



## Advisory Committee Meeting Minutes

<b>SPONSOR INSTITUTION NAME:</b>	<b>College of the Siskiyous</b>		
<b>CoAEMSP PROGRAM NUMBER:</b>	600180	<b>DATE, TIME, + LOCATION OF MEETING:</b>	October 19th, 2018 Weed, Ca 3 pm, ESTC 113
<b>CHAIR OF THE ADVISORY COMMITTEE:</b>	Mark Belden, AMR Shasta Operations Manager		

### ATTENDANCE

Community of Interest	Name(s) – <i>List all members. Multiple members may be listed in a single category.</i>	Present	Agency/Organization
Physician(s) <i>(may be fulfilled by Medical Director)</i>	Dr. Scott Zittel	<input type="checkbox"/>	Physician's Wound Management
Employer(s) of Graduates Representative	Mark Belden	<input checked="" type="checkbox"/>	AMR - Shasta
Key Governmental Official(s)	Jeremiah LaRue	<input checked="" type="checkbox"/>	Siskiyou County Sherriff
Police and Fire Services	Mike Wilson	<input checked="" type="checkbox"/>	Retired El Dorado County Fire
Public Member(s)	Zachary Myers	<input checked="" type="checkbox"/>	Athletic Trainer
Hospital / Clinical Representative(s)	Barbara Clark Alicia Parks	<input checked="" type="checkbox"/>	Mercy Medical Center, Mt Shasta Shasta Regional Medical Center
Other	Christina Van Alfen	<input checked="" type="checkbox"/>	Grant Manager - CTE
Faculty	Brian Witherell	<input checked="" type="checkbox"/>	EMT and Paramedic Instructor, COS & NCT, Mt Shasta Ambulance
Medical Director	Dr. Scott Zittel	<input type="checkbox"/>	Physician's Wound Management
Program Director	Beth Watt	<input checked="" type="checkbox"/>	NCTI & COS
Sponsor Administration	Dennis Roberts Lena Rohrabaugh	<input checked="" type="checkbox"/>	Dean CTE, College of the Siskiyous NCTI, Director of Learning
Current Student	Marcus Bojorquez Katelyn Roberts	<input checked="" type="checkbox"/>	College of the Siskiyous College of the Siskiyous
Graduate	Scot Groundwater Alex Dahnke	<input checked="" type="checkbox"/>	Mercy Medical Center, Redding AMR Shasta
Employer	Jason Swann	<input type="checkbox"/>	Mercy Medical Center, Redding
		<input type="checkbox"/>	
		<input type="checkbox"/>	

	Agenda Item	Acted	Discussion	Action Required	Lead	Goal Date
		<input type="checkbox"/>				

1.	<b>Call to Order</b>	<input type="checkbox"/>	Review Mintutes, Spring 2017 Mark had to be out of town		Mark Belden	
2.	<b>Program Goals &amp; Learning Objectives</b> <input type="checkbox"/> Reviewed the verbatim language required in the CAAHEP Standard II.C. Program Goals – Minimum Expectations <sup>1</sup> <input type="checkbox"/> Established or reviewed additional goals <sup>2</sup>	<input type="checkbox"/>  <input checked="" type="checkbox"/>	Program Goals:To prepare competent entry-level Paramedics in the cognitive (knowledge), psychomotor (skills) and (behavioral) learning domains with or without exit points at the Advanced Emergency Medical Technician and /or Emergency Medical Technician and/or Emergency Medical Responder levels.		Mark Belden	

<sup>1</sup> CAAHEP Standard II.C. Program Goals - Minimum Expectations states:

The program must have the following goal defining minimum expectations:

Paramedic: "To prepare competent entry-level Paramedics in the cognitive (knowledge), psychomotor (skills), and affective (behavior) learning domains with or without exit points at the Advanced Emergency Medical Technician and/or Emergency Medical Technician, and/or Emergency Medical Responder levels."

<sup>2</sup> Additional program goals are not required by the CAAHEP Standards. If additional program goals are established, then the program must measure them.

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3.	<p><b>Annual Report and Outcomes</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Graduate Surveys</li> <li><input type="checkbox"/> Employer Surveys</li> <li><input type="checkbox"/> Resources Assessment Matrix</li> <li><input type="checkbox"/> Thresholds</li> </ul>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<p>No annual report to complete this year</p> <p>Outcomes:</p> <p>2015-2016                  23 started class                  18 completed                  *2 failed didactic                  *3 quit personal didactic                  All completed field                  *17 passed NREMT first time,                  1 took twice                  Retention: 78%</p> <p>2016-2017                  23 Started (13 dropped before class started, crazy)                  *18 completed clinical                  78 % retention to date.</p> <p>2017-2018                  *36 enrolled                  Scheduled to start on Monday 10/23, 2 returning from the last class</p> <p>Summary of student survey -</p> <p>Summary of employer survey - need more!</p> <p>Summary of RAM - Fill out, will review in Spring 2018</p> <p>Meeting thresholds for program in all areas - retention, testing, student experiences</p>		Beth Watt	

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4.	<b>Other Assessment Results</b> <input type="checkbox"/> Student <input type="checkbox"/> Faculty <input type="checkbox"/> Program <input type="checkbox"/> Other	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Capstone - Cognitive no retests this year, psychomotor also no retests		Beth Watt	
5.	<b>Program Changes (possible changes)</b> <input type="checkbox"/> Course changes <input type="checkbox"/> Preceptor changes <input type="checkbox"/> Clinical and field <ul style="list-style-type: none"> <li>o Reviewed &amp; endorsed minimum patient encounters</li> </ul> <input type="checkbox"/> Curriculum <ul style="list-style-type: none"> <li>o Content</li> <li>o Sequencing</li> </ul>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<p>Flip classroom being used this class, going well, a lot of effort put in by students, students in the last class really enjoyed the format</p> <p>Instructor courses taught for: AMLS, ITLS, and ACLS - good batch of instructors</p> <p>5 new lab instructors for this year, 5 new preceptors</p> <p>Will be switching to online testing for major examines and block testing through Fisdap with the next group of students. No changes in curriculum for this year.</p> <p>See attached minimum patient contacts and actual patient experiences for the last two years of students</p>		Beth Watt	

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6.	<b>Substantive Change</b> <i>(possible changes)</i> <input type="checkbox"/> Program Status <input type="checkbox"/> Sponsorship <input type="checkbox"/> Sponsor Administrator Personnel <input type="checkbox"/> Program Personnel <input type="checkbox"/> Addition of Distance Education <input type="checkbox"/> Addition of Satellite Program	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Change in program partnership. NCTI/COS not a consortium as was labeled at CAAHEP in the past. Current state of the partnership is it is a College of the Siskiyous program, with a services agreement with NCTI to provide instruction. NCTI name to be removed from all literature and information.		Beth Watt	
7.	<b>Other Identified Strengths</b>	<input type="checkbox"/>	New website, logo, and video for the CTE programs. They are awesome  We now have 2 ISimulate monitors  COS is working to get power to the ambulances so that we can use both during labs	.	Committee	
8.	<b>Other Identified Weaknesses</b>	<input type="checkbox"/>	No shirts for the lab instructors	.	Committee	
9.	<b>Action Plan for Improvement</b>	<input type="checkbox"/>		.		
10.	<b>Other Business</b>	<input type="checkbox"/>	Graduation will be tonight for anyone that can stay at 6pm - it should be awesome!	!	Mark Belden	
11.	<b>Next Meeting(s)</b>	<input type="checkbox"/>	April 2018		Mark Belden	

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Minutes approved by                      Date