Pursuant to notice duly and regularly given, a regular meeting of the Governing Board of the Siskiyou Joint Community College District was held on Tuesday, November 4th at 5:00 p.m., in the Board Room on the Weed Campus, Weed, CA.

At 4:30 p.m. Denis Hagarty gave a presentation on the Suicide Awareness Program.

**Item 1. Call to Order and Attendance**

At 5:01 p.m. Barry Ohlund, President, called to order the 925th meeting, a regular meeting, of the Governing Board of the Siskiyou Joint Community College District in the Board Room on the Weed Campus.

The following Members were Present:
Barry Ohlund, President
Greg Hanna, Vice President/Clerk
Alan Dyar
Carol Cupp
Penny Heilman
Robert Rice
Jim Hardy

**Also Present:**
Scotty Thomason, Superintendent/President
Dr. Gregory South, Interim Vice President, Instruction
Nancy Miller, Executive Director, Human Resources
Kathy Gassaway, Recording Secretary

**Item 2. Announcement of Closed Session Items and Opportunity for Public Comment on Announced Closed Session Items**

Trustee Barry Ohlund reviewed the items to be addressed in closed session.

The Board convened into closed session at 5:02 p.m.

**Item 3. Closed Session**

- **Public Employee Appointment (pursuant to Government Code Section 54957)**
  - Adjunct Instructors, fall semester – 25 short-term positions
  - Account Clerk 1, Bookstore- 1 short-term position
  - Administrative Secretary, CTE – 1 substitute position
  - Expert Instructional Aide, Football – 1 short-term position
  - Expert Instructional Aide, Music – 6 short-term positions
  - Instructional Support Specialist 2, Fire – 2 short-term positions
  - Maintenance Specialist 1, Custodian – 1 permanent position
  - Program Specialist 2, Counseling/DSPS – 1 short-term position
  - Van Driver – 2 short-term positions
  - Volunteers – 2 positions
- Public Employee Discipline/Dismissal/Release/Non-Renewal (pursuant to Government Code Section 54957)
- Consideration of Suspension or Other Disciplinary Action of a Student (pursuant to Government Code Section 72122)
- Public Employee Performance Evaluation (pursuant to Government Code Section 54957)
  - Title: Superintendent/President

The Board took a brief recess at 5:58 p.m.
The Board reconvened into open session at 6:09 p.m.

Also Present After Closed Session:
  - Michael Tischler, President, Faculty Association
  - Michael Graves, President, Academic Senate
  - Eric Houck, President, ASM
  - Donna Farris-Ruiz, CSEA
  - Dawnie Slabaugh, PIO/Foundation Office
  - Sophie Beck, Student Trustee
  - Dennis Weathers, Dean, Liberal Arts & Science
  - Kent Gross, Controller
  - Doug Haugen, Director, Student Life
  - Jenny Heath, Faculty
  - Bill Hirt, Faculty
  - Greg Messer, President, Foundation

Item 4. Announcement of Open Forum Procedures
President Barry Ohlund announced that anyone wishing to address the Board on a non-agenda item may do so by completing the Open Forum Form and submitting a copy to the secretary. Five minutes will be allotted to each speaker.

Item 5. Administration of the Oath of Office – Trustees
The oath of office was administered to individuals appointed to serve as Trustees for the Siskiyou Joint Community College District who ran unopposed in the November 2014 election:

- Penny Heilman, Area 1
- Carol Cupp Favero, Area 3
- Alan Dyar, Area 7

Item 6. Board Member Reports
The following information from the Trustees was received:
  - Trustee Jim Hardy noted that this could be his last board meeting, as he is up for reelection today and has two opponents also running in Area 2.
  - Trustee Carol Cupp reported that she recently attended the quarterly Foundation meeting. They are happy to have Dawna Cozzalio back on the Board, and are also looking to revising the Foundation handbook.
  - Trustee Robert Rice noted that he has been asked by the County Board of Supervisors to develop a water resource management plan for Siskiyou County. He has spent time at various locations
around the State and the Klamath Museum and is enjoying this activity. He recently visited Hartnell College, where he saw Renata Funke, a former COS employee.

➢ Trustee Alan Dyar reported that Scotty and Greg had made a trip to Happy Camp and were able to visit with the tribal office, resource center and the high school principal. They are working together to get online classes for students at Happy Camp High School. There are also students who are interested in the welding program.

➢ Trustee Greg Hanna attended the welding open house and noted that it was an awesome facility and a great way to introduce the community to it. He also noted that he was proud of his community during the Etna vs Weed football game. All Weed visitors were admitted to the game at no charge and were also give a snack voucher.

➢ Trustee Barry Ohlund applauded the college for their efforts in dealing with the Boles fire.

Item 7. Report of Administration, Student Trustee and Representatives at the Board Table

In addition to the written report provided, the following reports were received:

➢ Superintendent/President:
  • Scotty noted that the Small Business Administration has completed their work and is no longer located here on the Weed campus.
  • The “First Annual” Weed Community Harvest Festival was held on October 31st and was well attended.
  • COS is currently reaching out to our service area high schools to reestablish connections and facilitate enrollment of their students in COS classes.
  • Finishing touches are being put on the Spring 2015 class schedule.
  • The auditors are here this week, and will be presenting their final report at the January meeting.
  • All COS employees have been asked to complete a 2-hour exam on the Accreditation Commission website.
  • Last year’s final calculation on the 50% law has been completed and stands at 50.56%.
  • Scotty thanked everyone for their efforts to keep legal costs down this year.
  • Due to a miscalculation, it now appears that the reserve noted in the final budget approved at the September meeting will be 5.5%.
  • A meeting was held last week to discuss ideas on how to increase enrollment.
  • Jan Harris has now started her job as the Director of Financial Aid.

➢ Academic Affairs:
  • Dr. South noted that he is cautiously optimistic that enrollment has hit bottom and we are working our way back up.
  • As Scotty mentioned, they are visiting the service area superintendents and principals to get seniors enrolled at COS. A meeting will be held soon with the principal at Modoc High School.
  • Greg attended the CIO conference last week and was able to have good dialogue with other CIO’s from around the State.

➢ ASM:
  • Eric Houck noted that ASM employees have been working on their job questionnaires. Meetings were scheduled which allowed group times for collaboration.

➢ Academic Senate:
  • Mike Graves noted that the Curriculum Committee is working on degrees for CSU transfer and described the process.
• Faculty is working on completing program reviews.
• The Academic Senate will hold a meeting on November 20th where they will be reviewing the 2015-16 proposed academic calendar.
• More than half of the faculty is involved in the accreditation process.
• There has been one sabbatical leave request for next year.
• Mike noted that during a recent visit to College of the Canyons, he learned that the Student Trustee is able to cast a vote first during board meetings prior to Trustee votes. This allows board members to get the students’ perspective first.

➢ Foundation / Public Relations
• Dawnie Slabaugh described the new alert system called Everbridge. She encouraged everyone to sign up for this service.
• A video was shown which was taken during the Harvest Festival on October 31st. Dawnie commended all who helped with this event, including the baseball team and women’s basketball team.

➢ Human Resources
• Nancy Miller was able to take three staff members with her to the main Human Resources event in the State. This allowed someone to attend each of the workshops.
• HR recently hosted a webinar on employee relations.
• Nancy noted that they are working on the reporting requirements of the Affordable Care Act.

➢ Student Trustee:
• Sophie Beck noted that ASB is coming up with ideas on how to remodel the Student Center, including hardwood floors and new furniture to give it a more lodge-like feel.
• ASB will have an information booth set up in the Student Center next week to help answer questions on upcoming registration.
• ASB is also working with House Council to look into student likes and dislikes regarding cafeteria food.
• Work is being done with maintenance to find a new place to move the smoking table that was becoming an eyesore by the cafeteria.
• Students are wanting the return of open gym. ASB is working with the Athletic Director to find a supervisor.
• Students are being recruited to serve on accreditation committees.
• Jayne Turk was chose as the October COS Employee of the Month.
• The Theater Department’s fall show, “The Importance of Being Earnest”, opens this Friday and runs for two weekends.

REPORTS/ NO ACTION

Item 8. **2014-15 Legal Expenses**

Board Report No. **4786** – Enclosed

The Board received information regarding the District’s legal expenses for the 2014-15 fiscal year. The majority of the costs associated with September expenses were related to preparation of the closing briefs for an Unfair Practice Charge. In comparing the two previous months’ cost for legal fees to this month, September shows significant decline in legal fees. The percentage of budget spent (25.38%) is in line with the first quarter of the budget year.
ACTION ITEMS

Consent Agenda

Item 9. **Reading of the Minutes – Enclosed**
Minutes of the 924th meeting, a regular meeting, held on Tuesday, October 7, 2014 of the Governing Board of the Siskiyou Joint Community College District were approved.

Item 10. **Monthly Summary of Revenue and Expenditures - Enclosed**
**Disbursement Summary – Enclosed**
The statement of revenue and expenditures and summary of warrants for prior month showing approved budget, budget adjustments, actual revenue and expenditures including encumbrances and variances expressed as a percentage of the adjusted budget was approved.

The statement showing anticipated flow of cash in and out of cash treasury and projected balances at end of month for cash in treasury, cash in savings, cash in checking, and cash in Local Area Investment Fund (LAIF) was approved.

Item 12. **Status of Reserves – Enclosed**
A statement showing the status of reserves projected for the end of the current fiscal year was approved.

Item 13. **Budget Adjustments – Fiscal Year 2014/15 – Enclosed**
Adjustments to the 2014/15 budget were approved.

Item 14. **Annual Financial and Budget Report, CCFS - 311 – Enclosed**
The District’s 2013/14 Annual Financial and Budget Report (CCFS 311) as submitted to the Chancellor’s Office was approved.

Item 15. **New Course Proposal – Enclosed**
The following course proposal in Administration of Justice was approved:

> ADJ 2528 – Criminology

Item 16. **Archive File Destruction – Enclosed**
The destruction of 18 archived files containing 83 binders of curriculum records (dated 1976 – 2010) was approved.

Item 17. **2015 Schedules for Men’s Baseball and Women’s Softball – Enclosed**
Schedules for baseball and softball were approved.

Item 18. **Dates of Upcoming Meetings**

> Tuesday, December 9, 2014
> Tuesday, January 6, 2015 – *this date was changed to Tuesday, January 13, 2015*
> Tuesday, February 3, 2015

It was moved and seconded (Hanna/Dyar) to approve the consent agenda with the meeting date changed noted above. The motion carried with the following vote: 7 ayes, 0 noes, 0 absent.
Item 19. Open Forum

No open forum items were presented.

Discussion and Action Items

Item 20. Appointment of Nominating Committee for Board Officers

Board Report No. 4787 – Enclosed

Barry Ohlund, President, appointed Alan Dyar and Robert Rice to a Board Sub-Committee for the nomination of Board officers to be presented at the December 9, 2014 meeting.

A motion was made and seconded (Cupp/Dyar) to approve Board Report No. 4787. The motion carried with the following vote: 7 ayes, 0 noes, 0 absent.

Items from the Board

Trustee Robert Rice complimented Jeremiah LaRue for his work on the course outline that was approved earlier in the meeting.

Item 24. Continuation of Closed Session

A second closed session was not needed.

Item 25. Report of Action From First Closed Session

A motion was made and seconded (Hardy/Dyar) to approve the personnel list. The motion carried with the following vote:

<table>
<thead>
<tr>
<th>Name</th>
<th>Vote</th>
</tr>
</thead>
<tbody>
<tr>
<td>Carol Cupp</td>
<td>Aye</td>
</tr>
<tr>
<td>Penny Heilman</td>
<td>Aye</td>
</tr>
<tr>
<td>Alan Dyar</td>
<td>Aye</td>
</tr>
<tr>
<td>Barry Ohlund</td>
<td>Aye</td>
</tr>
<tr>
<td>Greg Hanna</td>
<td>Aye</td>
</tr>
<tr>
<td>Robert Rice</td>
<td>Aye</td>
</tr>
<tr>
<td>Jim Hardy</td>
<td>Aye</td>
</tr>
</tbody>
</table>

Item 26. Adjournment

There being no further business to discuss, President Barry Ohlund declared the meeting adjourned at 6:59 p.m.

Respectfully Submitted,

Scotty Thomason
Superintendent/President and the Secretary to the
Governing Board of the Siskiyou Joint Community College District

Approved:

___________________________________President

___________________________________Clerk