Pursuant to notice duly and regularly given, a regular meeting of the Governing Board of the Siskiyou Joint Community College District was held on **Tuesday, June 9, at 5:00 p.m.**, at the Rural Health Sciences Institute – Yreka Campus in Room 123 at College of the Siskiyous, Yreka, California.

At 4:30 p.m. Nancy Funk presented a study session on Understanding and Discussion of the Tentative 2015-16 Budget. Nancy shared a PowerPoint presentation which provided information on the proposed state budget, a history of FTES for the last six years (including an estimate of 2,518 for 2015/16), concerns and possibilities that included the state, national, and local economy and 2015-16 major budget assumptions.

**Item 1. Call to Order and Attendance**

At 5:06 p.m. Barry Ohlund, President, called to order the 933rd meeting, a regular meeting, of the Governing Board of the Siskiyou Joint Community College District at the Rural Health Sciences Institute in Room 123 on the Yreka Campus.

The following Members were Present:
Barry Ohlund, President
Greg Hanna, Vice President/Clerk
Carol Cupp
Alan Dyar
Penny Heilman
Robert Rice

Absent:
Jim Hardy

Also Present:
Scotty Thomason, Superintendent/President
Nancy Funk, Vice President, Administrative Services
Dr. Gregory South, Interim Vice President, Academic Affairs
Nancy Miller, Executive Director, Human Resources
Kathy Gassaway, Recording Secretary
Sheila Grimes, Recording Secretary

**Item 2. Announcement of Closed Session Items and Opportunity for Public Comment on Announced Closed Session Items**

Trustee Barry Ohlund reviewed the items to be addressed in closed session.

The Board convened Barry Ohlund reviewed the items to be addressed in closed session.

**Item 3. Closed Session**

- **Public Employee Appointment (pursuant to Government Code Section 54957)**
  - Adjunct Instructors, spring semester – 3 short-term positions
  - Adjunct Instructors, summer session – 10 short-term positions
  - Recommendations for Equivalency – 2 positions
  - Administrative Secretary, Upward Bound – 1 substitute position
  - Administrative Specialist, Athletics – 1 permanent position
- Administrative Specialist, DSPS – 1 permanent position
- Artist Model -1 short-term position
- ASC Coordinator – 1 substitute position
- Assistant Dean, Kinesiology/Director of Athletics – 1 permanent position
- Assistant Director, Operations & Transportation – 1 interim position
- Associate Dean, Learning Resources & Technology – 1 permanent position
- Custodial Supervisor – 1 interim position
- Dean of Career and Technical Education – 1 permanent position
- Director II, Director of Research and Evaluation – 1 permanent position
- Director II, Student Life – 1 permanent position
- Director, Public Relations and College Foundation – 1 interim position
- Executive Assistant, Board & President – 1 short-term position
- Expert Instructional Aide, DSPS – 1 short-term position
- Expert Instructional Aide, Paramedic – 1 short-term position
- Fire Coordinator/Instructor – 1 contract faculty member, first-contract
- Instructional Support Specialist 2, Technology – 1 substitute position
- Instructional Support Specialist 2, Theater – 1 short-term position
- Instructional Support Specialist 2, Upward Bound – 2 short-term positions
- Instructional Support Specialist 3, Theater – 1 short-term position
- Interim Associate Dean of Student Success/Director II – Counseling & Student Success– 1 interim/permanent position
- Interim Vice President Academic Affairs/Dean of Student Learning – 1 interim/permanent position
- Program Assistant, Upward Bound – 2 short-term positions
- Upward Bound, Activities Director – 2 short-term positions
- Upward Bound, Lead Resident Advisor – 1 short-term position
- Upward Bound, Resident Advisor – 6 short-term positions
- Upward Bound Summer Instructor, Computers – 1 short-term position
- Upward Bound Summer Instructor, Cooking & English – 1 short-term position
- Upward Bound Summer Instructor, Math – 1 short-term position
- Upward Bound Summer Instructor, Science – 1 short-term position
- Upward Bound Summer Instructor, Spanish – 1 short-term position
- Van Driver – 2 short-term positions
- Volunteers – 4 positions

➤ Public Employee Discipline/Dismissal/Release/Non-Renewal (pursuant to Government Code Section 54957)
➤ Consideration of Suspension or Other Disciplinary Action of a Student (pursuant to Government Code Section 72122)
➤ Labor Negotiations (pursuant to Government Code Section 54957.6)
  - Conference with Labor Negotiators
    Agency Designated Representative: Nancy Miller
    Employee Organization: College of the Siskiyous Faculty Association
    
    Agency Designated Representative: Nancy Miller
    Employee Organization: California School Employees Association

➤ Public Employee Performance Evaluation (pursuant to Government Code Section 54957)
  - Title: Superintendent/President
The Board took a brief recess at 5:42 p.m.
The Board reconvened into open session at 6:00 p.m.

Also Present After Closed Session:
- Michael Tischler, President, Faculty Association
- Jayne Turk, President, Academic Senate
- Eric Houck, President, ASM
- Sharon Swingle, President, CSEA
- Sophie Beck, Student Trustee
- Dennis Weathers, Dean, Liberal Arts & Science
- Kent Gross, Controller
- Dawnie Slabaugh, Interim Director, PIO/Foundation Office
- Dr. Robert Taylor, Dean, Career & Technical Education
- Bart Scott, Director, Research & Evaluation
- Steve Reynolds, Faculty Member
- Mark Healy, Consultant
- Dylan Paoli, Student
- Karen Copsey, Nichols, Melburg & Rosetto, Architects

Item 4. **Announcement of Open Forum Procedures**
President Barry Ohlund announced that anyone wishing to address the Board on a non-agenda item may do so by completing the Open Forum Form and submitting a copy to the secretary. Three minutes will be allotted to each speaker.

Item 5. **Board Member Reports**
The following information from the Trustees was received:
- Trustee Alan Dyar announced that he will be retiring from his position as Principal of Happy Camp High School effective this Friday. He has been in the educational system for 45 years. Alan, along with several other groups, met with the District Attorney regarding education in Happy Camp. He also attended the COS graduation.
- Trustee Greg Hanna proudly announced that his grandson was born on May 3.
- Trustee Penny Heilman attended the CCCT (Community College League of California) Conference with Scotty Thomason last month. She stated that the Board endorses professional development for everyone and that it is very important for all of us to continue our professional growth. She went on to say that there are several YouTube videos available online demonstrating teaching strategies.
- Trustee Bob Rice attended the COS graduation and enjoyed hearing about each student’s plans for the future. He recently had the pleasure of spending a few hours with the College President, Scotty Thomason, and State Assemblymen, Brian Dahle. The California Cattlemen’s Association requested his presence at their midyear meeting.
- Trustee Carol Cupp attended many COS graduation ceremonies as well as the retirement party. She has been keeping busy with the numerous Lake Shastina community events with which she is involved.
- Trustee Barry Ohland attended the Vocational Nursing Pinning ceremony and the COS graduation. He recently traveled to Europe where he had the opportunity to visit several cities and universities.
Item 6. **Report of Administration, Student Trustee and Representatives at the Board Table**

In addition to the written report provided, the following reports were received:

- **Superintendent/President:**
  - We had a new & innovative graduation this year as there were three student speakers.
  - Classified Staff Day was on May 27 and Scotty had the opportunity to attend a workshop presented by Jayne Turk and plant flowers.
  - During Classified Staff Day, we have a visit from State Assemblymen Brian Dahle and a new California Community College Board of Governors Member Arnoldo Avalos. COS Board of Trustee Member Bob Rice, County Supervisor Michael Kobseff, Nancy Funk, Greg South, and Scotty had a very good discussion regarding the future of COS.
  - A reception for this year’s retirees was held on May 19. Each retiree was photographed as they were presented with a framed Mark Stensaas photo of Mount Shasta.
  - We were awarded the $6 million Career Pathways Grant. We recently had an initial discussion of the impact this grant will have on our facilities.
  - Kathy Gassaway will be retiring this month and Scotty congratulated her and thanked her for her years of service. Scotty welcomed Sheila Grimes as Kathy’s new replacement.

- **Administrative Services:**
  - Nancy Funk attended the graduation ceremony.
  - She walked the Bear Trail on Classified Day.
  - The tentative budget is on today’s agenda.
  - Kent is busy getting the books closed for 2014-15.

- **Academic Affairs:**
  - Dr. South has enjoyed working with Jayne Turk this year and he congratulated her as the new Academic Senate President and stated that he looked forward to working with her in the future.
  - He has enjoyed passionate dialogue and the relationship he has built with Mike Tischler over the past few years.
  - He commended Sophie Beck as an outstanding student representative; stating that she has accomplished more than people realize.
  - He thanked Dennis Weathers, Dean - Liberal Arts and Sciences, for his comic relief and all that he has learned from him this past year.
  - Dr. South was very pleased with Dr. Taylor, Dean - Career and Technical Education, who realized the vision of the position and taking it further and shown us what is possible. He also praised Steve Reynolds for coordinating the Yreka Campus this year.

- **Human Resources:**
  - Nancy Miller announced that during Classified Day sixteen people were honored for the years of service (1 for 30 years; 3 for 25 years; 2 for 20 years; 4 for 15 years; 3 for 10; and 3 for 5). She thanked Jayne Turk, Chris Wehman, Jason Aronson who were the presenters for the workshops. Nancy also wanted to acknowledge the members of the Classified Staff Committee: Kelly Groppi, Jan Keen, Mary Mericle, and Ty Speck.
  - Three classified employees have been promoted: Sheila Grimes to Executive Assistant in the President’s Office; Denise Broomfield to Administrative Specialists in Disabled Student Programs and Services (DSPS); and Monique Gonzalez to Administrative Specialists in Athletics.
• The candidate for the Fire Instructor position has been hired and we are in the process of hiring three administrators and four faculty positions.
• The Classification Study is moving forward as we are wrapping up the last details with the consultant.

➤ Public Relations / Foundation:
• Dawnie shared some fun facts regarding the Foundation scholarships.
• We still need volunteers for the fair. If you are interested in volunteering, please contact Jan Keen or Dawnie.
• The Vintage Nest is now closed and Angel Fisher has relocated this store into a section inside the Eagle’s Nest.

➤ Administrative Support/Management:
• Eric Houck shared that the ASM members were inspired by Jayne Turk’s presentation on Classified Day. He also stated that the day was very enjoyable.
• ASM members have been pulling together to make things happen at COS. Eric has been soliciting information weekly from the ASM group to highlight all the great things that these members are accomplishing.
• The College received a CTE Pathway Grant for $6,000,000 and Karen Tedsen is largely to thank for providing detail support. He also shared a story how Karen overcame several obstacles in order to submit a grant before the deadline.

➤ Classified Staff:
• Sharon Swingle reported that there would be no classified spotlight during the summer.

➤ Academic Senate:
• Jayne Turk reported that Program Review is complete for most of the programs. Additional flex days have been requested in the future for this work.
• The Curriculum Committee reported that the Course Review Cycle has been implemented and that a General Education Task Force has been formed. Also, four faculty members will be attending the Curriculum Institute this summer.
• There are several faculty members participating in several hiring committees this summer.
• This year, thirty-four full-time faculty members served on more than 100 different committee positions.

➤ Student Trustee:
• Sophie Beck reported that the Lodges are filled with summer camps through August 3.
• ASB hired three Student Ambassadors for the summer to help with student retention by calling students and reminding them to register for the fall. They’ve also been leading campus tours.
• Our Track and Field team had three All-Americans this spring and finished the year placing 9th overall in Northern California. The men’s state champion in the javelin, Elijah Marta, has just signed a scholarship to Kentucky University.
• Sophie reported that this is her last report as the Student Trustee. She shared that she has learned a great deal and that it has been a wonderful experience. She gave a special thanks to Dr. South, who has been incredibly helpful to her by meeting with her before every board meeting.
• Dylan Paoli was introduced as the newly elected Student Trustee.
REPORTS/NO ACTION

Item 7. **Presentation of Certificates for Leadership in Energy and Environmental Design for the Emergency Services Training Center and the Science Building**
Board Report No. **4851** – Enclosed
The Board of Trustees received the LEED certificates for the Emergency Services Training Center and the Science Building. LEED, or Leadership in Energy & Environmental Design, is a green building certification program that recognizes best-in-class building strategies and practices. To receive LEED certification, building projects satisfy prerequisites and earn points to achieve different levels of certification. During the planning and construction of the Science and ESTC buildings, several features were incorporated into the design to reduce operational costs and save resources. The LEED certificates will be on display in each of the buildings.

Item 8. **Revisions to and/or Adoption of Administrative Procedures**
Board Report No. **4856** – Enclosed
The Board was asked to review Administrative Procedures 5055, 6550, 6850, 7216, 7343, 7346, 7370, and 7400. The revisions to these procedures were made to reflect current COS practices, as well as comply with changes as recommended by the CCLS Policy and Procedure Service. Administrative Procedures 5055, 6550 and 7400 were revised and 6850, 7216, 7343, 7346, and 7370 were adopted by College Council.

Item 9. **District Financial Reports**
The Board reviewed the Monthly Summary of Revenue and Expenditures, Statement of Cash Flow and Status of Reserves.

ACTION ITEMS

Consent Agenda

Item 10. **Reading of the Minutes - Enclosed**
Minutes of the 931st meeting, a regular meeting, held on Tuesday, May 5, 2015, and minutes of the 932nd meeting, a special meeting, held on Tuesday, May 12, 2015, of the Governing Board of the Siskiyou Joint Community College District were approved.

Item 11. **Disbursement Summary – Enclosed**
The Disbursement Summary of warrants for prior month was approved.

Item 12. **Budget Adjustments – Fiscal Year 2014/15 – Enclosed**
Adjustments to the 2014/15 budget were approved.

Item 13. **Gann Appropriation Limit – Enclosed**
Worksheet showing the annual appropriation limit, appropriations subject to limit, the amount of State aid apportionments and subventions included within the proceeds of taxes of the district, and amounts excluded from the appropriations subject to limit was approved.

Item 14. **Quarterly Financial Status Report, CCFS – 311Q - Enclosed**
The District’s 2014-2015 Quarterly Financial Status Report (CCFS 311Q) as submitted to the Chancellor was approved.
Item 15. **2015 Schedule For: Football and Women’s Volleyball – Enclosed**

The 2014 schedules for football and women’s volleyball were approved.

Item 16. **Date of Upcoming Board Meetings**

- Tuesday, July 7, 2015
- Tuesday, August 4, 2015
- Tuesday, September 1, 2015

It was moved and seconded (Dyar/Heilman) to approve the consent agenda. The motion carried with the following vote: 6 ayes, 0 noes, 1 absent.

Item 17. **Open Forum**

No open forum items were presented.

**Discussion and Action Items**

Item 18. **2015-16 Tentative Budget**

Board Report No. **4846** – Enclosed

The Board was asked to consider approval of the 2015/2016 tentative budget. The College begins its fiscal year on July 1. In order to prevent an interruption in the operations of the College, the Board must approve spending authority prior to that date. Nancy Funk gave an overview of the proposed state budget for 2015/2016, anticipated increases in revenue and expenditures. She was optimistic that there would be additional funding that we would be able to capture and include in the final budget in September. The final budget will be brought to the Board of Trustees for adoption at the September 1, 2015, meeting.

A motion was made and seconded (Heilman/Dyar) to approve Board Report No. 4846. The motion carried with the following vote: 6 ayes, 0 noes, 1 absent.

Item 19. **Acceptance of SB 1070 Mini-Grant for Siskiyou Pathways**

Board Report No. **4847** – Enclosed

The Board received information about a grant acquired from an allocation from the California Community Colleges Chancellor’s Office and consider approval of expenditures. The purpose of California Senate Bill 1070 is to engage K-16 in improving linkages, increasing readiness of secondary students for postsecondary education, and increasing students success and training in postsecondary education by developing career technical education pathways between high schools and communication college. The major objectives for this grants is to align existing postsecondary technical preparation programs and course with high school career technical education curriculum to ensure seamless transitions for students and to promote and track participation of high school and college students in articulated and dual enrolled courses, and the credit awarded. College of the Siskiyous will receive $10,000 for the period from May 7, 2015, to December 31, 2015.

A motion was made and seconded (Hanna/Dyar) to approve Board Report No. 4847. The motion carried with the following vote: 6 ayes, 0 noes, 1 absent.
Item 20. **Approval of Revised Mission/Vision Statement**
Board Report No. 4848 – Enclosed
The Board was asked to review and approve the revised Mission and Vision statement. The College is required to regularly review their Mission and Vision statement to reflect and align with an evolving mission and meet current accreditation standards. This spring the Mission/Vision was reviewed once again and some minor changes were recommended.

A motion was made and seconded (Cupp/Heilman) to approve Board Report No. 4848. The motion carried with the following vote: 6 ayes, 0 noes, 1 absent.

Item 21. **2015-2016 Student Trustee**
Board Report No. 4849 – Enclosed
This report recommends the seating of Dylan Paoli as Student Trustee from July 1, 2015, to June 30, 2016.

A motion was made and seconded (Dyar/Rice) to approve Board Report No. 4849. The motion carried with the following vote: 6 ayes, 0 noes, 1 absent.

Item 22. **Associated Student Board 2015-2016 Proposed Budget**
Board Report No. 4850 – Enclosed
The proposed 2015-2016 Association Student Board budget was presented to the Board for review and approval. The budget was prepared using past expenditures and revenues to create a realistic projection for the 2015-2016 year. ASB will be using the revenue they earn from their various activities to fund their expenditures, thus there should be no impact on the college budget.

A motion was made and seconded (Cupp/Rice) to approve Board Report No. 4850. The motion carried with the following vote: 6 ayes, 0 noes, 1 absent.

Item 23. **Institutional Effectiveness Continued**
Board Report No. 4852 – Enclosed
The Board of Trustees was asked to consider setting additional goals listed in the 2014-2015 Higher Education Trailer bill. In an attempt to increase successful outcomes, the State of California mandated a goal framework for future academic years in the 2014-15 Higher Education Trailer bill. Goals are grouped into four categories: student outcomes, fiscal viability, accreditation status, and state and federal programmatic compliance. There are a total of eighteen goals that will be required in the future, and the four required for the 2015-16 academic year have already been adopted. The college will get a head start on the additional fourteen goals by adopting some of them a year earlier than required. The following forecast corrections were made to the data provided: FTES forecast – 2518; CTE Outcome Completion Rate forecast 49.5%; Successful Outcome Rate (Overall) 41.5%; Remedial Rate (Math) 19%; and Fund Balance (Ending Balance as % of Total Expenditures) 8%.

A motion was made and seconded (Cupp/Rice) to approve Board Report No. 4852 with the noted forecast corrections. The motion carried with the following vote: 6 ayes, 0 noes, 1 absent.
Item 24. **Acceptance of California Career Pathways Trust Grant**

Board Report No. 4853 – Enclosed

The Board received information about a grant acquired from the California Department of Education and considered approval of expenditures. The purpose of the California Career Pathways Trust (CCPT) is to provide funding to motivate the development of sustained kindergarten through grade fourteen (K-14) career pathways programs that connect businesses, kindergarten through grade twelve schools, and community colleges together in order to better prepare student for the 21st century workplace. The targeted K-14 career pathway sectors will be Manufacturing and Product Development; Marketing, Sales and Service; Health Science and Medical Technology; and Public Service. The College will serve as the fiscal agent for the $6 million CCPT grant and will receive 10% of the total grant award in indirect costs.

A motion was made and seconded (Dyar/Penny) to approve Board Report No. 4853. The motion carried with the following vote: 6 ayes, 0 noes, 1 absent.

Item 25. **Acceptance of Grant from United Way of Northern California**

Board Report No. 4854 – Enclosed

The Board received information about a grant acquired from the United Way of Northern California and considered approval of expenditures. In March 2015, COS began the development of a Manufacturing Pathway between the College and Weed High School which focuses on the creation of a Community Construction Employment Training Program. This program will support community members who were impacted by the Boles Fire, or are unemployed and under employed, and will teach entry-level carpenter skills for construction of homes. A check for $5,000 was received for the grant funding period May 19, 2015, through May 18, 2016.

A motion was made and seconded (Hanna/Dyar) to approve Board Report No. 4854. The motion carried with the following vote: 6 ayes, 0 noes, 1 absent.

Item 26. **Revisions to Board Policies – Second Reading**

Board Report No. 4855 – Enclosed

The Board was asked to consider approval of revisions to and/or adoption of 5 Board Policies in Chapters 2 and 3 as a second reading. Revisions to these policies were advised for change per Update #26. The first reading of the revisions were presented at the May 5, 2015 Board meeting. The board policies are as follows: 2010, 3225, 3420, 3430, and 3501.

A motion was made and seconded (Cupp/Heilman) to approve Board Report No. 4855. The motion carried with the following vote: 6 ayes, 0 noes, 1 absent.
Item 27. **Acceptance of Shasta Regional Community Foundation Grant**  
Board Report No. **4857** – Enclosed  
The Board received information about a grant acquired from the Community Disaster Relief Fund of the Shasta Regional Community Foundation and considered approval of expenditures. In March, 2015, COS began the development of a Manufacturing Pathway between the College and Weed High School which focuses on the creation of a Community Construction Employment Training Program. This program will support community members who were impacted by the Boles Fire, or are unemployed and under employed, and will teach entry-level carpenter skills for construction of homes. A check for $15,000 was received for the grant funding period May 13, 2015, through August 31, 2015.

A motion was made and seconded (Cupp/Heilman) to approve Board Report No. 4857. The motion carried with the following vote: 6 ayes, 0 noes, 1 absent.

Item 28. **Request for a Resolution Agreeing to Conditions and Support of the Final Project Proposal for the Performing/Creative Arts Modernization**  
Board Report No. **4858** – Enclosed  
The Board reviewed the preliminary floor plan and budget for submission of a final project proposal to the Chancellor’s Office for consideration of state funding. The Board was asked to approve a resolution agreeing to the scope, budget and conditions. We have submitted an Initial Project Proposal and received approval of that proposal. The completed project will combine the functionality of McCloud Hall and the Theater in a complex attached to the Theater that would support creative and performing arts, as well as general education. As designed, this proposal will ask for 90% of the $20,538,879 funding needed to complete the project along with a commitment for the District of 10% or $2,053,887.

A motion was made and seconded (Heilman/Cupp) to approve Board Report No. 4858. The motion carried with the following vote: 6 ayes, 0 noes, 1 absent.

**Items From The Board**

There are no items from the Board.

Item 29. **Continuation of Closed Session**  
A second closed session was not needed.

Item 30. **Return to Open Session and Report of Action From Closed Session**  
A motion was made and seconded (Dyar/Hanna) to approve the personnel list. The motion carried with the following vote:

<table>
<thead>
<tr>
<th>Name</th>
<th>Vote</th>
</tr>
</thead>
<tbody>
<tr>
<td>Carol Cupp</td>
<td>Aye</td>
</tr>
<tr>
<td>Penny Heilman</td>
<td>Aye</td>
</tr>
<tr>
<td>Alan Dyar</td>
<td>Aye</td>
</tr>
<tr>
<td>Barry Ohlund</td>
<td>Aye</td>
</tr>
<tr>
<td>Greg Hanna</td>
<td>Aye</td>
</tr>
<tr>
<td>Robert Rice</td>
<td>Aye</td>
</tr>
<tr>
<td>Jim Hardy</td>
<td>Absent</td>
</tr>
</tbody>
</table>
Item 31. Adjournment
There being no further business to discuss, President Barry Ohlund declared the meeting adjourned at 8:02 p.m.

Respectfully Submitted,

Scotty Thomason
Superintendent/President and the Secretary to the Governing Board of the Siskiyou Joint Community College District

Approved:

___________________________________President
___________________________________Clerk