

- I. **Meeting:** September 17, 2008, 2008 at 3:00pm – 4:00pm
- II. **Meeting Place:** College of the Siskiyou
Temporary Classroom Building, Computer Classroom
- III. **Meeting Purpose:** Building Construction Committee Review Meeting
- IV. **Introductions:** Meeting Attendees
- V. **Meeting Minutes:**
- VI. **Topics of Discussion:**
 - 1) Building Update:
 - a) Building is 99% complete. The contractor has a few correction list items to fix.
 - b) All electrical complete
 - c) Low voltage & data installation complete
 - d) Heating & air conditioning complete
 - e) Parking & walkways complete
 - 2) Furniture:
 - a) Spectrum tables installed in computer classroom. Tables need to be adjusted up to 29" table height.
 - b) Math student desks are installed and available for use
 - 3) Review parking, lighting & path of travel for pedestrian travel out to new Temporary Classroom Building:
 - a) Walkway from Gym to Temp. Classroom building 99% complete
 - b) Walkway lighting from tennis courts to new Temp. Building is 99% and will be 100% complete by September 26, 2008
 - c) Building parking 100% complete
 - d)
 - 4) Incomplete/open Items:
 - a) Projectors and screens
 - i. Purchase
 - ii. Installation
 - b) Building needs to be added to roster for cleaning & Maintenance.
 - c) Whiteboards moved from current COS location to new Temp. Classroom designated locations

- d) Install COS clocks
 - e) Phones for classrooms and office
 - f) Window blinds. Currently on order. Installation to expected to be completed by September 30, 2008
 - g) Math student desks are installed and available for use
 - h) Computers
- 5) Instructor podium/teaching station update:

VII. Next Meeting Time/Location:

VIII. Questions:

VIII. Meeting Adjourned