

March 5, 2008

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- I. Meeting:** March 5, 2008 at 8:30am – 9:30am
- II. Meeting Place:** College of the Siskiyous
Board Room
- III. Meeting Purpose:** Building Construction Committee Review Meeting
- IV. Introductions:** Meeting Attendees
- V. Meeting Minutes:** Review/Accept Previous Meetings Minutes
- V. Topics of Discussion:**
- 1) Building Schedule/Timeline
 - a) Anticipated building delivery to COS site: Beginning of April, 2008
 - b) Building contractor to set and complete building construction by: May 16, 2008
 - c) Site Work contractor to complete walkways/parking lot and striping by: May 16, 2008
 - d) All schedules are dependent on receiving building permits from the State (DSA). Should this approval be delayed for any reason, this may delay the project delivery.
 - 2) Review/approve building color board. Use same color palette as Tactical Training Center? Or Standard COS campus colors?
 - 3) Furniture consultant on board with College to handle building room design layouts, provide furniture type options, create furniture RFP's, and coordinate furniture delivery to completed buildings. Should have drafts available for committee review at next meeting or sooner.
 - 4) Discuss teaching station requirements
 - 5) Projector/projection - Purchase/Installation
 - 6) Whiteboard/Chalkboard - Purchase/Installation
 - 7) Window Coverings – Purchase/Installation/Color selection
 - 8) Required student load requirements:
 - a) Computer Lab Classroom:
 - i. 30ea. Students max.
 - ii. 1ea. Teaching station
 - iii. 1ea. Teaching aid station

- b) Standard Classroom:
 - i. 35ea. Students max.
 - ii. 1ea. Moveable teaching station
- 9) Last minute comments/concerns.
- 10) Other:

VII. Next Meeting Time/Location:

VIII. Questions:

VIII. Meeting Adjourned