

SISKIYOU JOINT COMMUNITY COLLEGE DISTRICT

BOARD MINUTES

949th Meeting -- Regular Meeting, September 13, 2016

Pursuant to notice duly and regularly given, a regular meeting of the Governing Board of the Siskiyou Joint Community College District was held on **Tuesday, September 13, 2016, at 5:00 p.m.**, in the Board Room at College of the Siskiyous, Weed, California.

At 4:00 p.m. Nancy Funk presented an overview of the 2016-2017 Budget Overview at the September Study Session.

Item 1. Call to Order and Attendance

At 5:10 p.m. Greg Hanna, President, called to order the 949th meeting, a regular meeting, of the Governing Board of the Siskiyou Joint Community College District in the Board Room on the Weed Campus.

The following Members were Present:

Greg Hanna, President
Carol Cupp, Vice President/Clerk
Alan Dyar
Jim Hardy
Penny Heilman
Barry Ohlund
Robert Rice

Also Present:

Scotty Thomason, Superintendent/President
Nancy Funk, Vice President – Administrative Services
Dr. Todd Scott, Vice President – Instruction
Melissa Green, Vice President – Student Services
Nancy Miller, Executive Director – Human Resources
Sheila Grimes, Recording Secretary

Item 2. Announcement of Closed Session Items and Opportunity for Public Comment on Announced Closed Session Items

Trustee Greg Hanna reviewed the items to be addressed in closed session.

The Board convened into closed session at 5:11 p.m.

Item 3. Closed Session

➤ *Public Employee Appointment (pursuant to Government Code Section 54957)*

- Adjunct Instructors, fall semester – 46 short-term positions
- Adjunct Instructors, summer session – 15 short-term positions
- Accompanist – 2 short-term positions
- Expert Instructional Aide, ASC – 2 short-term positions
- Expert Instructional Aide, ADJ – 2 short-term positions
- Expert Instructional Aide, Baseball – 1 short-term position
- Expert Instructional Aide, Cross Country – 2 short-term positions
- Expert Instructional Aide, Football – 10 short-term positions
- Expert Instructional Aide, Math – 2 short-term positions
- Expert Instructional Aide, Music – 1 short-term position

Item 3. Closed Session (Cont'd)

- Expert Instructional Aide, Nursing – 2 short-term positions
- Expert Instructional Aide, Theater – 1 short-term position
- Expert Instructional Aide, Volleyball -2 short-term positions
- Expert Instructional Aide, Men’s Soccer – 1 short-term position
- Expert Instructional Aide, Women’s Basketball – 1 short-term position
- Expert Instructional Aide, Women’s Soccer – 1 short-term position
- Expert Instructional Aide, Writing – 1 short-term position
- Instructional Support Specialist 2, Distance Learning – 1 short-term position
- Instructional Support Specialist 2, Math – 3 short-term positions
- Instructional Support Specialist 2, Nursing – 2 short-term position
- Instructional Support Specialist 2, Theater – 1 short-term position
- Instructional Support Specialist 2, Welding – 1 short-term position
- Program Assistant, Upward Bound – 5 short-term positions
- Program Specialist 2, DSPS – 1 short-term position
- Program Specialist 2, Student Lodging – 3 short-term positions
- Student Services Specialist 2, Financial Aid – 2 substitute positions
- Student Services Specialist 2, Student Services – 1 short-term position
- Van Driver – 6 short-term positions
- Volunteers – 68 positions
- *Public Employee Discipline/Dismissal/Release/Non-Renewal (pursuant to Government Code Section 54957)*
- *Consideration of Suspension or Other Disciplinary Action of a Student (pursuant to Government Code Section 72122)*
- *Pursuant to Government Code Section 54956.9(b)
Conference with Legal Counsel – Anticipated Litigation
Significant exposure to litigation: Two potential cases*
- *Labor Negotiations (pursuant to Government Code Section 54957.6)*
 - Conference with Labor Negotiators
Agency Designated Representative: Nancy Miller
Employee Organization: College of the Siskiyous Faculty Association
- *Public Employee Performance Evaluation (pursuant to Government Code Section 54957)*
 - Title: Superintendent/President

The Board took a brief recess at 6:03 p.m.

The Board reconvened into open session at 6:11 p.m.

Also Present After Closed Session:

Donna Farris, President – CSEA
Eric Houck, President – ASM
Dawnie Slabaugh, Director – PIO/Foundation Office
Chris Vancil, President – Academic Senate
Calvin Wagner, Student Trustee
Mark Beaulieu, Faculty
Rhonda Brown, Faculty
Vickie Donaldson, Staff
Elaine Eldridge, Staff
David Gault, Staff
Dr. Bill Hirt, Faculty

Also Present After Closed Session (Cont'd):

Michele Korkowski, Faculty
Valerie Roberts, Staff
Dr. Gregory South, Dean – Student Learning
Dr. Robert Taylor, Dean - CTE
Dr. Mike Tischler, President – Faculty Association
Alison Varty, Faculty
Chris Wehman, Staff
Susan Zuver, Faculty

Item 4. Announcement of Open Forum Procedures

President Greg Hanna announced that anyone wishing to address the Board on a non-agenda item may do so by completing the Open Forum Form and submitting a copy to the secretary. Three minutes will be allotted to each speaker.

Item 5. Board Member Reports

The following information from the Trustees was received:

➤ **Trustee Carol Cupp**

- Trustee Carol Cupp reported that last month she and Dr. Scott met with the Weed City Administrator along with a member of the Weed City Council in the hopes of starting a dialogue of how the College and the City of Weed can work better together. The City Administrator shared that he has identified the following five ways in which to improve the City:
 - Bike Plan – A plan that would provide bike lanes and funding for bike transportation.
 - Showers – To provide showers for the swimming pool and for cyclist.
 - Signage – To have electronic signage announcing city and college events.
 - Fire Station – In partnership with the City, a Fire Station on campus.
 - Entertainment – Use of our Theater so that performances held at the Cascade Theater in Redding and the Craterian Theater in Medford who have several days in between performances at these locations could also perform in Weed which is a mid-way point.

➤ **Trustee Alan Dyar**

- Trustee Alan recently talked with a Happy Camp High School instructor who requested to meet with Dr. Taylor, Dr. Scott, and Alan as there is some confusion regarding the guidelines on how the funding they received can be spent.
- Alan encouraged everyone who has not had the opportunity to take a ride on the River Road to do so. At Horse Creek, look to your right and you will see the disasters that the Forest Service had been trying to prevent.

➤ **Trustee Penny Heilman**

- Trustee Penny Heilman shared that while her granddaughter, her granddaughter's husband, and their two children were visiting, she gave them a tour of the Weed Campus.

➤ **Trustee Barry Ohlund**

- Trustee Barry Ohlund shared that he toured the Yreka Campus and was pleased at how the Campus has dramatically improved.

➤ **Trustee Bob Rice**

- Trustee Bob Rice stated that he an opportunity to meet for three and one-half hours with the Secretary of Agriculture's Appointee to California to talk about Student Success. Bob spoke regarding the term, "Interactive Learning," which is what the Agricultural Program is all about. Bob also talked with him regarding supporting the financial needs of this Program.

Item 6. Report of Administration, Student Trustee and Representatives at the Board Table

In addition to the written report provided, the following reports were received:

➤ **Superintendent/President:**

- Scotty Thomason, Superintendent/President, encouraged everyone to read the Campus Connection as it is full of College information and events.
- The Women's Soccer Team lost their first three games; however, they just won their first game with a score of 7 to 1 against Marin. The Men's Soccer Team lost 2 to 0 against Marin but they are getting closer to winning.
- The Football Team won their first game, which was at home, against Chabot of a score 21 to 7. This was a very exciting game and was very well attended. The Bookstore sold a lot of merchandise as well. Scotty invited everyone to attend the next home game this Saturday and the tailgate party prior to the game.
- The Annual Foundation Scholarship Fundraiser Dinner will be held on Saturday, October 15.
- Scotty reported that he and Dr. Scott are part of an accreditation team that will be visiting Monterey Peninsula College the week of October 10. A week and a half ago, they both attended accreditation team training. They also visited Monterey Peninsula College last Friday, for the pre-visit.
- The Institutional Effective Team visit is scheduled for Friday, October 28. The funding for implementation of improvement plans has increased from \$150,000 to \$200,000.
- Carol and Scotty are both serving on the Signage Committee for the City of Weed.

➤ **Administrative Services:**

- Nancy Funk, Vice President – Administrative Services, commented that operating our own Food Services in-house has been a huge undertaking. However, she is thrilled with how far they have come but she is also looking forward to where it is going. Nancy is working with Cindy Martel, Food Services Supervisor/Cook, to come up with alternative food options for weekends. Based on the information from Chartwells, students were not taking advantage of the weekend meals even though they purchased a seven-day meal plan. That is why we placed refrigerated vending machines in each of the Lodges with sandwiches, salads, and microwavable options. The quality of the food that is being served has substantially improved.

➤ **Instruction:**

- Today, Dr. Scott, Vice President – Instruction, introduced the following new faculty: Mark Beaulieu – Welding Instructor; Rhonda Brown – Nursing Instructor; Michele Korkowski – Administration of Justice Instructor, and Susan Zuver – Nursing Faculty.
- Dr. South, Dean – Student Learning, was notified today that the publication in which he is a partner entitled, "Emotional and Motivational Correlates of Leadership Styles: A Comprehensive Framework for Understanding Effective Leaders," is to be published in the *Journal of Leadership Studies*.

➤ **Student Services:**

- Melissa Green, Vice President – Student Services, reported that our enrollment is just a little shy of where we were last year at this time. However, with the FIELD registrations that we will soon be processed, enrollment from the San Francisco Police Academies, and the late-start classes we are offering, our enrollment numbers will increase.
- We have received 429 applications from high school graduates this fall period, which is up 228 over fall, 2015, last year. Melissa believes that this is attributed to the CCC Apply which allows any students to apply online to any college in the California Community College System.

Item 6. Report of Administration, Student Trustee and Representatives at the Board Table (Cont'd)

- Our records indicate that this year there has been a slight increase of 19 applications from Siskiyou County high school graduates.
- Our goal was to receive 150 Siskiyou Promise Applications. At this point, we received 142 applications. As of September 8, we have awarded 115 applicants.
- **Human Resources:**
 - Nancy Miller, Executive Director – Human Resources, reported that we have had two applicants accept positions since the Campus Connection was published. Our two new employees are Tyler Morrison, Advisor – Upward Bound, and Julie Williams, Financial Aid Processing Specialist.
 - Nancy thanked everyone who has volunteered to serve on a search committee.
- **Public Relations/Foundation:**
 - Dawnie Slabaugh, Director of Public Relations & College Foundation, reminded everyone that the Foundation Scholarship Dinner is on Saturday, October 15. This is the 32nd year that this event has been held and all the funds raised at these dinners are for our COS students. This year's event is the kickoff for our Siskiyou Promise Fundraising Campaign.
 - Dawnie noted that on August 30, she along with Melissa Green and Jan Harris traveled to Oakland to attend a presentation entitled, "College Promise in California: Strategies, Challenges, and Successes." She stated that this conference was well attended by members of various Board of Trustees, college presidents, Student Services staff, etc. They had the opportunity to hear key speakers such as Gavin Newsom, Lt. Governor; incoming California Community Colleges Chancellor, Eloy Ortiz; and a variety of other speakers. Dawnie received a handbook that lists all twenty-two of the Community College Promise Programs that are currently being offered in California. Please contact Dawnie for the website if you would like to view this handbook online.
- **Academic Senate:**
 - Chris Vancil, President – Academic Senate, reported that the Academic Senate is concerned about Food Services not providing enough food on the weekends for the Lodge students. However, after hearing the dialogue this evening, Chris will report back to the Academic Senate that the District is looking into possible changes in the weekend meal service.
 - Academic Senate has set their goals for the 2016-2017 academic year. One of their goals is to work with the District to have a little more input into the hiring and budgeting processes.
 - The Academic Senate is concerned over their lack of input into decision making processes. Chris noted that the Academic Senate is not involved in the prioritizing of hiring other than faculty. The Academic Senate recognizes that the District and the Board have the authority to make decisions; however, the Academic Senate is looking for greater input into the decision making process so they know why and how decisions were made and also to have greater input into the process.
 - Chris thanked Scotty and Todd for allowing the faculty to work on revamping their General Education Program in the afternoon on Planning Day.
 - Faculty are working on finishing up their program reviews.
 - Chris has met with Theresa Richmond and noted that she has been great at communicating. He has also been meeting weekly with Scotty and Todd which keeps the lines of communication open.

Item 6. Report of Administration, Student Trustee and Representatives at the Board Table (Cont'd)

➤ **Administrative Support/Management (ASM):**

- Eric Houck, President – ASM, distributed a copies of the following to the Board of Trustees: Board Report No. 4889 entitled, “Administrative Support Management (ASM) Meet and Confer Process for 2015-16;” Page 6 of the Board minutes from April 5, 2016, and a letter addressed to the Board which he read out loud. Eric shared that in tonight’s packets on the Consent Agenda are two new Management positions for the Board’s approval which were developed and placed into the salary schedule by the District without the expected due consultation from ASM leadership. Eric referred to the following section which was highlighted in Board Report No. 4889, “The District will consult with ASM leadership in the consideration of new ASM positions created and appropriate salary ranges on the new salary schedule.” Speaking on behalf of the ASM group, they feel that this is a violation of the provision which was agreed to as part of Board Report No. 4889. Eric stated that this is the second time this has occurred and he referred to the minutes of the 944th Board meeting held on April 5, 2016. Based on this agreement, ASM respectfully requested that the Board would make a motion to table its decision on these new ASM positions until its next scheduled meeting in order to allow the ASM leadership both the time and opportunity to consult with the District relative to their respective placements with the appropriate salary schedule.

➤ **Classified Staff (CSEA):**

- Donna Farris, President – CSEA, shared that CSEA has been meeting with the District to approve job descriptions and salary schedules. However, CSEA has been informed that when a full-time position is reduced to a part-time position that is the District’s decision alone and not the role of CSEA. Donna requested that the Board take this into consideration when approving these non-benefited reduced positions as these types of positions have a higher turnover rate thus requiring each new employee to be trained.

➤ **Student Trustee:**

- Calvin Wagner, Student Trustee, shared that last Thursday elections were held for ASB Senator Positions and six students were elected. Calvin was elected as the Public Relations Senator; therefore, he will be working with Dawnie.
- ASB Elections will also be held for the following offices this Thursday: president, vice president, treasurer, secretary, and historian.
- Calvin has also been elected as one of the State Student Trustees for the California Association of Student Trustees (CASS).

REPORTS/NO ACTION

Item 7. District Financial Reports – Enclosed

The Board reviewed the Monthly Summary of General Fund Revenues and Expenditures, Investment Report and Statement of Cash Flows, and Status of Unrestricted Fund Balance. Nancy Funk directed the Board to the Statement of Cash Flows document noting that there will be no TRAN Repayment this year.

Item 8. Campus-Wide Standing Committee' Self-Evaluation – Enclosed

Board Report No. **4936** – Enclosed

The Board received the following Campus-Wide Standing Committees' self-evaluations for FY 2015-16: Budget Committee, College Council, Instruction Council, Planning Committee, Student Services Council, and Technology Council. In accordance with Accreditation Standard IV, a Campus-Wide Standing Committee Evaluation Form was created to assess the effectiveness of each of the Campus Standing Committees. Trustee Bob Rice commented that he would appreciate it if the names of each of the committee members were listed on the evaluation forms in the future. This would allow the Board to know who is involved in the various committees.

Item 9. Sabbatical Leave Report, Alison Varty – Enclosed

The Board reviewed a Sabbatical Leave Report submitted by Alison Varty, Biology/Environmental Sciences Instructor, summarizing activities and achievements accomplished during a sabbatical leave granted for the 2015-2016 academic year. Alison presented a PowerPoint presentation which included detailed information of her sabbatical. Professor Varty completed six @ONE courses, published *Option for Online Biology Undergraduate Courses at American Colleges and Universities*, updated BIO 1400 and BIO 1700 for delivery via online, created a library of digital images of local flowers, completed a draft of an additional scholarly publications, *Why Teach Natural History?* Professor Varty also attended a summer lecture series at the University of Michigan Biological Station.

ACTION ITEMS

Consent Agenda

Item 10. Reading of the Minutes – Enclosed

Minutes of the 948th meeting, a regular meeting, held on Tuesday, August 9, 2016, of the Governing Board of the Siskiyou Joint Community College District were approved.

Item 11. Disbursement Summary Report – Enclosed

The Board approved the Summary of Warrants for the prior month.

Item 12. Job Descriptions and Salary Range – Enclosed

The following job descriptions and salary ranges were approved:

- *Electrician & HVAC Technician*
- *Instructional Support Specialist – Fine Arts*
- *Instructional Support Specialist – Performing Arts*
- *Student Equity Specialist*
- *Program Grant Manager, Basic Skills & Student Outcomes Transformation*
- *TRiO Director*
- *Resident Advisor*

Item 13. Quarterly Financial Status Report, CCFS – 311Q – Enclosed

The Board approved the Summary of Warrants for the prior month.

Item 14. New Associate Degree for Transfer (ADT) – Associate of Arts (AA) – Enclosed

The following Associate Degree for Transfer (ADT) - Associate of Arts (AA) proposal was approved:

- *ADT-AA Psychology*

Item 15. New Course Proposal – Enclosed

The following course proposal was approved:

- *XNH 0390 – Geology of the Klamath-Cascade Region*

Item 16. Date of Upcoming Board Meetings

- *Tuesday, October 4, 2016 – Yreka Campus*
- *Tuesday, October 25, 2016 – Special Meeting*
- *Tuesday, November 1, 2016*

It was moved and seconded (Heilman/Hardy) to approve the consent agenda. The motion carried with the following vote: 7 ayes, 0 noes, 0 absent.

Item 17. Open Forum

The following individual spoke during open forum:

Jayne Turk

Jayne noted that she was pleased to hear Nancy Funk state this evening that the District is looking into possible changes in the weekend food service. Jayne stated that she understands that the College has made some wonderful and much needed changes to the Lodges and Food Services. She also shared that she has heard nothing but praise in regard to our current food service. When Jayne talked with Nancy Funk at the beginning of the year, the plan was to have the refrigerated vending machines accept student cards. Since these vending machines are unable to accept these cards, a number of the students in the Lodges are financially strapped. Jayne reported that two students moved back home due to the lack of food services on the weekend. Numerous students and a couple of our Athletic Coaches, brought to Jayne's attention that for student athletes who need to compete on the weekend, the vending machines does not meet their needs for 5,000 plus calories. There is also a bias against vending machine foods and that the students crave hot meals. On Sunday, Jayne fed 60 students out of her food supply which was provided through a Foundation grant she was awarded last year. Students do not have access to an oven or stove; some students do not have vehicle to go off campus; also the ATM in the Student Center is inaccessible on the weekends. On behalf of all the hungry students on the weekend, she is urging the Board, the President, and Vice Presidents to bring back food services on the weekend. The Communication majors are hosting a spaghetti feed for Lodge students and the football team on Saturday evening. She hopes that we have a plan in place for the following weekend.

Discussion and Action Items

Item 18. Acceptance of Board 2015-2016 Self-Evaluation and 2016-2017 Goals

Board Report No. **4958** - Enclosed

The Board was asked to accept its self-evaluation for 2015-2016 and goals for 2016-2017. The Board followed their standard practice in 2015-2016 by appointing an evaluation committee to recommend and develop an evaluation instrument to support this annual practice. The committee recommended using the same questions from the previous year's online survey using Survey Monkey and incorporated three additional questions pertaining to the three goals that were added for FY 2015-2016. This online survey was sent to all Trustees and representatives who sit at the board table. The results were reviewed and discussed by the Board at their August 9, Board Retreat. From the results of the survey, the Board discussed a variety of approaches to establishing goals for the 2016-17 year. Analysis included areas of emphasis to pursue during 2016-17 and a focus on various areas for improvement for the District.

Item 18. Acceptance of Board 2015-2016 Self-Evaluation and 2016-2017 Goals (Cont'd)

The Board will:

1. Govern by policy, following the established governance agreement.
2. Assure the continued fiscal health of the College to include a balanced budget and a reserve of at least 12 percent.
3. Assure timely completion of follow-up Accreditation Report by October 1, 2017; prepare for follow-up Accreditation Visit; and continue to take corrective actions that will demonstrate the College meets standards in the areas where recommendations were received.
4. Promote positive public relations on campus and in the community.
5. Engage in more small California Community College advocacy work.
6. Actively pursue appropriate professional development activities.
7. Support exploration and implementation of strategies to improve recruitment, retention, and enrollment to increase FTES.
8. Support enhancing efficiencies that lead to degree completion and enhance transfer rates including degree and curriculum alignment with the Associate Degree Transfer (ADT).
9. Support continued growth, pursuit of Career and Technical Education grant funding to foster enhanced and new course and program offerings to meet the workforce training needs of District residents.
10. Increase institutional efforts to improve their basic skills preparation and improve college readiness of the District's students.
11. Update the Institutional Master Plan and the Facilities Master Plan.

It was moved and seconded (Ohlund/Heilman) to approve Board Report No. 4958. The motion carried with the following vote: 7 ayes, 0 noes, 0 absent.

Item 19. Revisions to Open Forum Form

Board Report No. **4959** - Enclosed

The Board was asked to review the newly revised Open Forum Request form. At the August 9 Board Retreat, the Trustees discussed improving the logistics for the open forum speakers. The Trustees would prefer that those who choose to speak at a Board meeting be easily visible to the Board Members. The revisions and adoption of this newly revised Open Forum Request form reflects the changes requested by the Board.

It was moved and seconded (Hardy/Dyar) to approve Board Report No. 4959. The motion carried with the following vote: 7 ayes, 0 noes, 0 absent.

Item 20. 2016-2017 Final Budget

Board Report No. **4960** – Enclosed

The Board was asked to review and approve the 2016-2017 Final Budget. The 2016-17 Final Budget provides the 2015-16 adopted budget, estimated actuals for that fiscal year and the proposed Final Budget for the 2016-17 fiscal year. The Final Budget is a representation of requests as compared to the project revenues of the 2016-17 fiscal year. In a Study Session prior to the Board Meeting, Nancy gave an overview of each of the fund areas.

It was moved and seconded (Hardy/Ohlund) to approve Board Report No. 4960. The motion carried with the following vote: 7 ayes, 0 noes, 0 absent.

Item 21. Authorization to Participate in the 2016 Chancellor’s Office Tax Offset (COTOP) Program

Board Report No. **4961** - Enclosed

The Board was asked to approve participation in the 2016 Chancellor’s Office Tax Offset (COTOP) program for the 2016-2017 school year. Assembly Bill 2347 (Chapter 937, Statutes of 1982) authorizes the Chancellor’s Office to act on behalf of local community college districts for the purpose of collecting outstanding student financial aid obligations through participation in the Franchise Tax Board’s Interagency Tax Offset Program. By contracting with the Chancellor’s Office, local districts can recover outstanding student debts owed to the colleges such as enrollment fees, uncollected non-resident tuition, library fines, personal checks written with non-sufficient funds, student loans, financial aid overpayments and other approved debts. Under the COTOP program, the Chancellor’s Office requests the Franchise Tax Board to offset (deduct) the amount owed to a district from the student/debtor’s personal state income tax refund, lottery winnings, or other state refund. The Franchise Tax Board remits any amounts offset to the Chancellor’s Office, which then authorizes the State Controller to disburse the offset amount, minus a 25 percent administrative fee, to the participating local districts. The administration fee is retained by the Chancellor’s office to offset their expenses of managing the program.

A motion was made and seconded (Ohlund/Hardy) to approve Board Report No. 4961. The motion carried with the following vote: 7 ayes, 0 noes, 0 absent.

Item 22. Compressed Calendar

Board Report No. **4962** - Enclosed

The Board was asked to approve a 16-week academic calendar for the District to implement beginning fall, 2017. The Board has previously approved the District to implement a 16-week calendar at its May 3, 2005, and November 6, 2007, meetings. Evidently, for a variety of unknown reasons, the District has never moved to implement the 16-week calendar. This fall both the Academic Senate and the Faculty Association have unanimously voted to implement the 16-week calendar beginning fall, 2017. The Office of Instruction recently convened an ad-hoc committee of administrators, faculty, and student services staff. The committee reviewed previous data collection and evidence and concluded that another comprehensive study on the matter was not necessary. Fifty-one California Community Colleges have already adopted a similar configuration. Moving from a 17.5-week primary term calendar to a 16-week primary term calendar will result in an increase in student contact hours; and, therefore, an increase in state apportionment. This change will yield an estimated annual increase of \$347,000 in state apportionment (3 percent of state apportionment revenue). Full-time faculty load values are not being adjusted as part of this proposal; however, part-time faculty are paid hourly and will earn 2.5 hours of salary more per class (a budget impact of approximately \$139,000 annually).

A motion was made and seconded (Ohlund/Dyar) to approve Board Report No. 4962. The motion carried with the following vote: 7 ayes, 0 noes, 0 absent.

Items from The Board

There were no Items from the Board.

Item 23. Continuation of Closed Session

A second closed session was not needed.

Item 24. Return to Open Session and Report of Action From Closed Session

A motion was made and seconded (Dyar/Hardy) to approve the personnel list. The motion carried with the following vote:

| | | | |
|----------------|-----|---------------|-----|
| Carol Cupp: | Aye | Alan Dyar: | Aye |
| Greg Hanna: | Aye | Jim Hardy: | Aye |
| Penny Heilman: | Aye | Barry Ohlund: | Aye |
| Robert Rice: | Aye | | |

In closed session, the Board considered approval of a Separation agreement with a classified employee. After consideration, the Separation Agreement was approved by a vote of 7 ayes, 0 noes, 0 abstentions, 0 absent.

In closed session the Board considered a Tort Claim filed by Roberto Mazariegos. After consideration of the claim, the Board decided to reject this claim by a vote of 7 ayes, 0, noes, 0 abstentions, and 0 absent.

Item 25. Adjournment

There being no further business to discuss, President Greg Hanna declared the meeting adjourned at 7:47 p.m.

Respectfully Submitted,

Scotty Thomason
Superintendent/President and the Secretary to the
Governing Board of the Siskiyou Joint Community
College District

Approved:

_____ President

_____ Clerk