialist 2, Art & Theater (Classified-CSEA)
Administration Specialist II (Classified-CSEA)
Director, Financial Aid (Classified-ASM)
2014-15 Classified Bargaining Unit Salary Schedule

Item 18. Dates of Upcoming Meetings
- Tuesday, August 5, 2014
- Tuesday, September 2, 2014
- Tuesday, October 7, 2014

It was moved and seconded (Dyar/Heilman) to approve the consent agenda with the correction to the minutes. The motion carried with the following vote: 7 ayes, 0 noes, 0 absent.

Item 19. Open Forum
No open forum items were presented.

Discussion and Action Items

Item 20. Acceptance of Enrollment Growth Grant for Associate Degree Nursing Programs
Board Report No. 4765 – Enclosed
The Board received information about a grant acquired from the California Community Colleges Chancellor’s Office and considered approval of expenditures. COS first received funding in 2006 to implement its LVN to RN Step-Up Program, and has received five additional awards since that time. A new application was submitted in April 2014, and notification of the award was received in June 2014. COS will receive $55,487 for fiscal year 2014-15. Funds will provide for instructional equipment, supplies, staff training and travel.

A motion was made and seconded (Hanna/Heilman) to approve Board Report No. 4765. The motion carried with the following vote: 7 ayes, 0 noes, 0 absent.

Item 21. Acceptance of Ford Family Foundation Grant
Board Report No. 4767 – Enclosed
The Board received information about a grant acquired from the Ford Family Foundation (FFF) and considered approval of expenditures. Patrice Thatcher-Stephens was approached by the Ford Family Foundation’s Early Childhood Development Program Officer regarding working with the program. This proactive program in early childhood aims to increase the number of children in rural and Northern California who are entering Kindergarten “school-ready”. COS was invited to submit a grant application in support of the design and implementation of the Abacus Project, a developmentally appropriate early math awareness-raising curriculum. An application was submitted in May 2014, and notice of funding received in June 2014. COS will receive $90,000 for the period from July 1, 2014 to December 31, 2015. Funding will be used to purchase educational materials, pay for project consultants, trainers and one adjunct instructor, and to provide for travel, facilities, marketing and administrative support.

A motion was made and seconded (Cupp/Dyar) to approve Board Report No. 4767. The motion carried with the following vote: 7 ayes, 0 noes, 0 absent.
Item 22. **Revisions to Board Policies – Second Reading**
   Board Report No. 4768 – Enclosed
   The Board was asked to consider approval of revisions to Board Policies 1200, 2315, 2330, 3200, 3410, 3430, 5052 and 6340 as a second reading. The District subscribes to the Policy and Procedure Service through the Community College League of CA. Revisions to several of these policies were advised for change per Update #24, while the others were part of the regular review schedule.

A motion was made and seconded (Heilman/Hanna) to approve Board Report No. 4768. The motion and amendment carried with the following vote: 7 ayes, 0 noes, 0 absent.

Item 23. **GASB 45 – Retiree Health Actuarial Study**
   Board Report No. 4769 – Enclosed
   The Board was asked to accept a report that addresses the requirement for an actuarial study relating to the District’s retiree health benefits. The District is required to perform an actuarial study every two years in order to determine numerous components of the District’s post-employment benefit costs for the eligible current and retired employees. The administration contracted with an independent company, Total Compensation, Inc., to perform the actuarial study in order to be in compliance with the GASB regulations. The District has 86 eligible employees (62 retired and 24 active) whom currently have or will have lifetime health benefits through the College. A chart compared components from this study to studies done in 2010 and 2012. The main reason for the significant drop in the annual required contribution (ARC) is the District’s decision to move away from a self-insured health plan to a premium based health insurance. The revised information in the most recent report shows how close we are to potentially being able to fund our ARC. Besides helping control our future budget expenditures, the reduced liability and annual contributions will play a large role in securing future financing and more immediately reflect a secure financial picture as it relates to the Fiscal Accreditation standards.

A motion was made and seconded (Cupp/Hardy) to approve Board Report No. 4769. The motion carried with the following vote: 7 ayes, 0 noes, 0 absent.

Item 24. **Public Employee Appointment: Superintendent/President**
   A motion was made and seconded (Dyar/Heilman) to adjourn the regular meeting of July 1, 2014 and reconvene the regular meeting on July 14, 2014. All items appearing on today’s regular meeting agenda that the Board has not completed will be taken up at that time. The motion carried with the following vote: 7 ayes, 0 noes, 0 absent.

**Items from the Board**

There were no items from the Board.

A motion was made and seconded (Dyar/Heilman) to rescind the motion made under Item #24. The motion carried with the following vote: 7 ayes, 0 noes, 0 absent.

Item 25. **Continuation of Closed Session**
   The Board convened into closed session at 7:05 p.m.

The Board reconvened into open session at 7:12 p.m.
Item 26. Report of Action From Closed Session
A motion was made and seconded (Hardy/Rice) to approve the personnel list. The motion carried with the following vote:

<table>
<thead>
<tr>
<th>Name</th>
<th>Vote</th>
</tr>
</thead>
<tbody>
<tr>
<td>Carol Cupp</td>
<td>Aye</td>
</tr>
<tr>
<td>Penny Heilman</td>
<td>Aye</td>
</tr>
<tr>
<td>Alan Dyar</td>
<td>Aye</td>
</tr>
<tr>
<td>Barry Ohlund</td>
<td>Aye</td>
</tr>
<tr>
<td>Greg Hanna</td>
<td>Aye</td>
</tr>
<tr>
<td>Robert Rice</td>
<td>Aye</td>
</tr>
<tr>
<td>Jim Hardy</td>
<td>Aye</td>
</tr>
</tbody>
</table>

Item 27. Adjournment
A motion was made and seconded (Dyar/Hardy) to adjourn the regular meeting of July 1, 2014 and reconvene the regular meeting on July 14, 2014. All items appearing on today’s regular meeting agenda that the Board has not completed will be taken up at that time. The motion carried with the following vote: 7 ayes, 0 noes, 0 absent.

Tonight’s meeting concluded at 7:16 p.m.

Respectfully Submitted,

Gregory South, Ph.D.
Acting Superintendent/President and the Secretary to the Governing Board of the Siskiyou Joint Community College District

Approved:

___________________________________President
___________________________________Clerk