Pursuant to notice duly and regularly given, a regular meeting of the Governing Board of the Siskiyou Joint Community College District was held on **Tuesday, February 10th at 5:00 p.m.,** in the Board Room on the Weed Campus, Weed, CA.

**Item 1. Call to Order and Attendance**

At 5:00 p.m. Barry Ohlund, President, called to order the 928th meeting, a regular meeting, of the Governing Board of the Siskiyou Joint Community College District in the Board Room on the Weed Campus.

**The following Members were Present:**
Barry Ohlund, President  
Greg Hanna, Vice President/Clerk  
Alan Dyar  
Carol Cupp  
Penny Heilman  
Jim Hardy

**Absent:**  
Robert Rice

**Also Present:**  
Scotty Thomason, Superintendent/President  
Dr. Gregory South, Interim Vice President, Instruction  
Nancy Funk, Vice President, Administrative Services  
Nancy Miller, Executive Director, Human Resources  
Kathy Gassaway, Recording Secretary

**Item 2. Announcement of Closed Session Items and Opportunity for Public Comment on Announced Closed Session Items**

Trustee Barry Ohlund reviewed the items to be addressed in closed session.

The Board convened into closed session at 5:01 p.m.

**Item 3. Closed Session**

- **Public Employee Appointment (pursuant to Government Code Section 54957)**
  - Adjunct Instructors, fall semester – 2 short-term positions
  - Adjunct Instructors, spring semester – 157 short-term positions
  - Adjunct Partial Overload Contracts – 12 short-term positions
  - Accompanist – 3 short-term positions
  - Expert Instructional Aide, Adaptive Class -1 short-term position
  - Expert Instructional Aide, Football – 1 short-term position
  - Expert Instructional Aide, Math – 5 short-term positions
  - Expert Instructional Aide, Music – 6 short-term positions
  - Expert Instructional Aide, Softball – 1 short-term position
  - Expert Instructional Aide, Track & Field – 1 short-term position
- Gym/Weight Room Attendant – 1 short-term position
- Instructional Support Specialist 2, CCT – 1 short-term position
- Instructional Support Specialist 2, Fire – 10 short-term positions
- Instructional Support Specialist 2, Technology – 2 short-term positions
- Instructional Support Specialist 2, Theater – 1 short-term position
- Program Assistant, Upward Bound – 1 short-term position
- Program Specialist 2, SSS – 1 short-term position
- Van Driver – 1 short-term position

- Public Employee Discipline/Dismissal/Release/Non-Renewal (pursuant to Government Code Section 54957)
- Consideration of Suspension or Other Disciplinary Action of a Student (pursuant to Government Code Section 72122)
- Existing Litigation (pursuant to Government Code Section 54956.9(a))
  - Claim Number 502763
- Labor Negotiations (pursuant to Government Code Section 54957.6)
  - Conference with Labor Negotiators
    - Agency Designated Representative: Nancy Miller
    - Employee Organization: College of the Siskiyous Faculty Association
  
  - Agency Designated Representative: Nancy Miller
  - Employee Organization: California School Employees Association

- Public Employee Performance Evaluation (pursuant to Government Code Section 54957)
  - Title: Superintendent/President

The Board took a brief recess at 6:25 p.m.
The Board reconvened into open session at 6:34 p.m.

Also Present After Closed Session:
- Michael Tischler, President, Faculty Association
- Michael Graves, President, Academic Senate
- Eric Houck, President, ASM
- Sharon Swingle, President, CSEA
- Sophie Beck, Student Trustee
- Dennis Weathers, Dean, Liberal Arts & Science
- Kent Gross, Controller
- Jenny Heath, Faculty
- Valerie Roberts, Interim Associate Dean of Student Success
- Bart Scott, Director, Research & Evaluation
- Dawnie Slabaugh, PIO/Foundation Office
- Elaine Eldridge, Staff

Item 4. Announcement of Open Forum Procedures
President Barry Ohlund announced that anyone wishing to address the Board on a non-agenda item may do so by completing the Open Forum Form and submitting a copy to the secretary. Five minutes will be allotted to each speaker.
Item 5. **Board Member Reports**

The following information from the Trustees was received:

- Trustee Alan Dyar thanked Scotty and his wife for their recent trip to Happy Camp. He also spoke about the fire recovery and the need for a coordination committee to coordinate the use of burned timber in the area.

- Trustee Carol Cupp recently attended Weed Rotary and Foundation meetings. She also attended the basketball game last week, as well as the Chinese Auction. She and Barry attended the CCLC Effective Trustees Workshop in Sacramento, where she was asked about the personal contact we have with students as a small college. She also spoke about Cuesta College and how they were able to turn around their accreditation status by working collaboratively with the Academic Senate.

- Trustee Barry Ohlund attended the Board President training at the CCLC Effective Trustee Workshop and found it very informative.

Item 6. **Report of Administration, Student Trustee and Representatives at the Board Table**

In addition to the written report provided, the following reports were received:

- **Superintendent/President:**
  - The Form 700 was distributed to each Trustee, and is due back by March 2\textsuperscript{nd}.
  - The accreditation self-study is moving forward. Each committee is currently accumulating evidence. The Steering Committee has identified 5 or 6 areas that need more evidence to show we are meeting the standard. If we are lacking in a certain area, we will start putting a process in place to address the standard.
  - Lots of effort has been put into enrollment management this semester, and the numbers are looking good. It does appear we have stabilized for now. We are connecting better with the community and local high schools.
  - Scotty noted that he appreciates the work being done by faculty on equivalency.
  - Scotty will be attending the following conferences this semester: ACCCA Conference in Burlingame, CASE Conference, Northern California CEO Conference, AACC Conference, and an ACCJC training in San Diego with Steve Reynolds.
  - He also attended the play “One Brief Moment” and the Chinese Auction.
  - Planning has begun for next year’s budget. We are working to get a better handle on the adjunct faculty budget.

- **Administrative Services:**
  - Nancy Funk described the extensive damage done to the Eagle’s Nest by the recent flood. She has spoken with the landlord about repairs. Items that were salvageable have been moved to the Vintage Nest.
  - A contract has been signed with School Dude which will work with scheduling and tracking maintenance work orders as well as facilities use.
  - The Budget Committee has been working on a budget development timeline which would allow Kent time for preparation. The committee has been working well together.

- **Academic Affairs:**
  - Dr. South noted that the average class size for this semester has increased while the number of sections being offered has decreased, meaning more efficiency in our class offerings. The overall enrollment numbers are also up compared to the Spring 2014 semester.
  - Greg also attended the play “One Brief Moment” and described how the stage was arranged for the performance.
• The basketball teams are doing well this season.
• Greg gave kudos to all the deans for the work they are getting accomplished.
• A list of the instructional equipment requests was distributed, and Greg described the process that was used to rank these requests for funding this year.

- Public Relations / Foundation
  - Dawnie noted that community education was able to pick up a couple of the classes that were cancelled this semester.
  - The annual golf tournament will be held on July 11th. Dawnie and Scotty will be attending the CASE conference where they will learn of legislative trends and fundraising ideas.
  - Dawnie commended Karen Tedsen for the work she did on two recently-submitted grants.

- Classified Staff:
  - Sharon Swingle noted that the CSEA bargaining team recently attended an academy for training.
  - Sharon distributed the statewide CSEA magazine which contained an article about children’s items that were replaced at Weed Elementary School as a result of the Boles fire.

- Academic Senate:
  - Mike Graves noted that the faculty has provided names for hiring committees that are now being formed.
  - The Academic Senate will review the distance education policy at their next meeting, and are approving the new equivalency procedure.
  - Mike will be asking soon for nominations for emeritus faculty.

- Student Trustee:
  - Sophie Beck noted that Val Roberts was named as December Employee of the Month, and Chris Vancil was named as January Employee of the Month. A free ice skating event will be held tomorrow evening. ASB members will be attending a regional meeting on February 21st. Several students will be attending the Kennedy Center for American College Theatre Festival later this month where they will be performing and competing for scholarships and summer internships, as well as attending workshops.

REPORTS/ NO ACTION

Item 7. Revisions to and Adoption of Administrative Procedures
Board Report No. 4815 – Enclosed
The Board was asked to review Administrative Procedures 2410, 2435, 2510 and 2740. The revisions to and/or adoption of these procedures were made to reflect current COS practices, as well as comply with changes as recommended by the CCLC Policy and Procedure Service. Administrative Procedure 2740 is new.

ACTION ITEMS

Consent Agenda

Item 8. Reading of the Minutes – Enclosed
Minutes of the 927th meeting, a regular meeting, held on Tuesday, January 13, 2015 of the Governing Board of the Siskiyou Joint Community College District were approved.
Item 9. **Monthly Summary of Revenue and Expenditures - Enclosed**  
Disbursement Summary – Enclosed  
The statement of revenue and expenditures and summary of warrants for prior month showing approved budget, budget adjustments, actual revenue and expenditures including encumbrances and variances expressed as a percentage of the adjusted budget was approved.

The statement showing anticipated flow of cash in and out of cash treasury and projected balances at end of month for cash in treasury, cash in savings, cash in checking, and cash in Local Area Investment Fund (LAIF) was approved.

Item 11. **Status of Reserves – Enclosed**  
A statement showing the status of reserves projected for the end of the current fiscal year was approved.

Item 12. **Budget Adjustments – Fiscal Year 2014/15 – Enclosed**  
Adjustments to the 2014/15 budget were approved.

Item 13. **Excused Absence of Governing Board Member – Enclosed**  
The Board approved Resolution # 2014-15-07 excusing Trustee Penny Heilman from the January 13, 2015 Board meeting due to illness.

Item 14. **Dates of Upcoming Meetings**  
- **Tuesday, March 10, 2015**  
- **Tuesday, April 7, 2015**  
- **Tuesday, May 5, 2015**

It was suggested and agreed to change the date of the June meeting from June 2nd to June 9th.

It was moved and seconded (Hanna/Hardy) to approve the consent agenda with the meeting date change noted above. The motion carried with the following vote: 6 ayes, 0 noes, 1 absent.

Item 15. **Open Forum**  
No open forum items were presented.

**Discussion and Action Items**

Item 16. **Approval of Auxiliary Foundation Board Officers for 2015**  
Board Report No. **4810** – Enclosed  
The Board was asked to approve the COS Auxiliary Foundation Board Officers for 2015. On January 20, 2015, the Foundation Board elected the following individuals to serve as 2015 officers:

- Dawna Cozzalio – President
- Vacant – Vice President
- Nancy Funk – Treasurer (COS Vice President of Administration)
- Dawnie Slabaugh – Secretary (COS Director of Public Relations & College Foundation)
- Greg Messer – Immediate Past President
A motion was made and seconded (Hardy/Dyar) to approve Board Report No. 4810. The motion carried with the following vote: 6 ayes, 0 noes, 1 absent.

**Item 17. Student Equity Plan**

Board Report No. 4811 - Enclosed

The Board was asked to approve the Student Equity Plan. The California Community Chancellor’s Office has earmarked a portion of the Student Success and Support Programs (SSSP) funds specifically to address achievement gaps in access and success in underrepresented student groups as identified in local Student Equity Plans. COS will receive a minimum of $200,000 for the 2014-15 year. No match is required for these funds.

A motion was made and seconded (Hardy/Cupp) to approve Board Report No. 4811. The motion carried with the following vote: 6 ayes, 0 noes, 1 absent.

**Item 18. Revisions to Board Policies – First Reading**

Board Report No. 4812 – Enclosed

The Board was asked to consider approval of revisions to 11 board policies from Chapters 4, 5, 6 and 7 as a first reading. The revisions to these board policies were made to comply with changes as recommended by the CCLC Policy and Procedure Service. College Council reviewed these revisions at their January 20th meeting. They are as follows: 4025, 4030, 4050, 5500, 5700, 6200, 6300, 6330, 6520, 6700 and 7120.

A motion was made and seconded (Dyar/Hanna) to approve Board Report No. 4812. The motion carried with the following vote: 6 ayes, 0 noes, 1 absent.

**Item 19. Revisions to Board Policies – Second Reading**

Board Report No. 4813 – Enclosed

The Board was asked to consider approval of revisions to 16 board policies in Chapters 1, 2, 3 and 4 as a second reading. Revisions to these policies were advised from the Policy and Procedure Service. The first reading of the revisions were presented at the January 13, 2015 board meeting. The board policies are as follows: 1200, 2200, 2410, 2430, 2431, 2435, 2510, 2715, 2740, 2745, 3200, 3250, 3410, 3540, 4020 and 4040.

A motion was made and seconded (Dyar/Heilman) to approve Board Report No. 4813. The motion carried with the following vote: 6 ayes, 0 noes, 1 absent.

**Item 20. Approval of Proposed Institutional Goals**

Board Report No. 4814 - Enclosed

The Board was asked to review and approve the new revised proposed Institutional Goals. The College is required to develop new and/or revised Institutional Goals to reflect and align with the Mission and Vision statement and guide the development of the upcoming institutional planning cycle as defined by our Planning by Design process. Using feedback from the campus community gathered during the Fall Planning Day, October 10, 2014, the Planning Committee has incorporated the priority recommendations and common combinations of existing goals, including rewritten drafts, which were received to form the new institutional goals. They are as follows:

1. Promote and support educational goal completion for all students.
2. Sustain institutional health and vitality to meet the needs of the community.
3. Evaluate institutional effectiveness for continuous improvement.

It was moved and seconded (Cupp/Heilman) to approve Board Report No. 4814. The motion carried with the following vote: 6 ayes, 0 noes, 1 absent.

Item 21. Designation of Official Representatives to the Retiree Health Benefits JPA

Board Report No. 4816 – Enclosed

The Board was asked to consider taking action to revise the official representative and confirm the alternate representative for College of the Siskiyous to the Retiree Health Benefits JPA Board of Directors. Resolution No. 2014-15-05 asks the Board to designate Nancy Funk, Vice President, Administrative Services as the District’s designated representative and confirm Kent Gross, Controller as the alternate representative.

It was moved and seconded (Dyar/Hardy) to approve Board Report No. 4816. The motion carried with the following vote: 6 ayes, 0 noes, 1 absent.

Item 22. Resolution in Support of Changes to Community College Funding to Include Differential Funding for High Cost Career Technical Education Programs

Board Report No. 4817 – Enclosed

The Board was asked to consider taking action on a resolution that supports changes to community college funding which would include differential funding for high cost Career Technical Education programs. Resolution No. 2014-15-06 outlines the problem, the rationale and the urgency for new funding formulas for high cost vocational classes. Once approved, this resolution will be sent to Chancellor Brice Harris.

It was moved and seconded (Cupp/Hanna) to approve Board Report No. 4817. The motion carried with the following vote: 6 ayes, 0 noes, 1 absent.

Items from the Board

There were no Items from the Board.

Item 23. Continuation of Closed Session

A second closed session was not needed.

Item 24. Report of Action From First Closed Session

A motion was made and seconded (Hanna/Dyar) to approve the personnel list. The motion carried with the following vote:

- Carol Cupp: Aye
- Alan Dyar: Aye
- Greg Hanna: Abstain
- Jim Hardy: Aye
- Penny Heilman: Aye
- Barry Ohlund: Aye
- Robert Rice: Absent

A motion was made and seconded to reject claim #502763. The motion carried with the following vote: 6 ayes, 0 noes, 1 absent.

Item 25. Adjournment

There being no further business to discuss, President Barry Ohlund declared the meeting adjourned at 7:36 p.m.
Respectfully Submitted,

Scotty Thomason  
Superintendent/President and the Secretary to the Governing Board of the Siskiyou Joint Community College District

Approved:

___________________________________President

___________________________________Clerk