Pursuant to notice duly and regularly given, a regular meeting of the Governing Board of the Siskiyou Joint Community College District was held on Tuesday, August 5th at 5:00 p.m., in the Board Room on the Weed Campus, Weed, CA.

At 4:30 p.m. Bart Scott gave a presentation on enrollment trends.

**Item 1. Call to Order and Attendance**

At 5:08 p.m. Barry Ohlund, President, called to order the 922nd meeting, a regular meeting, of the Governing Board of the Siskiyou Joint Community College District in the Board Room on the Weed Campus.

**The following Members were Present:**

Barry Ohlund, President
Greg Hanna, Vice President/Clerk
Alan Dyar
Carol Cupp
Penny Heilman
Robert Rice
Jim Hardy

**Also Present:**

Scotty Thomason, Superintendent/President
Dr. Gregory South, Interim Vice President, Instruction
Nancy Miller, Executive Director, Human Resources
Kathy Gassaway, Recording Secretary

**Item 2. Announcement of Closed Session Items and Opportunity for Public Comment on Announced Closed Session Items**

Trustee Barry Ohlund reviewed the items to be addressed in closed session.

The Board convened into closed session at 5:09 p.m.

**Item 3. Closed Session**

- **Public Employee Appointment (pursuant to Government Code Section 54957)**
  - Adjunct Instructors, spring semester – 1 short-term position
  - Adjunct Instructors, summer session – 22 short-term positions
  - Accompanist – 2 short-term positions
  - Administrative Secretary, Upward Bound – 1 short-term position
  - ASC Coordinator – 1 short-term position
  - Assistant Dean, Kinesiology & Athletics Director – 1 permanent position
  - Assistant Director, Financial Aid – 1 short-term position
  - Assistant Director, Student Housing & Student Activities – 1 change in assignment
  - Associate Dean, Learning Resources – 1 permanent position
  - Athletic Trainer -1 short-term position
  - Director, Public Relations & College Foundation – 1 substitute position
  - Director I, Human Resources, 1 permanent position
Distance Education Coordinator – 1 short-term position
Information Systems Technician – 1 short-term position
Instructional Support Specialist 1, Nursing – 1 short-term position
Instructional Support Specialist 2, Technology – 1 short-term position
Instructional Support Specialist 2, Writing Lab – 1 short-term position
Professional Expert, Financial Aid – 1 short-term position
Skilled Craft Technician – 1 short-term position
Student Services Specialist 2, Enrollment Services -2 short-term positions
Van Driver – 2 short-term positions
Vice President, Academic Affairs – 1 interim position
Volunteers – 16 positions

- Public Employee Discipline/Dismissal/Release/Non-Renewal (pursuant to Government Code Section 54957)
- Consideration of Suspension or Other Disciplinary Action of a Student (pursuant to Government Code Section 72122)
- Labor Negotiations (pursuant to Government Code Section 54957.6)
  - Conference with Labor Negotiators
    Agency Designated Representative: Nancy Miller
    Employee Organization: College of the Siskiyous Faculty Association
- Public Employee Employment (pursuant to Government Code Section 54957)
  - Title: Superintendent/President
- Public Employee Performance Evaluation (pursuant to Government Code Section 54957)
  - Title: Superintendent/President

The Board took a brief recess at 6:09 p.m.
The Board reconvened into open session at 6:18 p.m.

Also Present After Closed Session:
Dr. Robert Taylor, Dean, Career & Technical Education
Kent Gross, Controller
Michael Tischler, President, Faculty Association
Michael Graves, President, Academic Senate
Eric Houck, President, ASM
Sharon Swingle, President, CSEA
Bart Scott, Director, Research & Evaluation
Dawnie Slabaugh, PIO/Foundation Office
Sophie Beck, Student Trustee
Valerie Roberts, Interim Associate Dean of Student Success

Item 4. Announcement of Open Forum Procedures
President Barry Ohlund announced that anyone wishing to address the Board on a non-agenda item may do so by completing the Open Forum Form and submitting a copy to the secretary. Five minutes will be allotted to each speaker.

Item 5. Board Member Reports
The following information from the Trustees was received:
Trustee Robert Rice expressed his concern regarding the financial management the Board is faced with. There are three areas of concern: the 290 students dropped for not paying fees; the concern that enrollment is down 200 FTES; and the cost of legal fees last year totaling approximately $200,000. There was a spending freeze for the last part of May and all of June, and the reserve dipped below 7%. Trustee Rice further explained Pacific Power activity for the last 18 months, noting that they have raised costs by 25%. A solution to these dilemmas could be “payment in lieu of taxes”. He will be meeting with the power company and the County Board of Supervisors and would like to look into getting credit for transmission lines going through Siskiyou County. He also requested that the Board receive updates on legal fees as well as progress on FTES.

Trustee Carol Cupp attended the Foundation meeting held on July 22nd. A new committee has been created to look at fundraising activities. Carol will be working in the fair booth on Saturday night.

Trustee Jim Hardy congratulated Scotty as the new Superintendent/President, and welcomed him aboard.

Trustee Penny Heilman noted that she is looking forward to the fair and talking to community members. She is amazed by the misinformation or lack of information in the community, and would like to see that change. She further expressed her interest in seeing more local high school students attending COS after graduation.

**Item 6. Report of Administration, Student Trustee and Representatives at the Board Table**

In addition to the written report provided, the following reports were received:

- **Scotty Thomason:**
  - Scotty recognized Dr. South for filling in as acting president for the first 3 weeks of July. Organizational charts are in the packet for review later in the meeting. The academic management structure is still to be addressed.
  - Scotty expressed the need for the college to stabilize enrollment and grow. He further noted that it is a normal process to drop students for non-payment. Follow-up was done by emails, letters and phone calls. Faculty are also encouraged to contact these students.
  - Staff Orientation Day will be held on Thursday, August 14th. Board members are invited to attend the social gathering that afternoon at 4:30 at the brewery.
  - A flyer will be available at the fair to promote that high school students do not have to pay fees to take a COS class. We would also like to pursue the idea of offering classes on high school campuses.
  - The Board will need to schedule a retreat to complete their self-evaluation.

- **Student Learning:**
  - Dr. South noted that the Board had made an outstanding choice for the Superintendent/President position. He also thanked them for their support when he served as acting Superintendent/President.
  - We are trying to stop the bleeding of FTES and make data-driven decisions. We are down approximately 80 FTES from this same point last year.

- **ASM:**
  - As shown in the Campus Connection, Eric Houck noted that ASM member Stephanie Wroten just received her Master’s Degree in Education, dedicating it to Rose Applewhite who was a major influence on her educational and professional success.
Classified Staff:
- Sharon Swingle is looking forward to the classification study getting underway. There are still concerns regarding workload. She noted that two of her sons were unable to get the classes they needed and had to go to another institution to get them.

Academic Senate:
- Mike Graves expressed his concern about the 290 students being dropped for nonpayment. This is a quandary with classes that now have below the required 15 students. The two most important things facing us this year are our FTES and accreditation. Mike will be meeting regularly with Scotty and Dr. South. He is upbeat about the future.

Student Trustee:
- The summer camps are finishing up. There were 40 children that participated in Camp Broadway. Some of the CTE and athletic programs are starting this week. ASB is working with students in the Lodges to be sure they are properly prepared. Sophie gave a review of the Week of Welcome activities.

Item 7. Administration of the Oath of Office – Student Trustee, Sophie Beck
Board President Barry Ohlund administered the Oath of Office to the new Student Trustee, Sophie Beck.

REPORTS/ NO ACTION

Item 8. 2014-15 Organizational Charts
Board Report No. 4772 – Enclosed
The Board was asked to review the 2014-15 organization of the District. The attached charts reflect the District’s operations and staffing during this year. Some of the changes are temporary (interim) while others are permanent.

ACTION ITEMS

Consent Agenda

Item 9. Reading of the Minutes – Enclosed
Minutes of the following meetings were approved:
- 921st meeting, a regular meeting, held on Tuesday, July 1, 2014
- 921st meeting, an adjourned session, held on Monday, July 14, 2014
  \textit{Correction: Penny Heilman was not in attendance}
- 921st meeting, an adjourned session, held on Monday, July 21, 2014
- A special meeting held on Monday, July 21, 2014

Item 10. Monthly Summary of Revenue and Expenditures - Enclosed
Disbursement Summary – Enclosed
The statement of revenue and expenditures and summary of warrants for prior month showing approved budget, budget adjustments, actual revenue and expenditures including encumbrances and variances expressed as a percentage of the adjusted budget was approved.

The statement showing anticipated flow of cash in and out of cash treasury and projected balances at end of month for cash in treasury, cash in savings, cash in checking, and cash in Local Area Investment Fund (LAIF) was approved.
Item 12. **Status of Reserves** – Enclosed
A statement showing the status of reserves projected for the end of the current fiscal year was approved.

Item 13. **Budget Adjustments – Fiscal Year 2013/14** – Enclosed
Adjustments to the 2013/14 budget were approved.

Item 14. **Tender of Gifts** – Enclosed
The tender of gifts vetted by the COS Foundation was approved.

Item 15. **Archive File Destruction** – Enclosed
The destruction of archived files was approved.

Item 16. **Excused Absence of Governing Board Member** – Enclosed
The Board approved Resolution #2014-15-01 excusing Trustee Jim Hardy from the June 3, 2014 Board meeting due to hardship.

Item 17. **Dates of Upcoming Meetings**
- **Tuesday, September 2, 2014**
- **Tuesday, October 7, 2014**
- **Tuesday, November 4, 2014**

It was moved and seconded (Dyar/Hanna) to approve the consent agenda with the correction to the July 14, 2014 meeting minutes. The motion carried with the following vote: 7 ayes, 0 noes, 0 absent.

Item 18. **Open Forum**
No open forum items were presented.

**Discussion and Action Items**

Item 19. **Resolution #2014-15-02 Authorizing the Issuance of the Siskiyou Joint Community College District (Siskiyou and Shasta Counties, California) 2014 General Obligation Refunding Bonds**
Board Report No. 4771 – Enclosed
The Board was asked to approve the refinancing of the 2005 Measure A, Series A General Obligation Bonds. This resolution authorizes the issuance of the refunding bonds, specifies the basic terms, parameters and forms of the refunding bonds, and approves the form of Purchase Contract, Continuing Disclosure Certificate, Escrow Agreement and Preliminary Official Statement. Section 1 of the resolution establishes the maximum aggregate principal amount of the Refunding Bonds to be issued ($13,490,000). By refinancing this series of bonds at this time, the projected savings to taxpayers resulting from lower interest rates is approximately $733,500 over the next sixteen years.

A motion was made and seconded (Cupp/Dyar) to approve Board Report No. 4771. The motion carried with the following vote: 7 ayes, 0 noes, 0 absent.

Item 20. **Approval of Employment Contract for Superintendent/President**
The employment contract for the Superintendent/President was presented to the Board for approval. A motion was made and seconded (Hanna/Hardy) to approve the contract. The motion
carried with the following vote: 7 ayes, 0 noes, 0 absent. Trustee Dyar noted that they are happy to have Scotty here – there is lots of work to do.

Items from the Board

There were no items from the Board.

Item 21. Continuation of Closed Session

A second closed session was not needed.

Item 22. Report of Action From First Closed Session

A motion was made and seconded (Hanna/Hardy) to approve the personnel list. The motion carried with the following vote:

- Carol Cupp: Aye
- Alan Dyar: Aye
- Greg Hanna: Aye
- Jim Hardy: Aye
- Penny Heilman: Aye
- Barry Ohlund: Aye
- Robert Rice: Aye

Item 23. Adjournment

There being no further business to discuss, President Barry Ohlund declared the meeting adjourned at 7:22 p.m.

Respectfully Submitted,

Scotty Thomason
Superintendent/President and the Secretary to the Governing Board of the Siskiyou Joint Community College District

Approved:

______________________________President

______________________________Clerk