



## Advisory Committee Meeting Minutes

<b>SPONSOR INSTITUTION NAME:</b>	<b>College of the Siskiyous</b>		
<b>CoAEMSP PROGRAM NUMBER:</b>	600180	<b>DATE, TIME, + LOCATION OF MEETING:</b>	April 18 <sup>th</sup> , 2018 Weed, Ca 3 pm, ESTC 113
<b>CHAIR OF THE ADVISORY COMMITTEE:</b>	Mark Belden, AMR Shasta Operations Manager		

### ATTENDANCE

Community of Interest	Name(s) – <i>List all members. Multiple members may be listed in a single category.</i>	Present	Agency/Organization
Physician(s) <i>(may be fulfilled by Medical Director)</i>	Dr. Scott Zittel	<input checked="" type="checkbox"/>	Physician's Wound Management
Employer(s) of Graduates Representative	Mark Belden	<input checked="" type="checkbox"/>	AMR - Shasta
Key Governmental Official(s)	John Poland	<input checked="" type="checkbox"/>	SSV EMS
Police and Fire Services	Jeremiah LaRue Mike Wilson	<input checked="" type="checkbox"/>	Siskiyou County Sherriff Retired El Dorado County Fire
Public Member(s)	Zac Meyer	<input checked="" type="checkbox"/>	Atheletic Trainer
Hospital / Clinical Representative(s)	Barbara Clark Alicia Torge	<input checked="" type="checkbox"/>	Mercy Medical Center, Mt Shasta Shasta Regional Medical Center
Other		<input type="checkbox"/>	
Faculty	Brian Witherell	<input type="checkbox"/>	EMT and Paramedic Instructor, COS & NCT, Mt Shasta Ambulance
Medical Director	Dr. Scott Zittel	<input checked="" type="checkbox"/>	Physician's Wound Management
Program Director	Beth Watt	<input checked="" type="checkbox"/>	NCTI & COS
Sponsor Administration	Dennis Roberts Lena Rohrabaugh Patricia Tritt	<input checked="" type="checkbox"/>	Dean CTE, College of the Siskiyous NCTI, Director of Learning NCTI, Director of Instruction
Current Student	Brian Bull Amber Griffiths	<input checked="" type="checkbox"/>	College of the Siskiyous College of the Siskiyous
Graduate	Scot Groundwater Alex Dahnke	<input checked="" type="checkbox"/>	Mercy Medical Center, Redding AMR Shasta
Employer	Jason Swann	<input type="checkbox"/>	Mercy Medical Center, Redding
Employer	Angelo Banos	<input checked="" type="checkbox"/>	Mt Shasta Ambulance, Mt Shasta

	Agenda Item	Acted	Discussion	Action Required	Lead	Goal Date
				<input type="checkbox"/>		
				<input type="checkbox"/>		

1.	<b>Call to Order</b>	<input type="checkbox"/>	Review Mintutes, Fall 2017		Mark Belden	
2.	<b>Program Goals &amp; Learning Objectives</b> <input type="checkbox"/> Reviewed the verbatim language required in the CAAHEP Standard II.C. Program Goals – Minimum Expectations <sup>1</sup> <input type="checkbox"/> Established or reviewed additional goals <sup>2</sup>	<input type="checkbox"/>  <input type="checkbox"/>	Program Goals:To prepare competent entry-level Paramedics in the cognitive (knowledge), psychomotor (skills) and (behavioral) learning domains with or without exit points at the Advanced Emergency Medical Technician and /or Emergency Medical Technician and/or Emergency Medical Responder levels.		Mark Belden	

<sup>1</sup> CAAHEP Standard II.C. Program Goals - Minimum Expectations states:

The program must have the following goal defining minimum expectations:

Paramedic: "To prepare competent entry-level Paramedics in the cognitive (knowledge), psychomotor (skills), and affective (behavior) learning domains with or without exit points at the Advanced Emergency Medical Technician and/or Emergency Medical Technician, and/or Emergency Medical Responder levels."

<sup>2</sup> Additional program goals are not required by the CAAHEP Standards. If additional program goals are established, then the program must measure them.

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3.	<p><b>Annual Report and Outcomes</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Graduate Surveys</li> <li><input type="checkbox"/> Employer Surveys</li> <li><input type="checkbox"/> Resources Assessment Matrix</li> <li><input type="checkbox"/> Thresholds</li> </ul>	<p style="text-align: center;"> <input type="checkbox"/>  <input type="checkbox"/>  <input type="checkbox"/>  <input type="checkbox"/> </p>	<p>No annual report to complete this year</p> <p>Outcomes:</p> <p>2016-2017</p> <p>23 Started (13 dropped before class started, crazy)</p> <ul style="list-style-type: none"> <li>*18 completed clinical</li> <li>*2 failed field</li> <li>*16 completed total</li> </ul> <p>70 % retention to date.</p> <p>2017-2018</p> <ul style="list-style-type: none"> <li>*32 enrolled (36 before Santa Rosa Fires)</li> <li>*1 - didn't want to be medic</li> <li>*1 - financial</li> <li>*1 - health</li> <li>*2 - personal</li> <li>*1 - left of PA school</li> <li>*1 - full time fire job</li> <li>*3 - grades</li> </ul> <p>22 still enrolled</p> <p>Summary of student survey COS 1510, all supportive of the program. Not a single negative comment - see attached.</p> <p>Summary of employer survey - COS 1510 "We are happy with his performance, skill level, and critical thinking skills." Improvement in documentation and communication suggested.</p> <p>RAM Survey results - no deficits in any areas.</p> <p>Meeting thresholds for program in all areas -</p>		Beth Watt	

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4.	<b>Other Assessment Results</b> <input type="checkbox"/> Student <input type="checkbox"/> Faculty <input type="checkbox"/> Program <input type="checkbox"/> Other	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<p>Capstone - Cognitive no retests this year, psychomotor also no retests.</p> <p>Gold Star Award from Chancellor's office awarded to COS EMS programs.</p>		Beth Watt	
5.	<b>Program Changes (possible changes)</b> <input type="checkbox"/> Course changes <input type="checkbox"/> Preceptor changes <input type="checkbox"/> Clinical and field <ul style="list-style-type: none"> <li>o Reviewed &amp; endorsed minimum patient encounters</li> </ul> <input type="checkbox"/> Curriculum <ul style="list-style-type: none"> <li>o Content</li> <li>o Sequencing</li> </ul>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<p>Flip classroom being used this class, a struggle this year. No buy in from students, lack of preparation.</p> <p>Will be switching to online testing for major examines and block testing through Fisdap class starting Fall 2019. Will be going to a system wide NCTI Final. No changes in curriculum for this year.</p> <p>See attached minimum patient contacts and actual patient experiences for the last two years of students. New appendix G - required July 1, 2019.</p>		Beth Watt	
6.	<b>Substantive Change (possible changes)</b> <input type="checkbox"/> Program Status <input type="checkbox"/> Sponsorship <input type="checkbox"/> Sponsor Administrator Personnel <input type="checkbox"/> Program Personnel <input type="checkbox"/> Addition of Distance Education <input type="checkbox"/> Addition of Satellite Program	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	No changes.		Beth Watt	

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7.	<b>Other Identified Strengths</b>	<input type="checkbox"/>	*Two ambulances *Two new ISimulates *\$20,000 in new mannikins from instructional monies *Instructor uniforms	.	Committee	
8.	<b>Other Identified Weaknesses</b>	<input type="checkbox"/>	Difficutly finding lab instructors - no pay raises in 18 years, only decreases .  Need to keep recruiting preceptors.	.	Committee	
9.	<b>Action Plan for Improvement</b>	<input type="checkbox"/>	Open to committee	.		
10.	<b>Other Business</b>	<input type="checkbox"/>	Anything from the committee?	!	Mark Belden	
11.	<b>Next Meeting(s)</b>	<input type="checkbox"/>	October 2018, does it work to have it the night of graduation?		Mark Belden	

Minutes prepared by                      Date

Minutes approved by                      Date